

# HOW TO MAKE CHANGES TO YOUR SCHEDULE

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## FORMS

## REGISTRATION INFORMATION

Add or Drop Classes

Look Up Classes

Week at a Glance

Concise Student Schedule

Registration Fee Assessment

Class Withdrawal

Registration Status

View Academic Progress Report

Registration/Financial Aid Compliance

## MYRECORDS

## STUDENT ACCOUNT INFORMATION

## YOUR FINANCES

## ACADEMIC ADVISEMENT



Student

After logging into MyNCC Portal....

1. Scroll to and click on **REGISTRATION INFORMATION** folder
2. Click on **Add or Drop Classes**

guest [Login](#)

### Events

◀ Week of Tuesday, June 23, 2020 ▶

Day  Week  Month

Display as

# HOW TO MAKE CHANGES TO YOUR SCHEDULE



NASSAU COMMUNITY COLLEGE

Personal Information

**Student**

Financial Aid

Search

Go

[RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

## Registration Term

N00683577 Student Advisement Test  
Jun 23, 2020 03:46 pm

Select a Term:

Fall 2020 ▾

**Select Term**

Submit

**Click on Submit**

RELEASE: 8.7.1

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# HOW TO MAKE CHANGES TO YOUR SCHEDULE

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title
*Registered on Web* on Jun 23, 2020	None	10					graduate 3.000	Standard	Composition I
*Registered on Web* on Jun 23, 2020	None	10					graduate 3.000	Standard	History of African Civilization
*Registered on Web* on Jun 23, 2020	None						graduate 3.000	Standard	Introduction to Latin American Studies
*Registered on Web* on Jun 23, 2020	Drop and Delete on the Web	11500	MAT	109	G4	Undergraduate	4.000	Standard	College Algebra and Trigonometry
*Registered on Web* on Jun 23, 2020	None	11182	NCC	101	AFR	Undergraduate	1.000	Standard	Freshman Seminar: The College Experience
*Registered on Web* on Jun 23, 2020	None	11207	WST	101	OLA	Undergraduate	3.000	Standard	Introduction to Women's Studies

Click arrow under Action and select Drop and Delete on the Web

Enter CRN (Course Reference Number) for class you want to add and click on Submit Changes

To find CRNs, conduct a Class Search

Total Credit Hours: 17.000  
Billing Hours: 5 pm  
Minimum  
Maximum  
Date:

Add Class

CRNs

11602

Submit Changes Class Search Reset

# HOW TO FIND CRNs TO MAKE CHANGES TO YOUR SCHEDULE

N00683577 Student Advisement Test  
Fall 2020  
Jun 23, 2020 05:19 pm

## Look Up Classes

Use the selection options to search the class schedule. You may choose any combination of fields to narrow your search, but you must select at least one Subject. Select Class Search when your selection is complete.

**Days of the Week:** **M** = Monday, **T** = Tuesday, **W** = Wednesday, **R** = Thursday, **F** = Friday, **S** = Saturday and **U** = Sunday

**Location:** **RC** = Class will meet remotely.

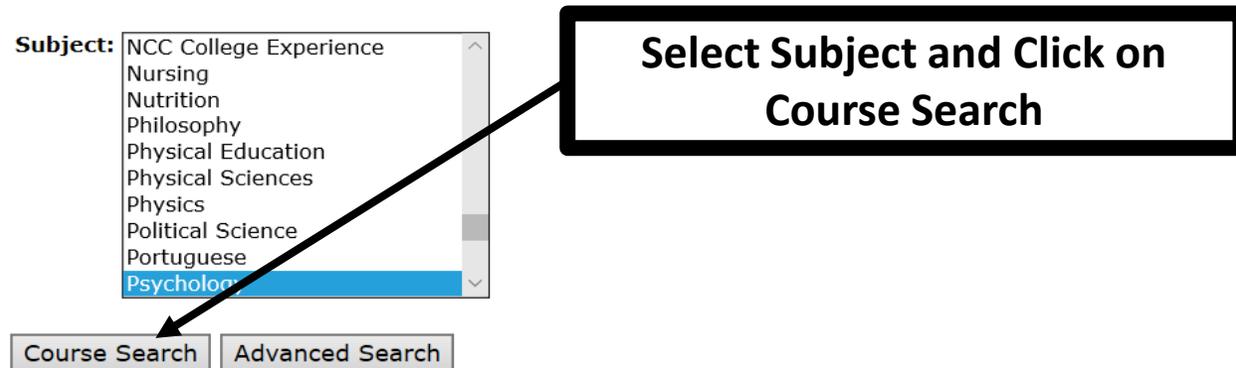
SUMMER 2020 classes will be offered ONLINE or REMOTE. Remote courses will be conducted through the use of email and video conferencing and will meet remotely during the days and times listed in Banner. Online courses are classes in which the course content and instruction are delivered entirely through the web using the learning management system, Blackboard Learn.

**Subject:**

- NCC College Experience
- Nursing
- Nutrition
- Philosophy
- Physical Education
- Physical Sciences
- Physics
- Political Science
- Portuguese
- Psychology

**Select Subject and Click on Course Search**

Course Search   Advanced Search

A screenshot of a web interface showing a subject selection dropdown menu. The menu is open, displaying a list of subjects including NCC College Experience, Nursing, Nutrition, Philosophy, Physical Education, Physical Sciences, Physics, Political Science, Portuguese, and Psychology. A callout box with a black border and white background contains the text "Select Subject and Click on Course Search". An arrow points from the callout box to the "Course Search" button, which is highlighted in blue. The "Advanced Search" button is also visible next to it.

[ [Week at a Glance](#) | [Student Detail Schedule](#) | [View Holds](#) ]

RELEASE: 8.7.1.2S

# HOW TO FIND CRNs TO MAKE CHANGES TO YOUR SCHEDULE

Fall 2020

## Psychology

203	General Psychology I	<a href="#">View Sections</a>
204	General Psych II-Res Methods	<a href="#">View Sections</a>
206	Educational Psychology	<a href="#">View Sections</a>
207	Industrial Psychology	<a href="#">View Sections</a>
212	Adolescent Psychology	<a href="#">View Sections</a>
213	Child Development	<a href="#">View Sections</a>
215	Abnormal Psychology	<a href="#">View Sections</a>
216	Lifespan Human Development	<a href="#">View Sections</a>
220	Brain and Behavior	<a href="#">View Sections</a>
235	Psy/Exceptional Child	<a href="#">View Sections</a>
241	Social Psychology	<a href="#">View Sections</a>
242	The Psychl People Afrcan Desc	<a href="#">View Sections</a>

Click on View Sections for course you want to add



# HOW TO MAKE CHANGES TO YOUR SCHEDULE

**Make your payment by the due date! Unpaid registrations may be cancelled by the College. Students not planning to attend MUST drop their classes prior to the start of the semester or they will be responsible for payment.**

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## Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title
*Registered on Web* on Jun 23, 2020	None	10678	ENG	101	CG	Undergraduate	3.000	Standard		Composition I
*Registered on Web* on Jun 23, 2020	None	10046	AFR	142	KA	Undergraduate	3.000	Standard		History of African Civilization
*Registered on Web* on Jun 23, 2020	None	12867	LAS	101	DA	Undergraduate	3.000	Standard		Introduction to Latin American Studies
*Registered on Web* on Jun 23, 2020	None	11182	NCC	101	AFR	Undergraduate	1.000	Standard		Freshman Seminar: The College Experience
*Registered on Web* on Jun 23, 2020	None	11602	MAT	102	BC	Undergraduate	3.000	Standard		Introduction to Statistics
*Registered on Web* on Jun 23, 2020	Drop and Delete on the Web	12293	PSY	203	OLE	Undergraduate	3.000	Standard		General Psychology I

Total Credit Hours: 16.000  
Billing Hours: 16.000  
Minimum Hours: 0.000  
Maximum Hours: 18.000  
Date: Jun 23, 2020 05:28 pm

## Add Classes Worksheet

CRNs

**CRN is added to the Worksheet  
Click on Submit Changes**

Submit Changes Class Search Reset

# HOW TO MAKE CHANGES TO YOUR SCHEDULE

Payments may be made online before midnight or in person at the Bursar's Office by your payment due date. Student Services-Hours of Operation [Student Services-Hours of Operation](#).

**Make your payment by the due date! Unpaid registrations may be cancelled by the College. Students not planning to attend MUST drop their classes prior to the start of the semester or they will be responsible for payment.**

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*Registered on Web* on Jun 23, 2020	None	12867	LAS	101	DA	Undergraduate	3.000	Standard		Introduction to Latin American Studies
*Registered on Web* on Jun 23, 2020	None	11182	NCC	101	AFR	Undergraduate	1.000	Standard		Freshman Seminar: The College Experience
*Registered on Web* on Jun 23, 2020	None	11602	MAT	102	BC	Undergraduate	3.000	Standard		Introduction to Statistics
*Registered on Web* on Jun 23, 2020	None	11646	PSY	203	OLF	Undergraduate	3.000	Standard		General Psychology I

Total Credit Hours: 16.000  
Billing Hours: 16.000  
Minimum Hours: 0.000  
Maximum Hours: 18.000  
Date: Jun 23, 2020 05:30 pm

**Add/Drop changes  
will display in your  
Current Schedule**

## Add Classes Worksheet

CRNs									
<input type="text"/>									

THE END