



One Education Drive
Garden City, NY 11530-6793

516.572.7501
informationservices@ncc.edu
www.ncc.edu

March 9, 2020

Dear Students, Faculty and Staff,

This is the latest in a series of regular messages to update you on the College's efforts to monitor and respond to the ever-evolving COVID-19 virus. I want to reiterate that the health and well-being of our students, faculty, and staff is of the upmost importance.

In light of some institutions choosing to suspend in-person classes, we want to assure the NCC community that we have been, and will continue to be, in close communication with County and State officials, and are taking proactive measures to keep our community safe. At this time, we have not been provided with any guidance to cancel mass events and/or classes, and there are currently no confirmed cases of COVID-19 associated with the College.

In previous messages and on our [website](#), we have provided key prevention tips for preventing the spread of germs. We strongly urge you to continue to follow these guidelines and to please stay home if you are sick. We have asked faculty to be flexible with their absentee policies. We encourage students to reach out to their individual faculty to discuss options for continuing their education should they need to remain home due to illness. Faculty and staff should reach out to their direct supervisors should they need to remain at home.

If you are exhibiting symptoms of the virus, then please call your healthcare provider immediately. Please refrain from coming to the Campus or College-related activities if you are exhibiting systems. We also ask if you have been tested for and/or diagnosed with COVID-19 that you immediately report this to your supervisor if you are an employee or to the [Dean of Students office](#) if you are a student. Being knowledgeable about the situation is the best way to protect the health and safety of the whole NCC community and to ensure the continued successful operation of the College.

We are well aware that this situation is changing minute by minute. We will continue to engage multiple internal and external partners as the situation evolves. If and when the College needs to make a shift in operations, we will notify the NCC community immediately. Until that time, we recommend continuing to consult the [College's dedicated COVID-19 website](#), which is updated as needed.

We understand that this is may be a stressful time for many members of our community. Rest assured that the College's leadership stands ready to take decisive action if needed.

Regards,

Jermaine F. Williams, Ed.D. President
Nassau Community College