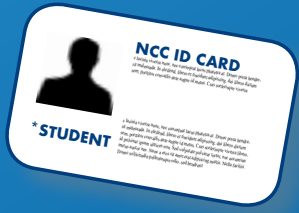


# NCC Student FAQs



## Do you need an NCC Student ID? Here's how to get it...

1. Students should email [PublicSafetyID@ncc.edu](mailto:PublicSafetyID@ncc.edu) from their College email address.
2. Attach your photo to the email.
3. Your email must include:
  - a. Name College has on file (First, M, Last)
  - b. NCC ID N# (ex. N00123456)
  - c. Address
  - d. Best contact phone number
4. Once you have submitted your email with your proper photo under the NCC ID guidelines, you will receive an email response within several business days to come and pick up your ID at the PUBLIC SAFETY HEADQUARTERS building.
5. You must show a valid NYS issued ID / Passport or Birth Certificate & the email you received in order to obtain your ID.

### NCC ID Photo Guidelines

- Color photo taken within past 6 months.
- Clear image of face from shoulders up (NO SOCIAL MEDIA FILTERS).
- Have someone else take your photo (NO SELFIES).
- No hats, sunglasses or headgear.
- Use plain white background.
- Camera should take photo with full face view.

Any questions or concerns please contact [PublicSafetyID@ncc.edu](mailto:PublicSafetyID@ncc.edu)



## Need info on Parking? Here you go...

1. Where to park? NCC Students must only park in designated student lots. Signage is located at all parking entrances.
2. Parking Permits: Students must obtain a parking permit (free of charge) from Public Safety and prominently display it on the dashboard when parking. You MUST be a

registered and paid NCC student prior to ordering a vehicle registration permit.

In addition, please have the following information ready to complete your vehicle registration application which can be found at [ncc.edu/publicsafety](http://ncc.edu/publicsafety):

- Your name and address
  - Plate number of vehicle being registered
  - Name of the registered owner of the vehicle
  - N # (Banner ID) is required (This is to verify student enrollment and payment at NCC)
  - E-mail address
3. All parking regulations are in effect.

## Do you need to find your class schedule?



- ▶ Log in MyNCC Portal
- ▶ Go to Launchpad (on left side of page)
- ▶ Registration Information
- ▶ Concise Student Schedule
- ▶ Term Fall 2020

\*\*\* Reminder: Students taking face-to-face courses must acknowledge Safety Guidelines before classes begin. Check your NCC email for more information.

## NCC Students – Plan on visiting the Library?



- ▶ Wear A Mask
- ▶ Practice Social Distancing
- ▶ Follow One Way Traffic Patterns
- ▶ Complete the Student Daily COVID-19 Screening Form. The form can be found on the Library website at [library.ncc.edu](http://library.ncc.edu) and will also be available at the Library entrance.

