



FINANCIAL AID OFFICE
REQUEST for DEPENDENCY OVERRIDE

award year _____

Student name: _____ NCC ID: N00_ _ _ _ _

The Financial Aid Office may consider a student under the age of 24 as self-supporting only in unusual circumstances. Completing this form does NOT guarantee that there will be changes to your financial aid status. Decisions are made each award year.

The following are circumstances that will NOT be considered:

- 1. Parents refusing to contribute to the student's education;
2. Parents unwilling to provide information on the FAFSA or for verification;
3. Parents not claiming the students as a dependent for income tax purposes;
4. Student demonstrating total self-sufficiency.

You must meet one of the following conditions:

- o Your parents have been permanently declared incompetent by judicial action.
o You are receiving public assistance. Public assistance does not include food stamps, unemployment compensation, or aid as a dependent child under the Aid to Families with Dependent Children (AFDC) program.
o You are receiving Social Security Income or Supplemental Social Security Income (SSI) under your name. This does not include Social Security benefits received under your parents' names.
o You have been rendered financially independent due to the involuntary dissolution of your family resulting in a relinquishment of your parents' responsibility and control. Examples can include but are not limited to: abuse, abandonment, unfit environment, incarceration of parent and inability to obtain other parent's information, etc.

If you do not meet any of the conditions listed, you will not be considered as independent for financial aid purposes and will be required to provide your parent's information on the FAFSA.

Personal statement and Documentation required:

- 1. A written personal statement which completely and explicitly explains the basis of your request. Make sure your statement is signed and dated.
2. Attach official documentation (such as court orders, evidence from Social Security officials, or proof of public assistance). Documentation should be detailed and specific.
3. A signed statement from a professional in the community who is not a family member, explaining that you have no contact with your parents, for how long and the reason why. Professionals in the community include clergy, attorneys, school guidance counselors, medical doctors, mental health professionals, teachers or professors, law enforcement officers, professional staff of Children and Family Services (Public Assistance Department) and officers of the court. Letters must be signed originals on agency letterhead with the professional's title (Counselor, Rabbi, etc).

Note: This information will be used only to determine if a dependency exception should be made. It will be held in the strictest confidence.

Attention New York State Residents only: If your dependency status has changed for federal aid eligibility, you are not automatically considered independent for the NYS TAP award. You may still have to file for NYS TAP as a dependent student. Visit www.tapweb.org for more information.

Important: If you purposely give false or misleading information, you may get a fine, a prison sentence or both. This request does not give you an extension on your bill. You are subject to any and all deadlines.

Student Certification:

I hereby certify that all information submitted for consideration of a Dependency Override, including my personal statement, is true and complete to the best of my knowledge. I affirm that I have not knowingly or intentionally provided any false statements or fraudulent documentation. I understand that a determination of independence in one award year does not mean that I would automatically be an independent student in a subsequent award year.

Student signature

Date

Financial Aid Administrator's Written Statement of Determination

After reviewing all relevant documentation related to the student's assertion that there are unusual circumstances that support why he or she should be considered to be independent rather than dependent, the financial aid administrator must make a specific determination for the student. Upon making such a determination that a dependency override is warranted, the financial aid administrator must prepare a written statement of the determination, including the identification of the specific unusual circumstances upon which the decision was based. The institution must maintain this documentation and the supporting documentation used to make each determination.

Request for Dependency Override has been approved denied **FAA name:** _____
Please print

Aid year _____ **Student** _____ **NCCID** _____

For Office Use ONLY

REASON for granting/denying request for Dependency Override:

FAA signature: _____ **Date:** _____