Make the **smart** choice for your future.

CONSIDER A NEW CAREER AS A PHARMACY TECHNICIAN!

Course Information

This program will prepare students to enter the pharmacy field and to pursue certification including the Pharmacy Technician Certification Board's PTCB exam. **www.ptcb.org.** This course covers the following key areas and topics:

- Overview of Pharmacy Technician roles and communications
- Medical terminology for a pharmacy
- Reading and interpreting prescriptions
- Generic and brand name medications and purpose
- Review of the top 200 drugs
- Pharmacy calculations
- Different dosage forms and routes of drug administration
- Dispensing of prescriptions
- Medication safety and error prevention
- Inventory management and billing
- Types of pharmacies
- Drug regulation and control
- Drug information references

CE1 254 ON-CAMPUS COURSE
Fee: $1,350

The current course schedule can be found at **CWD Course Schedule.**

Certification

Students will be prepared to sit for the Pharmacy Technician Certification Board (PTCB) exam. A high school diploma or equivalent is required.

For more information on the Center for Workforce Development, click **NCC Workforce Development** or scan the QR code below.

SCAN ME

Do you want to help others feel better and ensure that they have the necessary medication? The need for Pharmacy Technicians continues to grow with demand expected to increase substantially. Pharmacy Technicians work under the supervision of a registered pharmacist in hospitals, home infusion pharmacies, community pharmacies and other healthcare settings. This high demand for pharmacy technicians is the result of a multitude of factors, including the constant availability of new drugs, the national shortage of registered pharmacists, the establishment of certified pharmacy technicians, and the aging population.

The course has 80 hours of instructor-led classes. Students are required to purchase a textbook and blue (any shade) scrubs. The course fee includes the Pre-PTCE Practice Exam, and the cost of a one-time PTCB/PTCE Certifying Exam.

*Applicants will be responsible to complete a background check. Once registered, a student will be provided information on completing the background check. Students are required to pay the cost of the background check. If you have been convicted of a felony, you should contact the Center for Workforce Development prior to registering for this program. A felony conviction may prevent you from participating in a clinical rotation/externship portion of the program. All cases will be reviewed on an individual basis. If it is determined that a student is not eligible to go into a clinical setting, the student may be allowed to continue with only the classroom portion of the program and may not meet requirements to sit for a certifying exam. The refund policy will be adhered to regardless of a student's eligibility for the clinical rotation/externship of any program.

Follow us on Instagram and Facebook @nassaucommunitycollege

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For further information,
please visit **ncc.edu/workforcedevelopment**

CENTER FOR WORKFORCE DEVELOPMENT
Phone: 516.572.7487 | Email: cwd@ncc.edu

NCC
NASSAU COMMUNITY COLLEGE
STATE UNIVERSITY OF NEW YORK

WORKFORCE DEVELOPMENT REGISTRATION FORM

HOW TO REGISTER FOR WORKFORCE DEVELOPMENT COURSES

EMAIL-IN
CWD@ncc.edu

MAIL-IN
Nassau Community College
Center for Workforce Development
One Education Drive
Garden City, NY 11530-6793

WALK-IN
356 East Road
(on NCC Campus)

HOW DID YOU HEAR ABOUT OUR COURSES?

❏ **Brochure/Mail**　❏ **Family/Friend**

❏ **Website**　❏ **Facebook/Instagram**

❏ **Email**　❏ **Google**

❏ **Other:** _____

Last Name _____

First Name _____

Address _____

City _____ Zip _____

Home Phone: (   ) _____ *Cell Phone: (   ) _____

*Birthdate: mm/dd/yyyy __ __/__ __/__ __ __ __   I identify my gender as: _____

Have you ever taken any courses at NCC? ❏ Yes ❏ No   NCC ID# N00 _____

*Preferred E-mail: _____

Alternate E-mail: _____

*required information

COURSE SELECTION

YOU MUST BE 18 OR OLDER TO REGISTER FOR MOST CWD COURSES. EMAIL CWD@ncc.edu FOR EXCEPTIONS.

CED #	COURSE TITLE	DAY	FEE
		Total Amount:	$

❏ *By submitting this registration form, I am accepting the terms of the refund policy noted below.*

❏ *I certify that there is sufficient credit amount on the card listed below to cover the fee charges shown on the accompanying Registration Form. Otherwise, I understand the lack of approval by my credit card company will result in cancellation of this registration for non-payment.*

CREDIT CARD PAYMENT INSTRUCTIONS:

❏ I authorize the use of my credit card account for full payment of the amount of my course registration as indicated on this non-credit registration application.

Credit Card Processing Fee of 2.75% applies ONLY if a student pays online through the NCC portal (i.e., $100 course will be charged at $102.75).

Step 1: Print Cardholder's name _____
(as it appears on the credit card)

Step 2: Provide Cardholder's signature: _____

Step 3: Card Information:

PLEASE Check ONE: ❏ VISA ❏ Mastercard ❏ Discover ❏ American Express

Card Number: _____ **Date of Expiration:** __ __/__ __ __ __

Non-Credit Refund Policy: Fee is refundable when a course is canceled by the College. For a program or course offered by the Center for Workforce Development (CWD), a refund request must be received in writing at least seven (7) days prior to the start of the course to be honored by CWD. Please be advised that if a refund is due, it will take approximately 2-3 weeks to be processed.

SPECIAL NOTE: Receipt of your registration information ensures a seat in the course(s) you select on a space available basis. **PLEASE REGISTER EARLY!** We will send you a receipt with the course location map and a **parking pass** (for student/visitor parking only) by email. **If you have any questions, call 516.572.7487 or e-mail: cwd@ncc.edu.**