NON-CREDIT PROGRAMS

Continuing Education
Workforce Development
Language Center
Community Programs
Take control of your opportunities with Continuing Education

Two Ways:
Instructor led non-credit courses featured in this brochure via Zoom at ncc.edu/continuingeducation or
Self-paced and instructor-led online courses flexible to meet your needs at our ed2go link, ncc.edu/continuingeducation

Nassau Community College is excited to offer more alternatives in the areas of personal and professional enrichment through our partnership with ed2go.

For the full list of available courses, registration and payment information, technology requirements and support, please visit our website: https://www.ncc.edu/continuingeducation and click on the ed2go box or simply browse at: https://www.ed2go.com/nassaucc/

ZOOM INSTRUCTIONS
Participating in MOST of these workshops requires the use of a device with Zoom audio/video conferencing capability. Instructors are responsible for setting up the zoom environment. We must have an accurate email address/ phone number on record.

Classes will meet via Zoom unless otherwise indicated.

For information about how to join a zoom meeting as well as a link to join a test meeting, visit https://support.Zoom.Us/hc/en-us/articles/201362193.


For questions regarding computer access, please email ced@ncc.edu.

GEN Z, MILLENNIAL? THESE WORKSHOPS MIGHT INTEREST YOU!

NEW MENTAL MATH TIPS AND TRICKS (CE9 713 R1)
Discover some of the best mental math tricks you can use in everyday life. Quickly calculate tips on checks, interest on purchases, balances, etc. Various techniques such as speed squaring numbers, arithmetic tips, and many other tricks that make math easier to do on the fly will be covered.

ONE-DAY WORKSHOP.
Instructor: Zachary Pournazari
CE9 713 R1 Meets: Saturday, November 7, 10:00am-1:00pm.
Fee: $50

CLOSE THAT GENERATION GAP! (CE9 614 R1)
Don’t sound obsolete. Like it or not, the world judges people on what they say in social and professional settings. Millennials are the largest generation and make up 35% of the workforce. It’s not “cool” to make a “Xerox.” and if you’re “stoked” to go the wedding, this evening was made for you.
We’ll replace those aging viewpoints with a fashionable perspective conveyed in a stylish manner. Ageism is the last acceptable prejudice. So change those little habits that stop us from getting ahead.

ONE-DAY WORKSHOP.
Instructor: Paul Laureano
CE9 614 R1 Meets: Thursday, November 5, 7:00pm-9:00pm.
Fee: $45

NEW MONEY MANAGEMENT FOR MILLENNIALS (CE9 715 R1)
Millennials have unique needs in terms of money management. This workshop will address those needs in regards to understanding your paycheck, income tax return, and the impact student loan debt has on your current and retirement financial resources.

ONE-DAY WORKSHOP.
Instructor: Nick Koukonis
CE9 715 R1 Saturday, November 21, 10:00am-1:00pm.
Fee: $50
MEDICAL BILLING/INVOICING (CE8 045 R1)
This course is designed for individuals who are considering returning to the workforce in a medical office setting or exploring the field. Health care regulations and insurance companies require codes to describe medical conditions and for services rendered by a medical professional. Knowledge of these codes is essential to the medical office worker. Topics covered in this course include distinguishing the difference between procedure (CPT) and diagnostic (ICD-10) codes, and the use of modifiers. In addition, physician fee schedules, evaluation and management codes, completing a CMS 1500 form, filing a claim, collections, and medical office procedures will be discussed. Participants should have a notebook accessible.


Instructor: Mary Ann Norton

CE8045 R1 Meets: Monday, 7:00pm-9:00pm for 8 sessions.

Starts October 5 Fee: $190

CURRENT PROCEDURAL TERMINOLOGY CODING (CE9 553 R1)
This course is designed to have the student become familiar with the procedure coding book and be confident in choosing the correct code to represent the service performed by the physician. The procedure code must compliment the diagnosis code in order for a medical bill to be paid correctly. This course will make the CPT coding book user friendly so students will be able to identify: Evaluation and Management codes, Surgery codes, Radiology and Pathology codes, Medicine codes, as well as modifiers.


Instructor: Mary Ann Norton

CE9553 R1 Meets: Tuesday, 7:00pm-9:00pm for 4 sessions.

Starts October 13 Fee: $120

ICD-10-CM/PCS CODING (CE9 538 R1)
This course is an introduction to Diagnosis coding, ICD10-CM (International Classification of Disease, 10th Ed.) The course will provide detailed lessons, accompanied by coding exercises, to broaden and reinforce your knowledge. Billing and reimbursement from Medicare and health insurance companies will be covered. The focus of this class is to learn how to assign an ICD-10 code based on a diagnosis statement and completing coding exercises for reinforcement.


Instructor: Mary Ann Norton

CE9538 R1 Meets: Wednesday, 6:30pm-8:30pm for 8 sessions.

Starts October 7 Fee: $190

MEDICAL OFFICE PROCEDURES (CE8 005 R1)
This course is designed for adults who are contemplating a career in a medical office with special emphasis on billing with ICD coding and related computer applications. Topics include telephone skills, professional demeanor, billing, C.P.T. coding, bookkeeping, transcription, dealing with insurance companies, and medical terminology.


Instructor: Jeremy Reissmann

CE8005 R1 Meets: Tuesday, 7:00pm-9:00pm for 8 sessions.

Starts October 13 Fee: $190

ART & DESIGN
INTERMEDIATE LEVELS (CE9 452 R1)
This is a foundation course, touching on such primary matters as perspective, drawing aids, composition, and value. A supply list will be provided prior to the start of class.

Material Expenses: $50 approx.

Instructor: Elizabeth Kisseleff

CE9452 R1 Meets: Monday, 7:00pm-9:00pm for 2 sessions.

Starts October 5 Fee: $50

Instructor: Staff

CE9639 R1 Meets: Saturday, November 14, 9:30am-4:30pm.

Fee: $120

RESUME WRITING IN THE JOB SEARCH PROCESS (CE9 639 R1)
This course will primarily focus on the process of resume writing that is necessary for obtaining an interview in the current job market. It will also expand to include effective strategies on “seeking” the job you are searching for, interviewing techniques dos and don’ts, cover letters and getting started on the proper footing in your new position.

Instructor: Staff

CE9639 R1 Meets: Tuesday, 7:00pm-9:00pm for 2 sessions.

Starts October 13 Fee: $50

NEW
“Toung this class: twice at NCC and the rest on Zoom. I was very happy with Zoom, Professor Kisseleff was very creative with the classes. I would do a Zoom class again in drawing with Professor K.”

– Stephanie P

A POWERFUL CAREER IS NO ACCIDENT (CE9 699 R1)
This intensive workshop will show you how to reinvent yourself and give you the words and behavior that will attract others and propel you to a higher level. Eliminate the negative fearful angry stories you tell yourself which ultimately hold you back. Function like high achievers: believe in the power of intention and inner knowing for direction. Set your goals; put them into action and aim high. Operate from strength and see problems as challenges with results. Communicate effectively, ask for what you want, set boundaries, and handle criticism and manipulations. Earn respect, gain trust, overcome resistance, and generate win-win relationships. Master the “6 smart things” to get authority figures to work with you on and off the job. All knowledge will be reinforced with training methods that CEOs and peak performers use.

ONE-DAY WORKSHOP.

Instructor: Ivy Helstein

CE9699 R1 Meets: Saturday, November 14, 9:30am-4:30pm.

Fee: $120

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SMALL BUSINESS BRANDING AND MARKETING (CE9 546 R1)
In a world traveling at the speed of light we’ll break down the marketing process and make it clear for small businesses. Learn the “7 Steps to Simple Success” that define your venture before you build a website, print business cards or spend time -and money- on social media. Sessions cover finding your voice, branding your business and developing a well-defined method of showing people who you are and what you do.
Instructor: Paul Laureano
CE9 646 R1 Meets: Wednesday, 6:30pm-8:00pm for 2 sessions.
Starts October 7 Fee: $60

SMALL BUSINESS ACCOUNTING AND RECORD KEEPING (CED 942 R1)
This course focuses on instruction in standard bookkeeping procedures and the small professional, service merchandising and retail sole proprietorships. Emphasis is given to journals, posting, preparation of a trial balance and financial statement, and procedures for handling petty cash, bank deposits, withdrawals and payroll.
Instructor: Kimmy Tao
CED 942 R1 Meets: Thursday, 7:00pm-9:00pm for 8 sessions.
Starts October 8 Fee: $190

COMPUTER CLASSES

NEW BUSINESS SKILLS

COMPUTER FOR BEGINNERS (CED 217 R1)
This hands-on two-day course is designed to present the key hardware components of microcomputers as well as the programs designed to control them. Software such as Windows, MS Word, Excel and Internet will be covered.
TWO-DAY WORKSHOP.
Instructor: Julie Chang
CED 217 R1 Meets: Saturday, October 3 and 10, 9:00am-12:00pm.
Fee: $120

NEW HOW TO USE ZOOM (CE9 741 R1)
This workshop will teach you how to conduct synchronous (real-time audio and video) on-line meetings for business and personal use with Zoom. You will learn what computer equipment and accessories to use, how to share your screens to display documents, PowerPoint presentations, web sites, annotations, and more. Also, Zoom security issues, solutions, and tips will be discussed. This workshop is a lecture only!
ONE-DAY WORKSHOP.
Instructor: Edward Hom
CE9 741 R1 Meets: Wednesday, October 7, 6:00pm-8:00pm.
Fee: $45

NEW HOW TO ACCESS DIGITAL MEDIA ON YOUR ELECTRONIC DEVICES (CE9 742 R1)
This workshop will teach you how to access free and paid digital e-magazines, e-books, e-music, e-audiobooks, and streaming videos on your electronic devices. This workshop is a lecture only!
ONE-DAY WORKSHOP.
Instructor: Edward Hom
CE9 742 R1 Meets: Wednesday, November 4, 6:00pm-8:00pm.
Fee: $45

NEW HOW TO DECLUTTER YOUR DIGITAL LIFE (CE9 596 R1)
This workshop will teach you how to transfer your photos, videos, and music files from your mobile devices and digital camera to your computer and how to scan your documents and pictures to your computer. You will learn how to organize and backup these files using different storage media devices. This course will also cover how to manage your overflowing e-mails (g-mail and yahoo). We will also cover how to securely manage your numerous Internet accounts and passwords and how to encrypt your important files. This workshop is a lecture only!
TWO-DAY WORKSHOP.
Instructor: Edward Hom
CE9 596 R1 Meets: Sunday, October 18 and 25, 10:00am-1:00pm.
Fee: $120

NEW INTRODUCTION: MICROSOFT WINDOWS 10 (CE9 642 R1)
In this two-day course you will be shown how to use Microsoft Windows 10. Topics will include basic functions such as copying and pasting, creating, renaming, managing files and folders and desktop icons. We will also be looking into the Microsoft Windows 10 built-in apps and learn how to use them.
TWO-DAY WORKSHOP.
Instructor: Oscar F. Menendez
CE9 642 R1 Meets: Saturday, September 12 and 26, 10:00am-1:00pm.
Fee: $120

INTRODUCTION: MICROSOFT WORD 365/2016/2019 (CE9 098 R1)
Knowledge of Microsoft Windows recommended. This workshop teaches the basics of one of the most popular word processing packages for Windows. Topics include creating, editing and formatting, saving and printing documents, creating basic tables, and using various features such as spell/grammar check, autocorrect, clip-art, and WordArt.
TWO-DAY WORKSHOP.
Instructor: Patricia Castillo Lucas
CE9 098 R1 Meets: Sunday, October 18 and 25, 10:00am-1:00pm.
Fee: $120

INTERMEDIATE: MICROSOFT WORD 365/2016/2019 (CE9 137 R1)
Knowledge of Introductory Microsoft Word (CE9 098) recommended. This workshop will allow you to build on the skills gained in the Introduction to Microsoft Word course. Topics will include inserting tabs, headers and footers, tables, borders, columns, working with multiple documents, creating, editing, and printing a mail merge.
TWO-DAY WORKSHOP.
Instructor: Patricia Castillo Lucas
CE9 137 R1 Meets: Sunday, November 8 and 15, 10:00am-1:00pm.
Fee: $120
ADVANCED:
MICROSOFT WORD 365/2016/2019 (CE9 147 R1)
Knowledge of Intermediate Microsoft Word (CE9 137) recommended. This workshop will allow you to automate Microsoft Word. Topics include advanced mail merging, customizing toolbars, working with organizational charts, text boxes, WordArt, watermarks, building blocks, and creating and executing macros.
TWO-DAY WORKSHOP:
Instructor: Patricia Castillo Lucas
CE9 147 R1 Meets: Sunday, November 29 and December 6, 10:00am-1:00pm.
Fee: $120

MICROSOFT OUTLOOK 365/2016/2019 FOR BEGINNERS (CE9 577 R1)
Basic knowledge of Microsoft recommended. Professionals stand to gain by knowing how to maximize the potential of their office communications with Microsoft Outlook. Learn how to connect to Outlook for the first time, send, receive and store emails, update and organize your contacts, handle calendars, address books for storing contacts, task reminder features, and the journal. Connecting social media and favorite website updates to Outlook will also be discussed. This ONE-DAY WORKSHOP is a part lecture, part hands-on class. Since this is a zoom session, it would be advised to have the Outlook application installed on the computer for the lab portion of the class.
Instructor: Jeremy Wong
CE9 577 R1 Meets: Sunday, November 15, 10:00am-1:00pm.
Fee: $60

INTRODUCTION: MICROSOFT EXCEL 365/2016/2019 (CE9 099 R1, R1)
Knowledge of Microsoft Windows recommended. This workshop teaches you the basics of one of the most popular spreadsheet packages for Windows. Topics include examining the Excel Windows screen, creating and editing a spreadsheet, enhancing and formatting the spreadsheet, basic formulas and functions, saving and printing a spreadsheet, and charting basics.
TWO-DAY WORKSHOP:
Instructor: Edward Hom
CE9 099 R1 Meets: Sunday, October 4 and 11, 10:00am-1:00pm.
Fee: $120

INTERMEDIATE: MICROSOFT EXCEL 365/2016/2019 (CE9 138 R1)
Knowledge of Introduction Microsoft Excel (CE9 099) recommended. Topics focus on review of conditional functions to process information, PivotTable for report creation, charts to visualize data, and conditional formatting to identify trends in data sets based on user-defined rules. Various data sets will be used.
TWO-DAY WORKSHOP:
Instructor: Imran Shaw
CE9 138 R1 Meets: Saturday, October 17 and 24, 10:00am-1:00pm.
Fee: $120

ADVANCED: MICROSOFT EXCEL 365/2016/2019 (CE9 148 R1)
Knowledge of Intermediate Microsoft Excel (CE9 138) recommended. Topics cover the match and retrieve "vlookup" function, name ranges to label and access data sets, macros to automate steps, and nested "IF" functions to leverage more complex function usage. Various examples and data sets will be used.
TWO-DAY WORKSHOP:
Instructor: Juan Hinojosa
CE9 148 R1 Meets: Saturday, October 31 and November 7, 10:00am-1:00pm.
Fee: $120

FORTRANALS AND CHARTS IN EXCEL I (CE9 572 R1)
Participants should have some knowledge of MS Excel. Includes an overview of Microsoft Excel, and a quick review of creating and saving a workbook. Explore how to create simple formulas in Excel such as sum, maximum, minimum, average, and count. Also create and edit charts such as column, bar, and pie, how to add labels to a pie chart and how to place a chart on a separate worksheet.
ONE-DAY WORKSHOP:
Instructor: Anthony Canavaciol
CE9 572 R1 Meets: Thursday, October 15, 6:30pm-9:30pm.
Fee: $60

FORTRANALS AND CHARTS IN EXCEL II (CE9 573 R1)
Participants should have knowledge of MS Excel or have taken Formulas and Charts I (CE9 572). Create more advanced formulas in Excel, including the "IF" function, applying absolute referencing to cells that will remain constant, grouping worksheets together, creating formulas for all grouped worksheets, and creating and filtering data lists. Creating and editing charts and linking Microsoft Excel to other Microsoft applications will also be discussed.
ONE-DAY WORKSHOP:
Instructor: Anthony Canavaciol
CE9 573 R1 Meets: Thursday, October 22, 6:30pm-9:30pm.
Fee: $60

INTRODUCTION: MICROSOFT POWERPOINT 365/2016/2019 (CE9 136 R1)
Knowledge of Microsoft Windows recommended. This workshop will help you create effective electronic presentations using Microsoft PowerPoint. Topics include creating electronic slide shows in slide and outline views, templates, color design schemes with special effects, inserting charts, tables, clip-art, sound, video, pictures, and printing. Presentation tips/techniques and utilizing technology to enhance your presentations will also be discussed.
TWO-DAY WORKSHOP:
Instructor: Edward Hom
CE9 136 R1 Meets: Sunday, November 1 and 8, 10:00am-1:00pm.
Fee: $120

INTERMEDIATE: MICROSOFT POWERPOINT 365/2016/2019 (CE9 434 R1)
Knowledge of Microsoft PowerPoint (CE9 136) recommended. This workshop allows you to build on the skills introduced in the Intro to Microsoft PowerPoint course. Topics covered will include adding images, photos, sounds, music and organizational charts. Also covered will be: embedding and linking objects together, creating hyperlinks, capturing images from the internet and customizing backgrounds and slide animations.
TWO-DAY WORKSHOP:
Instructor: Zachary Pournazari
CE9 434 R1 Meets: Sunday, November 22 and 29, 10:00am-1:00pm.
Fee: $120
NEW INTRODUCTION TO GOOGLE SUITE (CE9 714 R1)
This workshop will teach you the basics in using Google Drive, Google Docs (word processing), Google Sheets (spreadsheet), and Google Slides (presentation). Basic fundamental topics covered are file/folder handling, creating/editing/formatting, tables, formulas and functions, charts, creating electronic slideshows, and simple collaboration.
TWO-DAY WORKSHOP.
Instructor: Edward Hom
CE9 714 R1 Meets: Sunday, December 6 and 13, 10:00am-1:00pm.
Fee: $120

AUTOCAD INTRODUCTORY LEVEL (CE9 217 B1)
A course designed for those with no AutoCAD experience. This seminar is designed to acquaint the beginner with AutoCAD as a tool to create working drawings. Topics will include the following: the AutoCAD menu structure, file creation, formatting, using object snaps, draw commands including lines, arcs, rectangles, polygon, and hatching. Modifying commands including erase, copy, move, offset, trim, extend, stretch, mirror, array, fillet and scaling, drawing and modifying text, and dimensioning will be covered. Creation of blocks and templates, use of symbol libraries including furniture, windows and doors, concepts of model space and paper space are explored, as well as plotting drawings.
Instructor: Zia Durrani
CE9 217 B1 Meets: Saturday, 9:00am-12:00pm for 7 sessions.
Starts October 3
Fee: $250

NEW MICROSOFT ACCESS 365/2016/2019 (CE9 146 R1)
Knowledge of Intermediate Microsoft Access (CE9 146) recommended. This workshop focuses on working with data in the Microsoft Access environment. Activities will cover the following Access features: make table query, append query, update query, crosstab query, delete query, combining tables with the union query, and basic SQL manipulation. Expression Builder will be used in conjunction with queries and reporting tool.
TWO-DAY WORKSHOP.
Instructor: Juan Hinojosa
CE9 146 R1 Meets: Saturday, November 14 and 21, 10:00am-1:00pm.
Fee: $120

ADVANCED: MICROSOFT ACCESS 365/2016/2019 (CE9 478 R1)
Knowledge of Intermediate Microsoft Access (CE9 146) recommended. This three-hour course will teach the basics of keeping your computer and personal information safe while you enjoy the benefits of the Internet. Some of the highlights are: computer security; anti-virus software; what is a firewall?; how to hide your computer from hackers; handling SPAM; managing user IDs and passwords; how to use your Windows XP backup tool; and how to secure personal information.
ONE-DAY WORKSHOP.
Instructor: Jeremy Wong
CE9 478 R1 Meets: Sunday, November 15, 10:00am-1:00pm.
Fee: $60

NEW MICROSOFT ACCESS 365/2016/2019 (CE9 322 R1)
This three-hour course will teach the basics of keeping your computer and personal information safe while you enjoy the benefits of the Internet. Some of the highlights are: computer security; anti-virus software; what is a firewall?; how to hide your computer from hackers; handling SPAM; managing user IDs and passwords; how to use your Windows XP backup tool; and how to secure personal information.
ONE-DAY WORKSHOP.
Instructor: Gary Sun
CE9 322 R1 Meets: Sunday, October 18, 10:00am-1:00pm.
Fee: $60

NEW ELECTRONIC DEVICE EMERGENCY PREPARATION (CE9 482 R1)
This workshop will teach you how to keep your phone, tablets, computers, and other electronic devices working during an emergency such as a hurricane, major storm, or when the power goes out. This workshop is a LECTURE ONLY class.
ONE-DAY WORKSHOP.
Instructor: Edward Hom
CE9 482 R1 Meets: Sunday, November 15, 10:00am-1:00pm.
Fee: $60

NEW COMPUTER AND IDENTITY SECURITY (CE9 322 R1)
This three-hour course will teach the basics of keeping your computer and personal information safe while you enjoy the benefits of the Internet. Some of the highlights are: computer security; anti-virus software; what is a firewall?; how to hide your computer from hackers; handling SPAM; managing user IDs and passwords; how to use your Windows XP backup tool; and how to secure personal information.
ONE-DAY WORKSHOP.
Instructor: Jeremy Wong
CE9 322 R1 Meets: Sunday, October 18, 10:00am-1:00pm.
Fee: $60

NEW GOOGLE MEET VIDEOCONFERING (CE9 743 R1)
Google Meet is used to demonstrate how to use videoconference technology to keep you connected to people that are important to you or your business. Features used in the workshop include using a microphone for audio, webcam for video, chat for messaging, adding your profile picture, recording for later viewing, and other features.
TWO-DAY WORKSHOP.
Instructor: Juan Hinojosa
CE9 743 R1 Meets: Friday, October 9 and 16, 6:30pm-9:30pm.
Fee: $120

NEW INTRODUCTION TO SOCIAL MEDIA (CE9 746 R1)
Social media is the new way to share information, make connections, and communicate. This course will teach you why you need social media, what platforms are available, and how to build and maintain your social presence. It will detail the most common social media platforms such as Facebook, Twitter, Instagram, Snapchat, TikTok, and LinkedIn. You will learn the advantages of each platform, how to setup accounts, and build your online presence. These workshops are lecture only!
TWO-DAY WORKSHOP.
Instructor: Michael Lee
CE9 746 R1 Meets: Saturday, November 7 and 14, 10:00am-1:00pm.
Fee: $120

NEW INTRODUCTION TO GOOGLE SUITE (CE9 746 R1)
This workshop will teach you the basics in using Google Drive, Google Docs (word processing), Google Sheets (spreadsheet), and Google Slides (presentation). Basic fundamental topics covered are file/folder handling, creating/editing/formatting, tables, formulas and functions, charts, creating electronic slideshows, and simple collaboration.
TWO-DAY WORKSHOP.
Instructor: Edward Hom
CE9 746 R1 Meets: Saturday, November 7 and 14, 10:00am-1:00pm.
Fee: $120

INTRODUCTION: MICROSOFT ACCESS 365/2016/2019 (CE9 123 R1)
Access is Microsoft’s powerful relational database. This class will cover basics of Access. The class will consist of creating tables and queries.
TWO-DAY WORKSHOP.
Instructor: Juan Hinojosa
CE9 123 R1 Meets: Saturday, October 3 and 10, 10:00am-1:00pm.
Fee: $120

INTERMEDIATE: MICROSOFT ACCESS 365/2016/2019 (CE9 146 R1)
Knowledge of Microsoft Access (CE9 123) recommended. This class will cover how to collect and display data and how to create a customized view of your data. It will consist of creating forms, running macros and creating reports.
TWO-DAY WORKSHOP.
Instructor: Juan Hinojosa
CE9 146 R1 Meets: Saturday, October 17 and 24, 10:00am-1:00pm.
Fee: $120

NEW INTRODUCTION TO MICROSOFT ACCESS 365/2016/2019 (CE9 478 R1)
This workshop will acquaint the beginner with Microsoft Access as a tool to create working drawings. Topics will include the following: the AutoCAD menu structure, file creation, formatting, using object snaps, draw commands including lines, arcs, rectangles, polygon, and hatching. Modifying commands including erase, copy, move, offset, trim, extend, stretch, mirror, array, fillet and scaling, drawing and modifying text, and dimensioning will be covered. Creation of blocks and templates, use of symbol libraries including furniture, windows and doors, concepts of model space and paper space are explored, as well as plotting drawings.
Instructor: Zia Durrani
CE9 217 B1 Meets: Saturday, 9:00am-12:00pm for 7 sessions.
Starts October 3
Fee: $250
SELLING ONLINE WITH ONLINE AUCTIONS AND OTHER SITES (CE9 416 R1)
Have you wanted to explore online auctioning and create online advertisements? Would you like to make some additional income by selling from the convenience of your computer? Learn how to begin buying and selling online. You will learn how to post listings with platforms such as eBay and Craigslist. Selling with Amazon, WordPress and PayPal will be explored. The course will include an overview of ecommerce, how-to demos, selling with the eBay mobile app and discussions of various experiences buying and selling online.  
TWO-DAY WORKSHOP.  
Instructor: Juan Hinojosa  
CE9 416 R1 Meets: Friday, October 23 and 30, 10:00am-1:00pm.  
Fee: $120

HOW TO USE THE CLOUD (CE9 481 R1)  
This workshop will teach you what, why and how to use the Cloud storage on the Internet for personal use. You will learn how to store and access your photos, music, and documents through your computer, smartphone, and tablet devices. Also, we will discuss how to find free and paid Cloud storage sites on the Internet. This workshop is A LECTURE ONLY class.  
ONE-DAY WORKSHOP.  
Instructor: Edward Hom  
CE9 481 R1 Meets: Sunday, November 22, 10:00am-1:00pm.  
Fee: $60

BEGINNER PILATES (CE9 500 R1)  
This is a mat based and core strengthening class that incorporates flexibility and toning for all levels. This exercise method aims to create a balance in the body. It is designed to cater to the individual needs of each person. Pilates offers a trimmer waist, flatter belly, better posture based on a balanced muscle tone and less fatigue, while decreasing back pain and injury. You will love it! Participants should have a towel, water and a mat accessible.  
Instructor: Elaina Marku  
CE9 500 R1 Meets: Saturday, 10:15am-11:15am for 8 sessions.  
Starts October 3  
Fee: $150
CHAIR AEROBICS (CE9 719 R1)

Just like any aerobic workout, chair aerobics is designed to increase muscle strength, muscle endurance and improve range of motion while stretching and burning calories. This is a modified format that offers safe alternatives to traditional exercises while having fun at the same time. Participants should have water accessible, a sturdy chair and wear comfortable shoes.

Instructor: Caryn Cooper
CE9 719 R1 Meets: Monday, 6:30pm-7:15pm for 8 sessions.
Starts October 5 $75

MOVING FOR LIFE (CE9 718 R1)

This low impact dance exercise class combines elements of aerobics, cardio, stretching and yoga to address the needs of those dealing with various health and physical challenges such as breast cancer, heart disease and joint pain in a fun and safe way. Participants should have water accessible and wear comfortable shoes.

Instructor: Caryn Cooper
CE9 718 R1 Meets: Monday, 7:30pm-8:30pm for 8 sessions.
Starts October 5

FULL BODY FITNESS FOR WOMEN (CE9 663 R1)

Each class will be one hour filled with body weight exercises that will get your heart rate up and body moving! Weekly sessions will incorporate different training methods such as strength and conditioning, aerobic, resistance training, pilates, plyometrics & cardio exercises. This program is designed for all ability levels from a beginner to an athlete. What better way to work out, then from the comfort of your home?!! Participants should have a towel, water, a yoga mat and any dumbbells, or resistance bands (not a requirement) you may have at home.

Instructor: Diane Calimopulos
CE9 663 R1 Meets: Tuesday, 6:30pm-7:30pm for 8 sessions.
Starts October 6 Fee: $150

ZUMBA (CE9 463 R1)

Join in the dance fitness party craze that combines aerobic exercise with Latin-inspired dance moves such as mambo, cha-cha-cha, salsa and more! Party yourself into shape as you burn calories in this exercise in disguise. Please wear comfortable clothing and have water accessible.

Instructor: Caryn Cooper
CE9 463 R1 Meets: Tuesday, 7:00pm-8:00pm for 8 sessions.
Starts October 6

ZUMBA GOLD (CE9 498 R1)

Zumba Gold targets the largest growing segment of the population: baby boomers. It takes the Zumba formula and modifies the moves and pacing to suit the needs of the active older participant, as well as those just starting their journey to a fit and healthy lifestyle. It’s a dance fitness class that feels friendly, and most of all, fun. Please wear comfortable clothing and have water accessible.

Instructor: Caryn Cooper
CE9 498 R1 Meets: Saturday, 9:00am-10:00am for 8 sessions.
Starts October 3 Fee: $150

See Zumba Gold (CE9 498 W1) in our Winter offerings

ALFRED HITCHCOCK AND FILM NOIR (CE9 644 R1)

Gain deep insight into Alfred Hitchcock’s troubled childhood from where his neurosis originated, and discover how it resulted in his inner rage and desires being expressed through film: The Lodger, 1927; Rope, 1948; Psycho, 1960; Torn Curtain, 1966; and Frenzy, 1972. Following WWII, filmmakers inspired by Hitchcock made movies using dark imagery and Film Noir exemplified the use of black and white film and stark lighting. Be immersed in a world of chiaroscuro and gain a greater understanding of the importance of the genre and its effects upon current cinematic output. See clips from classics Double Indemnity, 1944, Laura, 1944, Nightmare Alley, 1947, Touch of Evil, 1958, and more.

Instructor: Keith J. Crocker
CE9 644 R1 Meets: Tuesday, 7:00pm-9:00pm for 4 sessions.
Starts November 3 Fee: $120

THE HISTORY OF HORROR AND SCIFI IN THE CINEMA (CE9 231 R1)

In this course, the student will be taught the historic and political significance of the horror and science fiction genre in cinema from the Golden Days (1900-1940s) to the present. This course is both lecture and presentation, incorporating talk, film clips and vintage memorabilia shows.

Instructor: Keith J. Crocker
CE9 231 R1 Meets: Tuesday, 7:00pm-9:00pm for 4 sessions.
Starts October 6 Fee: $120

EXPLORE THE WORLD OF ACTING (CE9 617 R1)

Students will ZOOM into the basics of acting using sensory work, improvisation, and relaxation exercises while being taught various acting techniques. On the final class, students will perform a monologue with movement, props, and costumes supplied by student. No memorization is required, just a love of theater.

Instructor: Gregory Cioffi
CE9 617 R1 Meets: Monday, 8:00pm-10:00pm for 6 sessions.
Starts October 5 Fee: $175

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PERSONAL INTEREST

EXPLORE THE WORLD OF ACTING (CE9 617 R1)

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Instructor: Gregory Cioffi
CE9 617 R1 Meets: Monday, 8:00pm-10:00pm for 6 sessions.
Starts October 5 Fee: $175

NEW CHAIR AEROBICS (CE9 719 R1)

NEW MOVING FOR LIFE (CE9 718 R1)

NEW FULL BODY FITNESS FOR WOMEN (CE9 663 R1)

NEW ALFRED HITCHCOCK AND FILM NOIR (CE9 644 R1)

NEW ZUMBA (CE9 463 R1)

NEW ZUMBA GOLD (CE9 498 R1)

NEW THE HISTORY OF HORROR AND SCI-FI IN THE CINEMA (CE9 231 R1)

NEW EXPLORE THE WORLD OF ACTING (CE9 617 R1)
INTRODUCTION TO LEARNING THE GUITAR (CE9 493 R1)
Whether you’re looking to brush up on the basics or kick-start a new hobby, this course is the one for you. Working at your own pace, and under the instruction of a professional musician and music educator, you will learn such skills as reading music, basic chords, fingerpicking, and simple blues techniques. Start playing songs by the end of your first lesson. No experience necessary.
Book required: Alfred’s Basic Guitar Method Book I.
Instructor: Thomas Rizzuto
CE9 493 R1 Meets: Wednesday, 6:30pm-8:00pm for 10 sessions.
Starts October 7
Fee: $175

GENEALOGY RESEARCH (CE9 246 R1)
This course introduces the student to U.S. census, military and passport naturalization information. Also provided are websites and databases that assist in searching for genealogy information in the United States. Learn where to write for vital records in New York State and New York City, and Nassau and Suffolk Counties. Samples and examples will be presented to the class.

NEW HOME IMPROVEMENT WORKSHOP
Provide tender loving care for your home! Register for any or all of these home improvement workshops designed to inspire homeowners to learn how their house works. Each workshop is designed to help students become familiar with the various systems of their home, give them the confidence to make some repairs on their own, and to ensure they can hire the right professional for repairs that are more than they can handle on their own.
Instructor: Brian Schnee
THE SITE YOUR HOUSE SITS ON
Information regarding repairs to foundation, sidewalks, basements.
CE9 727 R1: Monday, October 5, 7:00pm-9:00pm.
Fee: $40

YOUR HOME’S EXTERIOR
Information regarding repair of floor, roof, chimney, windows, doors.
CE9 728 R1: Monday, October 12, 7:00pm-9:00pm.
Fee: $40

YOUR HOME’S WINDOW AND DOOR WEATHER STRIPPING
It is recommended you take CE9 728 prior to this workshop. Information regarding how to install weather stripping around exterior doors, install weather stripping on an exterior door sill, weatherproof windows
CE9 744 R1: Monday, October 19, 7:00pm-9:00pm.
Fee: $40

YOUR HOME’S INTERIOR
Information regarding repair of interior walls, doors, ceilings, decking.
CE9 730 R1: Monday, October 26, 7:00pm-9:00pm.
Fee: $40

YOUR HOME’S INSULATION
Information regarding drafts, cold walls, loss of heat.
CE9 731 R1: Monday, November 2, 7:00pm-9:00pm.
Fee: $40

YOUR HOME’S ELECTRICAL SYSTEM
Information regarding light switches, GFI outlets smoke detectors.
CE9 732 R1: Monday, November 9, 7:00pm-9:00pm.
Fee: $40

YOUR HOME’S ELECTRICITY AND WIRING
It is recommended you take CE9 732 prior to this workshop. Information regarding how to strip a wire, wire an outlet, wire a basic light switch where the power enters the switch, connect a surface mounted light fixture to the switch, reinforce the meaning and importance of the colors of the different wires
CE9 745 R1: Monday, November 16, 7:00pm-9:00pm.
Fee: $40

YOUR HOME’S PLUMBING
Information regarding water supply, sanitary waste system, plumbing system.
CE9 733 R1: Monday, November 23, 7:00pm-9:00pm.
Fee: $40

YOUR HOME’S HEATING SYSTEM
Information regarding boiler, radiator, chimney lining.
CE9 734 R1: Monday, November 30, 7:00pm-9:00pm.
Fee: $40

YOUR HOME’S AIR CONDITIONING SYSTEM
Information regarding central air, window units.
CE9 735 R1: Monday, December 7, 7:00pm-9:00pm.
Fee: $40

ONE-DAY WORKSHOP.
Instructor: Jean King
CE9 246 R1 Meets: Saturday, October 17, 10:00am-12:00pm.
Fee: $40

A FRESH APPROACH TO PROCRASTINATION (CE9 717 R1)
In this 2-part workshop, we will explore the reason that people procrastinate and provide insight to begin procrastinating in a positive way. There will be activities to generate critical thought around what are high value priorities. Participants will have the opportunity to create goals to make changes to prioritize more productively. In addition to SMART goals, we will explore the management of tasks by using the ABCDE method and the 80/20 rule. This workshop is interactive and will have both individual and group activities where participants will be encouraged to share. Participants are expected to have read or be familiar with Brian Tracy’s book, Eat That Frog! 21 Great Ways to Stop Procrastinating and Get More Done in Less Time.
Instructor: Thomas Marino
CE9 717 R1 Meets: Wednesdays October 7 and 21, 6:30pm-8:30pm.
Fee: $80
CELESTIAL NAVIGATION (CED 896 R1)
Learn the history of navigation and the use of the sextant with real life problems. All charts, forms and tables will be provided. The last class will be held at the beach where students will take a sun shot with a sextant and plot their position. This class is for those who want to learn about history of non-instrument as well as the use of the sextant.
Instructor: Douglas Sheer
CED 896 R1 Meets: Saturday, 9:00am-11:00am for 5 sessions.
Starts October 3 Fee: $120

SEAR'S CATALOG MAIL-ORDER HOMES (CE9 704 R1)
Between the years of 1908 and the 1940's, Sears and Roebuck sold approximately 70,000 mail-order homes in 48 states through their catalog mail-order Modern Homes program, with more than 370 designs available. These homes kits came with an extensive instruction manual and 10,000 - 30,000 pieces! Learn about these “kit homes”, still in existence on Long Island, and the evolution of mail order, in this interesting and historical lecture.
ONE-DAY WORKSHOP
Instructor: Georgette Grier-Key
CE9 704 R1 Meets: Thursday, November 19, 7:00pm-9:00pm.
Fee: $40

PET CARE
HOME COOKING FOR YOUR DOG AND CAT (CE9 587 R1)
Species appropriate, fresh, and homemade is the best way to feed your pet! Learn how easy and affordable it is to make your own pet food and treats while creating a biologically appropriate diet for your dog or cat. The health benefits are numerous when dogs and cats eat a species appropriate diet. Most importantly, pet owners gain awareness of many common health issues our pets face: allergies, joint problems, obesity, digestive upset, and behavior issues.
ONE-DAY WORKSHOP
Instructor: Christine Filardi
CE9 587 R1 Meets: Thursday, October 8, 6:30pm-8:30pm.
Fee: $40

THE ART OF PHOTOGRAPHY (CE5 055 R1)
This course will help you to transform your snapshots into memorable photographs. Focus will be placed on camera handling, composition, framing and lighting. This course is suitable for students with a “point and shoot” camera and 35mm auto/manual SLR camera. We will simplify the technology and concentrate on the art of photography. Students should have pictures available.
Instructor: Lawrence Chatterton
CE5 055 R1 Meets: Wednesday, 7:00pm-9:00pm for 6 sessions.
Starts October 7 Fee: $175

REAL ESTATE SALESPERSON QUALIFYING COURSE (CED 070 R1)
The Real Estate Salesperson Qualifying Course is a 75-hour course plus examination. This course is designed to introduce the student to the field of real estate. It is a New York State approved course. The following are the required topics of study for real estate licensure as a real estate salesperson: licensing law, law of agency, estates and interest in land, real estate instruments (includes contract, leases and deeds), real estate financing, land use regulations, introduction to construction, valuation, human rights and fair housing laws, real estate math, independent contractor/employee status, environmental issues, contract preparation, predatory lending, pricing properties, municipal agencies, property insurance, taxes and assessments, condominiums and cooperatives, commercial and investment properties, income tax issues in real estate transactions, mortgage brokerage, and property management.
Instructor: Bernard Caprera
CED 070 R1 Meets: Monday and Wednesday, 6:30pm-10:15pm for 21 sessions.
September 2, 9, 14, 16, 21, 23, 30,
October 5, 7, 12, 13, 14, 19, 21, 26, 28,
November 2, 4, 9, 16, 18, 23 (Weather days November 30 and December 2).
Fee: $500

FALL 2020 — NCC.EDU/CONTINUINGEDUCATION 27
SELLING YOUR HOME ON YOUR OWN (CE9 706 R1)
Want to save a real estate commission? Learn the secrets of the pros! This workshop will teach you how to handle the myriad details from pricing to closing. You will learn how to handle the potential pitfalls. Topics include pricing, preparing the house for sale, marketing, holding a successful open house, objection handling, buyer qualification, safety and much, much more. Bring all your questions.
ONE-DAY WORKSHOP.
Instructor: Bernard Caprera
CE9 706 R1 Meets: Saturday, October 3, 9:30am-12:30pm.
Fee: $60

FIRST TIME HOMEBUYER SEMINAR (CE9 430 R1)
Demystify the home purchase process. Topics include: getting started, the importance of FICO scores and your credit report, who does the real estate salesperson really protect, the truth about home inspectors, what type of mortgage is best for you, selecting the right attorney, contract nuances, and other topics. The class will end with a Q and A period, so bring all questions.
ONE-DAY WORKSHOP.
Instructor: Bernard Caprera
CE9 430 R1 Meets: Saturday, October 24, 9:30am-12:30pm.
Fee: $60

NOTARY (CE9 490 R1)
This course will prepare you to sit for the Notary Public exam given by the State of New York. Information on how to register for the Exam and New York State preparation materials will be distributed. The course will discuss the New York State Notary Public License Law, including customary notarial functions.
ONE-DAY WORKSHOP.
Instructor: Simone Freeman
CE9 490 R1 Meets: Saturday, October 3, 10:00am-1:30pm.
Fee: $60

ASSET PROTECTION 2020 (CE9 486 R1)
This interactive course will cover the new estate tax laws as well as long term care asset protection strategies. Learn the best ways to transfer assets to the next generations without completely relinquishing control. We will discuss family business succession planning, LLCs, LLPs, and various trust options to protect real estate and other assets from transfer taxes, long term care claims, divorces, and other liabilities.
ONE-DAY WORKSHOP.
Instructor: Ann Margaret Carrozza, Esq.
CE9 486 R1 Meets: Wednesday, November 18, 7:00pm-8:30pm.
Fee: $45

MAXIMIZING SOCIAL SECURITY (CE9 550 R1)
With historic changes in Social Security signed into law, prepare for your retirement and learn how to get the most out of your social security benefits. Learn to manage longevity risk and strategies to maximize the amount of money you receive throughout retirement. Among the topics included are spousal benefits, the impact of divorce, death, delaying benefits, early retirement, and taxation. You'll receive Myths and Facts about Social Security: What Should You Do at Age 62.
ONE-DAY WORKSHOP.
Instructor: John Brenkovich, CFP
CE9 550 R1 Meets: Monday, November 16, 6:30pm-9:00pm.
Fee: $45

NEW ELDERCARE MEDICAL COSTS (CE9 653 R1)
This course will discuss strategies and the importance of planning ahead to protect hard earned assets in the face of rising non-insured, nursing home, assisted living and personal medical eldercare costs.
ONE-DAY WORKSHOP.
Instructor: Richard Jack
CE9 653 R1 Meets: Tuesday, October 6, 7:00pm-9:00pm.
Fee: $45

SAVVY IRA PLANNING (CE9 584 R1)
A lot of people have a plan for accumulating money for retirement, but far too often that’s where the planning stops. The reality is that a sound distribution strategy -in other words, a plan for taking money out of your retirement accounts- is also extremely important. In this course you will learn some of the key IRA rules, how to avoid some of the biggest IRA mistakes, and some savvy planning strategies
that can help you keep more money in your pockets by putting less in Uncle Sam's.

ONE-DAY WORKSHOP
Instructor: Jeffrey Levine
CE9 584 R1 Meets: Tuesday, October 6, 7:00pm-10:00pm.
Fee: $45

NEW

HOW TO HEAL THE GUT, THYROID AND IMMUNE AXIS WITH CHINESE MEDICINE AND DIET (CE9 585 R1)
Do you want to have improved digestion, more energy, stop having pain and poor sleep? Learn the connections between our digestion, thyroid and low immunity of the body. Acupuncture, Chinese herbs, diet and supplements can help you heal these areas of the body and more. We will also learn how detoxification and lifestyle changes can contribute to a healthy gut, immune system and thyroid function.
ONE-DAY WORKSHOP.
Instructor: Sharon McDermott
CE9 585 R1 Meets: Tuesday, October 20, 7:00pm-10:00pm.
Fee: $45

MAY I HAVE YOUR ATTENTION PLEASE? (CE9 615 R1)
The National Institute of Mental Health says 74% of us suffer from fear of public speaking! It's called Glossophobia and it often stands in the way of success. Speaking up in a meeting, giving a speech at a wedding, presenting to your colleagues or interviewing for a job are just a few opportunities where you can shine—or not. Learn to control the nerves, squash the self-judgment and find self-satisfaction in what you say and how you say it.
Instructor: Paul Laureano
CE9 615 R1 Meets: Tuesday, 6:30pm-8:30pm for 3 sessions.
Starts November 3
Fee: $150

10 WAYS TO LOWER YOUR INVESTMENT RISK (CE9 604 R1)
With memories of the Financial Crisis of 2007-2008 still fresh in their mind, many retirees and other investors are seeking ways of protecting their nest egg from the next major market downturn. Thankfully, by incorporating a variety of strategies into their planning, savers can significantly minimize exposure to a variety of potentially damaging risks. In this course, you will learn 10 key concepts used by professional investors, money managers and other financial professionals to reduce risk. The course is appropriate for investors of all ages and of varying levels of risk. Take away knowledge that is actionable, easy to implement, and relevant in today’s market landscape.
ONE-DAY WORKSHOP.
Instructor: Jeffrey Levine
CE9 604 R1 Meets: Tuesday, November 10, 7:00pm-9:00pm.
Fee: $45

SELF-CARE ACUPRESSURE FOR ANXIETY AND INSOMNIA (CE9 581 R1)
Acupressure and acupuncture have been shown to dramatically reduce anxiety and restlessness, and to improve the quality of sleep. In this workshop you will be taught acupressure points which can greatly reduce general stress and anxiety; points for pain relief will be included as well. When we release tension and stress before bedtime, the quality of sleep will be deeper and more restful.
ONE-DAY WORKSHOP.
Instructor: Wendy Weinstock
CE9 586 R1 Meets: Tuesday, October 13, 7:00pm-9:00pm.
Fee: $45

SELF IMPROVEMENT

THE ABC’S AND D’S OF MEDICARE (CE9 586 R1)
Ready to retire? Understanding Medicare doesn’t need to be your new full-time job. Medicare can be complicated; enrollment errors can be costly and may follow you for years. This informative session will educate you about the component parts of Medicare, including hospitalization, outpatient services and drug coverage. Learn about enrollment periods and how to transition from employer coverage to Medicare. Discover the differences between Original Medicare, Medicare Advantage, and Medicare Supplement plans. In addition, we will explore programs for people with limited income and resources.
ONE-DAY WORKSHOP.
Instructor: Jeffrey Levine
CE9 604 R1 Meets: Tuesday, November 10, 7:00pm-9:00pm.
Fee: $45

HEAL OLD HURTS AND GET ON WITH YOUR LIFE! (CE9 656 R1)
Unhealed, old hurts tend to keep us stuck. Feelings of hurt, anger, resentment, sadness, and grief get in the way of quality living. Stuck feelings show up at the most inopportune times. They can cause us to act out in destructive ways. Learn how to address your feelings in a conscious way through FOUR specific and doable steps so you can get on with your life and become the happy, flexible person you were meant to be.
TWO-DAY WORKSHOP.
Instructor: B. Duffy Spencer
CE9 656 R1 Meets: Saturday, October 24, and 31, 9:30am-1:00pm.
Fee: $100
HIGH SCHOOL EQUIVALENCY (TASC) MATH REVIEW (PREVIOUSLY GED) (CE9 458 R1)
Prerequisites: Students should have a basic knowledge of arithmetic, algebra and geometric principles. This course is designed for students whose math skills are sufficient for taking the High School Equivalency (HSE) math test, but feel they need a brush-up before taking the test. It is an intensive program of math which will include a review of problem-solving techniques and general math topics. Included in the course are: concepts in algebra, geometry, number relations; data analysis and statistics, including writing and solving equations; determining rates of change; graphing and coordinate geometry; interpreting bar charts, circle graphs in association with numerical estimation; and determination of problem-solving parameters.


STUDENTS ARE ASKED TO PURCHASE A TI-30XS CALCULATOR (OR HAVE ACCESS TO A DIGITAL VERSION OF THE CALCULATOR) AND WORKBOOK TO PROPERLY REVIEW FOR THE HSE MATH SECTION!
Instructor: Alvin Estrada
CE9 458 R1 Meets: Tuesday, 6:30pm-8:30pm for 4 sessions.
Starts October 6
Fee: $100

HIGH SCHOOL EQUIVALENCY (TASC) LANGUAGE SKILLS REVIEW (PREVIOUSLY GED) (CE9 459 R1)
This course is designed to review some of the language skills measured on the High School Equivalency (HSE) language arts tests. Participants will review reading, writing, vocabulary and test taking skills to help them prepare for the new High School Equivalency (HSE) Exam.


Instructor: Staff
CE9 459 R1 Meets: Wednesday, 6:30pm-8:30pm for 4 sessions.
Starts October 7
Fee: $100

NOTE TO PARENTS:
*Students must be either a high school junior or senior in order to register for these classes.
Nothing prepares a student for the SAT exams better than a solid K through 12 education. Test prep courses have been demonstrated to be helpful for students with problems dealing with test anxiety, test strategy, test format, and exam material review. Our courses will provide your student with practice, guidance, time on task, and instruction.

*SAT REVIEW: VERBAL (CE9 654 R1)
This course will prepare you for the new SAT I by reviewing strategies for reading comprehension, the new writing skills section and the new essay question. Vocabulary and etymology review will be ongoing. The SAT cannot be "beaten" but it can be mastered through hard work, analytical thought, and by learning how to think like a test writer. Knowing how the test writers think will give you useful insights into the questions and make them less difficult. This familiarity will also help reduce your anxiety. Students should purchase the Official SAT Study Guide, 2020 Edition, by The College Board, and bring it to the first session.

Instructor: Barbara Becker
CE9 654 R1 Meets: Thursday, 7:00pm-9:00pm for 8 sessions.
Starts October 8
Fee: $250

*SAT REVIEW: MATH (CE9 655 R1)
This course is designed to give high school students an opportunity to work on math skills necessary for the S.A.T. Students should purchase the Official SAT Study Guide, 2020 Edition, by The College Board, and bring it to the first session.

Instructor: Alvin Estrada
CE9 655 R1 Meets: Saturday, 10:00am-12:00pm for 8 sessions.
Starts October 3
Fee: $250

ARE YOU CONSIDERING A CAREER IN THE MEDICAL/HEALTH FIELD?

TEAS REVIEW COURSE (CE9 606 R2, R3, R1)
The Test of Essential Academic Skills (TEAS Exam) is used as part of the admissions process by many Nursing and Allied Health schools. Review the skills needed for success and prepare for your ATI TEAS exam with 48 hours of instructor led classes. Students should purchase the ATI TEAS Study Manual 2020-2021 and have it accessible. (Available through online retailers and on the ATI website).

Instructor: Staff
CE9 606 R2 Meets: Tuesday and Thursday, 6:30pm-9:30pm for 16 sessions (6-English, 5-Math, and 5-Science).
Starts August 4

CE9 606 R3 Meets: Saturday 9:00am-12:00pm (English) and 12:30pm-3:30pm (Math & Science) for 8 sessions.
Starts August 8

CE9 606 R1 Meets: Tuesday and Thursday, 6:30pm-9:30pm for 16 sessions (6-English, 5-Math, and 5-Science).
Starts November 3
Fee: $425

NEW