

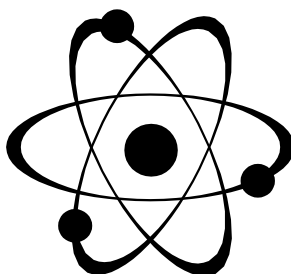
PHYSICAL SCIENCES

Building: C Room: 311, Third Floor

Contact Person: Alexander Sanchioli

Phone: (516) 572-7278 ext. 26321

Email: alexander.sanchioli@ncc.edu



Job description:

General office duties including faxing, mailings, inter-office errands, filing and answering phones. In addition to general office duties, Federal Work Study students will assist with the cleaning and organizing of the stockroom and laboratories, washing glassware, and general maintenance of laboratory equipment.

Preferred Skills: Prior experience in any of the above a plus.