

# How to Search for Classes by Instructional Method, Register, Add/Drop, and View Schedule

After logging into myNCC,  
click on Academic

Student Home

Student Tech Support

D2L  
BRIGHTSPACE

TECHNICAL SUPPORT

Access comprehensive resources and technical assistance for Brightspace issues.



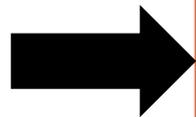
GENERAL TECHNICAL SUPPORT

Resources and support for Nassau Community College students.



STUDENT EMAIL SUPPORT

Need help with an general email issue?



Academic

Courses • BrightSpace • Schedule Builder • Final Grades • Look Up Classes • Academic Calendar • Transcript • Holds



Resources

Bookstore • Textbooks • Google Docs • Office 365 • MyIT • NCC Alert • Emergency Procedures • Sexual Harassment Training • And More

Quick Links



Student Email

D2L  
BRIGHTSPACE

Learning Management System



MyBanner



MyIT Support & Services

# Explore all options under myBanner

## myBanner

 Add or Drop Classes	 Class Withdrawal	 Enrollment Verification	   Degree Evaluation   Quick Guides
 Final Grades	 View Holds	 Apply For Graduation	 View Graduation Application
 Unofficial Transcript	 Official Transcript	 Week at a Glance	 Concise Student Schedule
 Academic Progress Messages	 Admission Checklist		

# Select Add or Drop Classes

The image shows a student academic dashboard with a dark blue sidebar on the left containing various navigation icons. The main content area is divided into two sections: 'Student Academic' and 'myBanner'. The 'Student Academic' section contains four orange buttons: 'Steps To Success', 'Academic Calendar', 'NCC Online', and 'Schedule Builder'. The 'myBanner' section contains a grid of orange buttons: 'Add or Drop Classes' (circled in black), 'Class Withdrawal', 'Enrollment Verification', 'Degree Evaluation | Quick Guides', 'Final Grades', 'View Holds', 'Apply For Graduation', and 'View Graduation Application'. Each button features a white icon related to its function, such as a document, calendar, graduation cap, or building.

**Student Academic**

- Steps To Success
- Academic Calendar
- NCC Online
- Schedule Builder

**myBanner**

- Add or Drop Classes
- Class Withdrawal
- Enrollment Verification
- Degree Evaluation | Quick Guides
- Final Grades
- View Holds
- Apply For Graduation
- View Graduation Application

# Select Class Search

## Add or Drop Classes

**Understanding the Course Section Coding:** To assist you in reading course restrictions, please [click here](#) to open a PDF that will identify the coding for some of our course sections.

**Days of the Week:** M = Monday, T = Tuesday, W = Wednesday, R = Thursday, F = Friday, S = Saturday and U = Sunday

**Payment and Deadlines:** Registration is not complete until you have either paid in full, enrolled in the Deferred Tuition Payment Plan (payment plan not available for winter semester) or we receive confirmation that you have enough financial aid to cover your balance. Expected financial aid will be deducted from your spring bill only if the financial aid application process has been completed and all requested documents have been submitted. Please follow up with the financial aid office and/or check your status on MyNCC. Once a payment is made, all subsequent course registrations will be held. Be sure to drop classes you will not attend before the start of the semester.

**Winter 2023:** If you register by December 12, 2022 you will receive a tuition bill via US mail and NCC email. View [Winter Payment Due Dates](#) for payment due date information. Students registering for winter 2023 on or after December 13, 2022 will not receive a bill via US mail and must pay in full by the close of business on the 2nd business day after registration.

**Spring 2023:** If you register by December 25, 2022, you will receive a tuition bill/class schedule via US mail and NCC email. The bill will reflect course registration on record at the time the bill is created. Payment must be made by the due date on the bill to avoid cancellation of your class schedule. All subsequent registration changes should be viewed on MyNCC. You will not receive an updated bill.

If you register for spring 2023 on or after December 26, 2022, you will not receive a bill via US mail. Check your class schedule and account balance on MyNCC. View [Spring Payment Due Dates](#) for payment due date information. Payments may be made online before midnight or in person at the Bursar's Office by your payment due date. [Student Services-Hours of Operation](#)

**Make your payment by the due date! Unpaid registrations may be cancelled by the College. Students not planning to attend MUST drop their classes prior to the start of the semester or they will be responsible for payment.**

## Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title
"Registered on Web" on Jan 20, 2023	None	41576	SRT	101	PA	Undergraduate	3.000	Standard		Music Business I
"Registered on Web" on Jan 20, 2023	None	41580	SRT	103	CA	Undergraduate	3.000	Standard		Music Theory I
"Registered on Web" on Jan 20, 2023	None	42814	SRT	105	E2	Undergraduate	6.000	Standard		Basic Studio Techniques
"Registered on Web" on Jan 20, 2023	None	42208	COM	101	KB	Undergraduate	3.000	Standard		Interpersonal Communications

Total Credit Hours: 15.000

Billing Hours: 15.000

Minimum Hours: 0.000

Maximum Hours: 17.000

Date: Feb 02, 2023 11:06 am

## Add Classes Worksheet

CRNs

Submit Changes Class Search Reset

[ [View Holds](#) | [Change Course Options](#) | [Registration Fee Assessment](#) | [Registration/Financial Aid Compliance](#) ]

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# Select Advanced Search

**Days of the Week:** **M** = Monday, **T** = Tuesday, **W** = Wednesday, **R** = Thursday, **F** = Friday, **S** = Saturday and **U** = Sunday

## Class Information

- **FACE TO FACE (TRA)** – Courses meet in-person during the assigned days, times and location listed.
- **ASYNCHRONOUS ONLINE (ASYN)** – Course content and instructions are delivered entirely web-based using the college's Learning Management System (LMS) without set meeting times. (Formerly called ONLINE.)
- **SYNCHRONOUS ONLINE (SYNC)** – Courses meet in real-time through video conferencing during the assigned days and times listed, using the college's LMS for course materials. (Formerly called REMOTE.)
- **HYBRID (HYB)** – Courses evenly combine FACE TO FACE and ASYNCHRONOUS ONLINE instruction.
- **BLENDED (BLND)** – Courses combine FACE TO FACE and SYNCHRONOUS ONLINE instruction.
- **COMBINED ONLINE (CMBD)** – Courses evenly combine ASYNCHRONOUS ONLINE and SYNCHRONOUS ONLINE instruction.

Subject:

Accounting
Africana Studies
Allied Health Sciences
American Sign Language
Anthropology
Art
Astronomy
Biology
Business
Chemistry

Course Search **Advanced Search**

Highlight your preferred Instructional Method:  
Asynchronous Online: ASYN, Synchronous Online: SYNC or  
Traditional Face to Face: displays location; ex. A 315

Then click on Section Search

**Subject:**   
Accounting  
Africana Studies  
Allied Health Sciences  
American Sign Language  
Anthropology  
Art  
Astronomy  
Biology  
Business

**Course Number:**

**Title:**

**Schedule Type:**   
Field Training  
Hospital

**Instructional Method:**   
All  
Blended

**Credit Range:**  hours to  hours

**Course Level:**   
Language Immersion at NCC  
Undergraduate

**Part of Term:**   
Non-date based courses only  
Summer 10 Weeks  
Summer I

**Instructor:**

**Session:**   
Day  
Evening

**Attribute Type:**   
AL Civic Engagement  
AL Clinical Placement

**Start Time:** Hour  Minute  am/pm

**End Time:** Hour  Minute  am/pm

**Days:**  Mon  Tue  Wed  Thur  Fri  Sat  Sun

# Other Advanced Search Options: ex. Part of Term, Session and/or Attribute Type

**Subject:**   
Accounting  
Administrative Business Tech  
Africana Studies  
Allied Health Sciences  
American Sign Language  
Animation  
Anthropology  
Arabic  
Art

**Course Number:**

**Title:**

**Instructional Method:**   
Asynchronous Online  
Blended

**Credit Range:**  hours to  hours

**Part of Term:**   
Non-date based courses only  
Late Start  
Second Half

**Duration:**

**Instructor:**   
Abele, Elizabeth  
Abgarian, Bruce

**Session:**   
Day  
Evening

**Attribute Type:**   
SOC-D-Sociology Department  
SSBS-SUNY GE Social Sciences

Start Time: Hour  Minute  am/pm

End Time: Hour  Minute  am/pm

Days:  Mon  Tue  Wed  Thur  Fri  Sat  Sun

# Classes with the selected Instructional Method will display

Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	WL	WL	WL	XL	XL	XL	Instructor	Date	Location	Attribute
													Cap	Act	Rem	Cap	Act	Rem		(MM/DD)		
<input type="checkbox"/>	80029	ACC	101	OLA	N	3.000	Accounting I	.TBA		29	16	13	18	0	18	0	0	0	.TBA	05/27-07/31	ASYN	NCC MBAE-MKT AAS: Bus Elect
<input type="checkbox"/>	80030	ACC	102	OLA	N	3.000	Accounting II	.TBA		29	14	15	18	0	18	0	0	0	.TBA	05/27-07/31	ASYN	NCC MBAE-MKT AAS: Bus Elect
<b>Africana Studies</b>																						
Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	WL	WL	WL	XL	XL	XL	Instructor	Date	Location	Attribute
													Cap	Act	Rem	Cap	Act	Rem		(MM/DD)		
<input type="checkbox"/>	80792	AFR	130	OLA	N	3.000	African American Literature I	.TBA		14	10	4	0	0	0	28	16	12	.TBA	05/27-06/26	ASYN	GHUM-SUNY GER Humanities and NCC HUM-Humanities and NCC LIT-Literature and NCC PLDI-Pluralism & Diversity and SDES-SUNY GE DEISJ and SHUM-SUNY GE Humanities
<input type="checkbox"/>	80140	AFR	143	OLA	N	3.000	History of Contemporary Africa	.TBA		14	2	12	0	0	0	28	3	25	.TBA	06/30-07/31	ASYN	GLNW-Global Aware and Non-West and GOWC-SUNY GER Other World Ci and GSBS-SUNY GER Social Sciences and NCC HISD-His/Pol Sci/Geo Dep and NCC THRA-THR-AA: SBS Elect and NCC THRB-Dance-AA: SBS Elect and SBS-Social and Behavioral Sci and SSBS-SUNY GE Social Sciences and SWHI-SUNY GE World History
<input type="checkbox"/>	80314	AFR	203	OLA	N	3.000	The Afro-Caribbean World	.TBA		15	12	3	0	0	0	30	15	15	.TBA	05/27-06/26	ASYN	GLNW-Global Aware and Non-West and GOWC-SUNY GER Other World Ci and GSBS-SUNY GER Social Sciences and NCC HISD-His/Pol Sci/Geo Dep and NCC PLDI-Pluralism & Diversity and NCC THRA-THR-AA: SBS Elect and NCC THRB-Dance-AA: SBS Elect and NCC WESH-Western Heritage and SBS-Social and Behavioral Sci and SDES-SUNY GE DEISJ and SSBS-SUNY GE Social Sciences and SWHI-SUNY GE World History
<input type="checkbox"/>	80896	AFR	297	OLA	N	3.000	Introduction to Reggae Music	.TBA		14	1	13	0	0	0	28	1	27	.TBA	05/27-06/26	ASYN	GLNW-Global Aware and Non-West and NCC HUM-Humanities and NCC PLDI-Pluralism & Diversity
<b>American Sign Language</b>																						
Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	WL	WL	WL	XL	XL	XL	Instructor	Date	Location	Attribute
													Cap	Act	Rem	Cap	Act	Rem		(MM/DD)		
<input type="checkbox"/>	80868	ASL	101	OLA	N	3.000	American Sign Language I	.TBA		24	20	4	18	0	18	0	0	0	.TBA	05/27-06/26	ASYN	AL Research and GFOL-SUNY GER Foreign Language and GHUM-SUNY GER Humanities and NCC HUM-Humanities and SDES-SUNY GE DEISJ and SHUM-SUNY GE Humanities and SWOL-SUNY GE World Languages
<input type="checkbox"/>	80869	ASL	102	OLA	N	3.000	American Sign Language II	.TBA		24	1	23	18	0	18	0	0	0	.TBA	06/30-07/31	ASYN	AL Research and GFOL-SUNY GER Foreign Language and GHUM-SUNY GER Humanities and NCC HUM-Humanities and SDES-SUNY GE DEISJ and SHUM-SUNY GE Humanities and SWOL-SUNY GE World Languages
<b>Anthropology</b>																						

# Select box to add class to WorkSheet

Select box for class



Select Add to WorkSheet



Browser tabs: Nassau Community College Loc..., MyNCC Portal | Nassau Commu..., Look Up Classes, Registration

URL: https://banner.ncc.edu:11101/pls/prod/bwckgens.P\_RegsGetCrse

<input type="checkbox"/>	14452	PED	284	KAL	N	1.000	Cardio & The Core Coed	TR	01:00 pm	30	6	24	18	0	18	0	0	0	J.BA	10/27-12/22	REMOTE	PED-Physical Education
<input type="checkbox"/>	14451	PED	285	EL2	N	1.000	Yoga	TR	10:00 am	30	9	21	18	0	18	0	0	0	J.BA	10/27-12/22	REMOTE	PED-Physical Education
<b>Sociology</b>																						
<input checked="" type="checkbox"/>	14434	SOC	201	EL	N	3.000	Criminology	TR	08:30 am	36	3	33	18	0	18	0	0	0	Hea Young Park (P)	10/27-12/22	REMOTE	BACT-Bus Admin-CT: Elective and BAE-Bus Adm-AS:Bus Adm Electve and GSBS-SUNY GER Social Sciences and SBS-Social and Behavioral Sci and SOCD-Sociology Department
<input type="checkbox"/>	14434	SOC	210	EL	N	3.000	Criminology	TR	08:30 am	36	3	33	18	0	18	0	0	0	J.BA	10/27-12/22	REMOTE	GSBS-SUNY GER Social Sciences and SBS-Social and Behavioral Sci and SOCD-Sociology Department

All results displayed: 2 courses total

Buttons: Register, Add to WorkSheet, New Search

[ Week at a Glance | Student Detail Schedule | View Fee Assessment ]

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# To Change Classes Prior to the Start of the Semester or During the Drop/Add Period

## Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title
*Registered on Web* on Oct 01, 2021	None	14446	ART	111	B4	Undergraduate	3.000	Standard	Drawing I
*Registered on Web* on Oct 07, 2021	Drop and Delete on the Web	14471	NCC	101	T1L	Undergraduate	1.000	Standard	Freshman Seminar: The College Experience

Total Credit Hours: 4.000  
Billing Hours: 4.000  
Minimum Hours: 0.000  
Maximum Hours: 17.000  
Date: Oct 07, 2021 03:39 pm

CRNs are added to the worksheet

Under Action Select Drop and Delete on the Web

## Add Classes Worksheet

CRNs

14450																			
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Submit Changes Class Search Reset

Submit Changes

# Registration Compliance Results, Changes and Message Displays

## Registration Compliance Results

Below is a list of your courses for the term. If a course is not eligible for financial aid, then click the Not Eligible link to get additional information. If a course does not count in your program, then click the Doesn't Count link to get additional information. If a course is being repeated and is not eligible for financial aid, then click Repeat to get additional information. The total number of hours that are eligible for financial aid and the total number of hours that are counted in your program are listed below.

### Fall 2021 Compliance Results as of Oct 07, 2021 03:57 pm

Status	CRN	Subj	Crse	Sec	Cred	State Aid	Fed Aid	In Program	Repeat	Fed Violation	Audit ID	Degree Level
*Registered on Web*	14446	ART	111	B4	3.000	Not Eligible	Yes	Doesn't Count	Repeat	No	WA00BzB1 AS	UG
*Registered on Web*	14450	SOC	201	OLM	3.000	Not Eligible	Not Eligible	Doesn't Count	No	No	WA00BzB1 AS	UG

Total Credit Hours: 6.000  
State Aid Eligible Hours\* : 0.000  
Federal Aid Eligible Hours\* : 3.000  
Billing Hours: 6.000  
Program Hours: 0.000  
Date: Oct 07, 2021 03:57 pm

\*Note: Aid Eligible Hours do not necessarily imply certification for State or Federal Aid.

Congratulations! Your registration has no errors. You must press Continue to finalize your registration.

Continue

RELEASE: 8.7S2.1

Select Continue



# To View Schedule

Personal Information Student Financial Aid

Search  Go

Select RETURN TO MENU

RETURN TO MENU SITE MAP HELP EXIT

N00683577 Student Training Test Advisement  
Fall 2021  
Oct 07, 2021 04:04 pm

**Understanding the Course Section Coding:** To assist you in reading course restrictions, please [click here](#) to open a PDF that will identify the coding for some of our course sections.

**Days of the Week:** **M** = Monday, **T** = Tuesday, **W** = Wednesday, **R** = Thursday, **F** = Friday, **S** = Saturday and **U** = Sunday

**Payment and Deadlines:** **Registration is not complete until you have either paid in full, enrolled in the deferred Tuition Payment Plan (payment plan not available for summer semester) or we receive confirmation that you have enough financial aid to cover your balance.** Expected financial aid will be deducted from your bill only if the financial aid application process has been completed and all requested documents have been submitted. Please follow up with the financial aid office and/or check your status on MyNCC. **Once a payment is made, all subsequent course registrations will be held. Be sure to drop classes you will not attend before the start of the semester.**

**Summer 2021:** If you register by May 9, 2021 you will receive a tuition bill via US mail and NCC email. View [Summer Payment Due Dates](#) for payment due date information. Students registering for summer 2021 on or after May 10, 2021 will not receive a bill via US mail and must pay in full by the close of business **on the 2nd business day after registration.**

**Fall 2021:** : If you register by August 2, 2021, you will receive a tuition bill/class schedule via US mail and NCC email. The bill will reflect course registration on record at the time the bill is created. **Payment must be made by the due date on the bill to avoid cancellation of your class schedule.** All subsequent registration changes should be viewed on MyNCC. You will not receive an updated bill.

If you register for fall 2021 on or after August 3, 2021, you will not receive a bill via US mail. Check your class schedule and account balance on MyNCC. View [Fall Payment Due Dates](#) for payment due date information. Payments may be made online before midnight or in person at the Bursar's Office by your payment due date. Student Services-Hours of Operation [Student Services-Hours of Operation](#).

**Make your payment by the due date! Unpaid registrations may be cancelled by the College. Students not planning to attend MUST drop their classes prior to the start of the semester or they will be responsible for payment.**

## Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title
*Registered on Web* on Oct 01, 2021	None	14446	ART	111	B4	Undergraduate	3.000	Standard		Drawing I
*Registered on Web* on Oct 07, 2021	None	14450	SOC	201	OLM	Undergraduate	3.000	Standard		Introduction to Sociology

Total Credit Hours: 6.000

Billing Hours: 6.000

Minimum Hours: 0.000

Maximum Hours: 17.000

Date: Oct 07, 2021 04:04 pm

# Options to View Schedule

**Make your payment by the due date! Unpaid registrations may be cancelled by the College. Students not planning to attend MUST drop their classes prior to the start of the semester or they will be responsible for payment.**

Select Term

Add or Drop Classes

Look Up Classes

Week at a Glance

Student Detail Schedule

Registration Fee Assessment

Registration Status

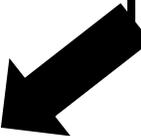
Active Registration

Registration/Financial Aid Compliance

Concise Student Schedule (Print Friendly)

Class Withdrawal

Recommended option:  
Concise Student Schedule  
(Print Friendly)



# Concise Student Schedule

**Level:** Undergraduate  
**College:** Business and Professional Educ  
**Major and Department:** Business Administration, Accounting and Business Admin  
 Business and Professional Educ

CRN	Course	Title	Campus	Credits	Level	Start Date	End Date	Days	Time	Location	Instructor
14446	ART 111 B4	Drawing I	NCC Main	3.000	UG	Oct 27, 2021	Dec 22, 2021	MWF	8:00 am - 10:45 am	Remote RC	Loftus
14450	SOC 201 OLM	Introduction to Sociology	NCC Main	3.000	UG	Oct 27, 2021	Dec 22, 2021		TBA	Online	TBA
<b>Total Credits:</b>				<b>6.000</b>							