

# NASSAU COMMUNITY COLLEGE

Where Success Starts...and Continues

New Student Degree-Seeking

## 2019 APPLICATION FOR ADMISSION

### ENCLOSED YOU WILL FIND:

- Introduction and Deadline Information
- Instructions to Complete the Application
- Programs and Admissions Requirements
- Application for Admission

**APPLICATION FEE** \$50  
(non-refundable)

### PRIORITY APPLICATION DEADLINE

All documents must be submitted by the following dates:

Fall Semester: August 15  
Spring Semester: January 4

**Note:** If any of these dates falls on a weekend, the deadline is the following Monday. Some programs have different deadlines; please check the chart included.



STATE UNIVERSITY OF NEW YORK

### OFFICE OF ADMISSIONS

Nassau Community College  
One Education Drive  
Garden City, NY 11530-6793

Tel 516.572.7345  
Fax 516.572.9743  
admissions@ncc.edu

www.ncc.edu



Students can now apply online  
at **ncc.edu/apply**

# ✓ CHECKLIST FOR SUCCESSFUL ENROLLMENT

## COMPLETE THE APPLICATION FOR ADMISSION

### Review the Programs and Admissions Requirements chart.

Be sure that you meet admissions requirements for the program of your choice. If you do not, you will be admitted to an alternative program.

### Submit the \$50 non-refundable application fee with the Application Fee Payment Form.

The fee can be paid by check or money order (payable to Nassau Community College), or by credit card. Your application cannot be processed without submission of the \$50 fee.

## SUBMIT YOUR ACADEMIC RECORDS

**Freshmen:** Current high school seniors who have not yet graduated must provide a preliminary official transcript; all students, however, must submit a final high school transcript as proof of high school graduation by the first day of the semester.

**(Note:** the College reserves the right to request a final official high school transcript from all applicants for admission to the College.)

The college reserves the right to require from those educated outside the United States a third-party evaluation of previous academic records.

If you have SAT or ACT scores, submit them prior to taking our placement tests. They may waive you from some or all parts of the test. To have your test scores sent to Nassau Community College, please use our SAT College Code 2563 or ACT code 2825.

If you have taken any Advanced Placement (AP) or International Baccalaureate (IB) classes in high school and/or college classes, submit transcripts and scores to the Admissions Office. You may be eligible for college credit based on your scores or course grades.

**Transfer Students:** Submit official college transcripts from EACH institution attended. Unofficial transcripts cannot be accepted. If you have an associate in arts (AA), associate in science (AS) or an associate in applied science (AAS) degree or higher, your high school record is not needed (unless you are applying to an Allied Health Science Program or Mortuary Science); Students with an associate in occupational studies (AOS) must submit high school records. The College reserves the right to require from those educated outside the United States a third-party evaluation of previous academic records.

## MEET THE APPLICATION DEADLINE DATE

### The deadline date for most programs is August 15 for fall admission and January 5 for spring admission.

Some programs, however, have earlier deadlines, including Mortuary Science, Medical Laboratory Technician, Nursing (R.N.), Physical Therapist Assistant, Radiation Therapy Tech, Radiologic Technology, Respiratory Care, and Surgical Technology. Consult the Programs and Admissions Requirements chart.

## ACTIVATE YOUR MYNCC PORTAL ACCOUNT

When your application is received, the Admissions Office will mail your NCC ID (identification) number to you. Use your ID number to activate your portal account. MyNCC is your gateway to a variety of web-based applications, including your NCC STUDENT EMAIL and BANNER, the student information management system used to register for classes, pay your bill, track your academic progress and more. Go to [www.ncc.edu](http://www.ncc.edu).

Your NCC STUDENT EMAIL is our main communication vehicle with you once you are enrolled at NCC. Check it often. The email you provide on your admissions application will only be used through the application process.

## THE PLACEMENT TEST

Many students are required to take NCC's placement test. You will be notified through your personal email if you need to take one or more sections. Test results will determine your beginning levels in English, reading and/or math courses.

If your test results place you into remedial courses, these courses must be taken during your first semester and before you can take many college-level courses.

## PAY FOR COLLEGE

If you wish to apply for financial aid, complete the FAFSA (Free Application for Federal Student Aid) at [www.fafsa.gov](http://www.fafsa.gov). This is your first step in the financial aid process. Our school code for FAFSA is 002873.

## NEW YORK STATE HEALTH REQUIREMENTS

If you were born on or after 1/1/1957, submit proof of immunization against measles, mumps and rubella (MMR) and the New York State meningitis survey to the Office of Health Services. Go to [www.ncc.edu/healthservices](http://www.ncc.edu/healthservices). **Failure to provide the immunization documentation by the 30th day of the semester will result in your being dropped from classes with no tuition or fee refund.**

## ACADEMIC ADVISEMENT AND REGISTRATION

Accepted students will be notified through their personal email about academic advisement. Incoming students are strongly encouraged to meet with an academic advisor so that they register for the right classes. Use your MyNCC account to access your student records, register for classes, and pay your tuition bill.

## NEW STUDENT ORIENTATION

Be prepared to start your college career at NCC! Go to [www.ncc.edu/studentlife](http://www.ncc.edu/studentlife) and learn more about the New Student Orientation and other programs and resources for new students.



# WELCOME TO NASSAU COMMUNITY COLLEGE

Where Success Starts...and Continues

**This information is your guide to successful admission and enrollment. Please read each of the following sections carefully.**

- ✓ Introduction to the Application and Deadline Information
- ✓ Checklist for Successful Enrollment
- ✓ Instructions to Complete the Application
- ✓ Program and Admissions Requirements Chart
- ✓ Application for Admission
- ✓ Application Fee Payment Form

## WHO SHOULD USE THIS APPLICATION?

This application is for NEW degree-seeking students who plan to obtain a college degree. Students who apply with this application are often accepted as "matriculated" students.

There are several categories of NEW degree-seeking students:

**Freshman** – never attended college as a degree-seeking (matriculated) student before. (Applicants are considered freshman even if they have completed college credit while in high school.)

**Transfer** – attended one or more colleges and/or post-secondary schools, regardless of courses/credits completed and status as degree or non-degree.

**Other** – Applicants for the 24-credit High School Equivalency (HSE) program (formerly known as the GED). Students without an official high school diploma may earn a high school equivalency (HSE) diploma through the completion of 24 defined college credits. Students are accepted as non-degree seeking status, and are not eligible for financial aid. Upon completion of the program, students are granted the HSE by the New York State Education Department and may continue their education as degree-seeking (matriculated) students, using the 24 completed credits as the foundation for most programs of study. Interested students are required to attend an information session prior to the application process. Contact [Admissions@ncc.edu](mailto:Admissions@ncc.edu) for more information.

## ADMISSION TO NASSAU COMMUNITY COLLEGE

All applicants who can demonstrate that they have (or will have) a recognized high school diploma are eligible for matriculated admission to Nassau Community College.

Your choice of program is a key factor in determining your admission status. Review the PROGRAMS AND ADMISSIONS REQUIREMENTS chart carefully to learn about requirements. Some programs of study have specific criteria that must be met prior to admission. In cases where pre-requisites are not met, new students are accepted into alternate programs at NCC, to give them the time and opportunity to complete requirements.

**Note:** There is no guarantee of admission to competitive programs (such as Nursing and Allied Health) for students who start in an alternate program. However, courses taken usually represent liberal arts and sciences that are the foundation for most programs at NCC and elsewhere. Academic advisors are available to provide guidance on alternate academic opportunities.

## PLANNING YOUR COLLEGE STUDIES

Whatever your academic interest, career goal, or timetable, Nassau Community College is a great place to start.

In addition to the many day and evening class offerings, we offer the following –

**Weekend College at NCC :** Busy students can take classes on Friday evenings and during daytime hours on Saturdays and Sundays. Learn more at [www.ncc.edu/weekendcollege](http://www.ncc.edu/weekendcollege), or call 516-572-7832, or email [weekendcollege@ncc.edu](mailto:weekendcollege@ncc.edu).

**Distance Education:** Select online, hybrid, or telecourse options to accommodate your schedule. Distance Education courses are comparable to those taught in a face-to-face environment at NCC. They are taught by NCC instructors, carry the same number of credits, can be applied to degree or elective requirements and are accepted for transfer. Visit [www.ncc.edu/online](http://www.ncc.edu/online), email [distance.ed@ncc.edu](mailto:distance.ed@ncc.edu) or call 516-572-7883 to learn more.

Do **NOT** use this application if you are in one of the following categories:

- A returning NCC student who now seeks re-admission after leaving NCC, who has not attended another college.
- A non-degree student who wishes to take courses for personal enrichment or professional growth
- An international student seeking an F-1 visa
- A visiting student (matriculated at another college but wanting to take classes at Nassau)

You may locate the appropriate application for admission at [www.ncc.edu/apply](http://www.ncc.edu/apply).

**Note:** Non-degree students are not eligible for state or federal financial grants and may be restricted from taking certain classes. Consult the online College catalog to learn about course pre-requisites.

# Nassau Community College

## APPLICATION FOR ADMISSION INSTRUCTIONS

Please read these instructions carefully. It is important that your application is completed with all necessary and correct information.

### Mail all documents to:

Office of Admissions, Nassau Community College  
One Education Drive, Garden City, NY 11530-6793.

## SECTION A - PERSONAL INFORMATION

**Semester For Which You Are Applying:** Indicate your starting semester-- Fall (which begins in early September) or Spring (which begins in late January). Information on admission to the summer and winter terms is available on the NCC website.

**Social Security Number:** Enter your United States of America Social Security Number (SSN). Your SSN is used to coordinate the collection of information for all your student records. Authority to collect the SSN is granted under Section 355 of the New York Education Law. Your response will be held confidential. Please double check the number for accuracy.

**Name and Address:** Provide your last, first and middle names and, if you have had previous names, report those last, first and middle names. Permanent Address: Enter your house number, street name, and apartment number (if applicable), city, state, zip code and the country in which you reside, if other than the U.S.A.

**State and County of Residence:** Indicate the number of years you have lived in NASSAU COUNTY and in NEW YORK STATE. Mailing Address: Enter only if you have a mailing address that is DIFFERENT from your permanent address.

**Telephone:** Enter your 10-digit home telephone and cell phone numbers.

**Gender:** Choose male or female.

**Date of Birth:** Report your date of birth by providing the month, day and year in mm/dd/yyyy format.

**Citizenship:** Report your United States of America citizenship status. If you are not a citizen of the U.S.A., report your country of citizenship and your country of birth. If you are in the U.S.A on a temporary visa, select the type of visa and provide proof of your status to the Office of Admissions. If you are applying for F-1 visa or J visa status, please refer to the Office of International Students on our website: [www.ncc.edu/admissions](http://www.ncc.edu/admissions). If you do not fit into any of these categories, check "Other" and list your status.

**Ethnicity\*:** If you are Hispanic/Latino, please report your ethnicity.

**Race\*:** Please report your race, including Hispanic/Latino.

**E-mail Address:** CLEARLY PRINT your e-mail address.

**Disciplinary Dismissal:** The State University of New York requires applicants to provide this information. If you answer "Yes," you must submit a Request for Admissions Review Committee form at least 30 days before the semester begins.

## SECTION B - EDUCATION INFORMATION

**Placement Test Accommodations:** If English is not your first language, and you would prefer to take the English as a Second Language Exam, please indicate this preference.

**NOTE:** Special testing accommodations are available for students with disabilities. Please contact the Center for Students with Disabilities at 516-572-7241 or visit [www.ncc.edu/campussservices/disabilities](http://www.ncc.edu/campussservices/disabilities).

**Program Choice:** Acceptance as a degree-seeking (matriculated) student requires you to be a high school graduate, defined as one who has received a diploma from a state-accredited secondary school or one who has received a high school equivalency diploma by passing the Test Assessing Secondary Completion (TASC), formerly known as the GED. Refer to the attached Programs & Admissions Requirements Chart. Enter the Program Code of the program you wish to pursue. Some programs have additional requirements which must be met. If you are not eligible for your program choice, you will be admitted to an alternate program which may prepare you to change your program in the future.

**Previous Educational Level Completed:** Report the extent of your previous education. Report dates in mm/dd/yyyy format. Check all that apply.

**High School:** Report the name of the high school from which you were or will be graduated. Report the state or, if outside the U.S.A., the country in which your high school is located. An official copy of your high school transcript must be submitted. Students who have completed an associate or higher degree do not have to submit high school records EXCEPT those defined below.

**NOTE:** Transfer students who have received an Associate of Occupational Studies degree and/or all students who are seeking admission to the Allied Health or Mortuary Science programs must also provide an official high school transcript to the Admissions Office.

**Colleges, Universities or Other Post-Secondary Schools Previously Attended:** If you have attended an institution of higher education, you must submit an official transcript from EACH institution to the Office of Admissions. Report the name, city and state of the institution, and its country if not in the U.S.A, your dates of attendance and, if appropriate, your date of graduation. Applications for transfer students will not be processed without receipt of official transcripts from each college or institution attended.

**Honors:** Students graduating from high school should have at least a 90 GPA, competitive SAT/ACT scores and mastery level achievement on multiple Regents Examinations.

**Joint Admissions or Affiliations:** If you are a first-time college student, or in some cases a transfer student with no more than 24 college credits, you may plan an entire four-year degree program at the time of application to Nassau Community College. Your name and address will be provided to the institution you select and they will contact you to help you plan appropriately. The colleges which participate are listed on the application. Please contact each institution, as they may have additional criteria and certain degrees which they will accept.

**Veterans, Service Members and Dependents:** Please report your date of separation as cited on your DD-214 form in mm/dd/yyyy format. If you are currently serving, report the date of your enlistment. Be sure to submit a copy of your DD- 214 or your military orders to the Office of the Registrar after you have registered for classes, in order to receive certification of your benefits.

### Educational Opportunity Program (EOP)

NCC is committed to providing educational support and resources for qualifying students. The Educational Opportunity Program (EOP) supports motivated students from New York state who, due to limited financial resources and inadequate academic preparation, have not had the same opportunity as others to achieve their academic potential. Our students demonstrate the ability to successfully complete a program of higher education if provided with additional support services designed to ensure their academic success. EOP students are enrolled in the same degree-granting programs as traditionally admitted students. Full-time NYS residents who meet the income guidelines below should call (516) 572-0607 for more information.

### EOP INCOME GUIDELINES 2019-20\*

Household Size	Max. Annual Income*	Household Size	Max. Annual Income*
1	\$22,459	5	\$54,427
2	\$30,451	6	\$62,419
3	\$38,443	7	\$70,411
4	\$46,435	8	\$78,403**

\*For families/households with more than 8 persons, add \$7,992 for each additional person. **INCOME GUIDELINES DO NOT APPLY IF:**

- The student's family is the recipient of Family Assistance or Safety Net payments through the New York State Office of Temporary and Disability Assistance; or through a county Department of Social Services; or Family Day Care payments through the New York State Office of Children and Family Assistance;
- The student is in foster care as established by the court;
- The student is a ward of the state or county.

**Admission into the Educational Opportunity Program is on a selection basis and is not guaranteed.**

**Freshmen and Transfer Application Deadline:** May 1, 2019

\*Information requested that is marked with an asterisk (\*) is voluntary and is used for statistical and reporting purposes only. Information will be kept confidential. Refusal to provide this information will not subject the applicant to any adverse treatment; nor will information be used in a discriminatory manner. Nassau Community College is a comprehensive, full opportunity College, open to all qualified applicants. Nassau Community College does not discriminate on the basis of race, religion, sex, sexual orientation, color, national origin, age, disability, marital status, physically challenged status or status as a disabled or Vietnam-era veteran in admissions, employment and treatment of students and employees.



# APPLICATION FOR ADMISSION

FOR OFFICE USE ONLY: NCC ID \_\_\_\_\_

PLEASE READ THE APPLICATION INSTRUCTIONS BEFORE COMPLETING THIS APPLICATION

**Semester for which you are applying:**

\_\_\_\_\_ Fall (September) 20\_\_\_\_\_

\_\_\_\_\_ Spring (January) 20\_\_\_\_\_

Winter Applicants: Must fill out a Non-Degree application.

## SECTION A - PERSONAL INFORMATION

**1) Name**

Last (Family) \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

**Previous name (if applicable):**

Last (Family) \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

**Your Social Security Number** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

(Enter your United States of America Social Security Number (SSN). Your SSN is used to coordinate the collection of information for all your student records. Authority to collect the SSN is granted under Section 355 of the New York Education Law. Your response will be held confidential. Please double check the number for accuracy. This is required if you are applying for need-based financial aid.)

**2) Permanent Address:**

Number and Street \_\_\_\_\_ Apt. # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ If other than the U.S.A., specify nation \_\_\_\_\_

**3) How long have you resided in Nassau County?** \_\_\_\_\_ Years **How long have you resided in New York State?** \_\_\_\_\_ Years

**4) Mailing Address (if different from permanent address):**

Number and Street \_\_\_\_\_ Apt. # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ If other than the U.S.A., specify NATION \_\_\_\_\_

**5) Cellular Number:** ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_ **Home Telephone:** ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

**6) a) Gender:**  Male  Female **b) Date of Birth:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ (MM/DD/YYYY)

**7) Citizenship Status (CHECK ONLY ONE):**

Citizen of the United States of America:  Yes  No (If yes go to question 8)

If no, report your Country of Citizenship \_\_\_\_\_ and Country of Birth \_\_\_\_\_

If you are NOT a citizen, what is your status in the USA?

- Non-Citizen legal permanent resident (Send a copy of your permanent resident card to the Office of Admissions)
- Have a visa (please identify) A,B, C, D, E, F, G, H, I, J, K, L, M, N, O, P, R, S, T, U, V - Please supply a copy of your documentation
- Status Pending \_\_\_\_\_
- Other (specify) \_\_\_\_\_

**8) Ethnicity\*:**

Are you Hispanic/Latino?  Yes  No

If you are Hispanic/Latino, is your background (select one)

- Central American  Cuban  Dominican  Mexican  Puerto Rican  South American  Other Hispanic/Latino

**9) Race\*:**  White  Black or African American  Asian  Native Hawaiian or other Pacific Islander  American Indian or Alaskan Native

**10) Your e-mail address (print clearly) :** \_\_\_\_\_

**11) Have you ever been suspended from a college for disciplinary reasons?** (see instructions)  Yes  No

Suspension is defined as a sanction imposed for disciplinary reasons that results in a student leaving school for a fixed time period, less than permanently. Dismissal from a college for disciplinary reasons is defined as permanent separation from an institution of higher education on the basis of conduct or behavior and not on academic performance. An affirmative response to this question will not automatically prevent admission, but you will be asked by your college choices to provide additional information. This information will be reviewed by a campus committee to ensure campus safety. Any falsification or omission of data may result in a denial of admission or dismissal.

Please note, the College reserves the right to inquire into whether a student who enrolls in a degree/certificate program leading to licensure, or students wishing to participate in internships or study abroad program have a prior felony conviction.

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## SECTION B - EDUCATION INFORMATION

Please answer the following:

1) If English is not your first language, would you prefer to take the English as a Second Language Placement Exam?  Yes  No

### 2) Program Choice

Program CODE: \_\_\_\_\_ Refer to the Programs and Admissions Requirements chart. Enter the Program Code for the program to which you would like to apply. If you are undecided about your specific program, enter LAAA for Liberal Arts. You may change it once you are admitted. Do not enter a HEGIS code.

### 3) Previous Educational Level Completed (check all that apply):

1.  Graduated from HS on \_\_\_\_/\_\_\_\_/\_\_\_\_ (MM/DD/YYYY)
2.  Plan to graduate from high school on \_\_\_\_/\_\_\_\_/\_\_\_\_ (MM/DD/YYYY)
3.  Attended a New York State high school for 2 or more years
4.  Passed the TASC/GED/high school equivalency on \_\_\_\_/\_\_\_\_/\_\_\_\_ (MM/DD/YYYY)
5.  Did not/will not receive a high school diploma and wish to pursue the New York State 24-credit high school equivalency (HSE) program  
NOTE: If you have not yet attended the required information session, please contact Admissions@ncc.edu for more information.
6.  Some college-level work completed  Completed associate's degree (Please specify: \_\_\_\_ AA \_\_\_\_ AS \_\_\_\_ AAS \_\_\_\_ AOS)  
 Completed bachelor's degree or higher

4) **Name of High School** (from which you were or expect to be graduated): \_\_\_\_\_ State \_\_\_\_\_  
If your High School is not in the U.S.A, please indicate country: \_\_\_\_\_

5) **Previous College(s):** List in chronological order starting with the LAST college, university or other post-secondary school you attended.  
**Submit official transcripts from each institution to:** Office of Admissions, Nassau Community College, One Education Dr., Garden City, NY 11530-6793.

School name, city and state, (specify nation if outside the U.S.A.)	Dates Attended	Date of Graduation

6) **Honors:** Are you interested in taking HONORS courses? (see instructions)  Yes  No

7) **Are you applying for the Educational Opportunity Program (EOP)?** (please see the application for admissions instructions for more information about EOP)  Yes  No  
Fall semester for freshman and transfer students, spring semester transfer students only.

7A) (For transfer students only) Are you currently enrolled in an opportunity program (EOP, HEOP, Seek, Discover)?  Yes  No

### 8) Joint Admissions or Affiliations: (see instructions)

- Adelphi University     Hofstra     LIU Post     St. John's     SUNY-Albany  
 SUNY-Old Westbury     SUNY-Stony Brook

9) **U.S. Armed Services:** Indicate if you are one of the following or a dependent of one of the following:

- US veteran (A veteran is a person who has served in the US Armed Forces)  
Please indicate which branch:  US Army     US Navy     US Marines     US Air Force     US Coast Guard     US National Guard

10) **If you have served** in the US Armed Services, enter your date of separation as cited in your DD214: \_\_\_\_/\_\_\_\_/\_\_\_\_ (MM/DD/YYYY)

11) **If you are currently serving,** please indicate the date of your enlistment: \_\_\_\_/\_\_\_\_/\_\_\_\_ (MM/DD/YYYY)

**Declaration**  By checking this box, I grant my high school and/or college(s) permission to release my transcript(s) to Nassau Community College.

I declare that all statements made in this application are, to the best of my knowledge, true and correct, and that reporting any information on this application inaccurately can result in the revocation of an offer of admission. I understand that if I was born on or after January 1, 1957, I must provide the College with proof of immunization against measles, mumps and rubella prior to the 30th day of the semester. ALL students, regardless of age, must fill out the meningitis survey, which is available at [www.ncc.edu/healthservices](http://www.ncc.edu/healthservices). My failure to comply with this New York State law NO LATER THAN 30 days from the start of the semester will result in my disenrollment from classes without refund of tuition and fees.

I have read the Programs & Admissions Requirements chart located at [www.ncc.edu/programchart](http://www.ncc.edu/programchart). I understand that completing an academic program does not guarantee that I will be able to obtain licensure in my chosen profession. I am responsible for understanding any licensing requirements for the particular program in which I intend to enroll. Such licensing requirements may include submitting to a criminal background check, providing proof of work authorization, or fulfilling other specified conditions.

In addition, with respect to tuition and fees, the College may refer all amounts in arrears to a collection agency or litigate to ensure payment, and I will be responsible for payment of all attorneys' fees, reasonable collection costs and other charges necessary for collection of any amount not paid when due. Further, I understand that the College may have such default information forwarded to credit reporting agencies.

Students with overdue tuition and fees may be referred to a collection agency and will incur additional liabilities of up to 33% to cover all associated collection costs processes. Further, I understand that the College may have such default information forwarded to credit reporting agencies.

By providing your mobile number you are giving permission to the College to send you text message notifications.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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## PROGRAMS AND ADMISSIONS REQUIREMENTS

Admission to NCC requires a state-endorsed high school diploma or HSE/TASC (formerly GED certificate). Diplomas such as I.E.P. and annotated diplomas, school leaving certificates, and certificates of attendance are not valid for admission to the College. Additional program requirements are listed below. ALL supporting materials must be RECEIVED by the Office of Admissions by the deadlines specified. It is the responsibility of the student to ensure that all documentation has been received.

**ALERT:** Students on F-1 visas are NOT eligible for enrollment in certificate programs.

The federal government requires colleges and universities to provide information on rates of employment and loan repayment for specific types of programs. To see this information, visit [www.ncc.edu](http://www.ncc.edu) and click on the link for Programs of Study to learn more about the certificate program you wish to pursue.

### CHART KEY

- Transfer-Oriented Program
- ‡ Career-Oriented Program
- AA = Associate in Arts
- AS = Associate in Science
- AAS = Associate in Applied Science
- Cert. = Certificate Program
- AOS = Associate of Occupational Studies

PROGRAM	CODE	DEGREE	ADMISSION REQUIREMENTS/COMMENTS
ACTING	THRA	AA ●	Available as a daytime program only.
ADM. BUSINESS TECHNOLOGY - ADMIN. SUPPORT	ABT1	AAS ‡	
ADM. BUSINESS TECHNOLOGY - ADMIN. SUPPORT	ABT2	Cert. ‡	
ADM. BUSINESS TECHNOLOGY - LEGAL	ABT3	AAS ‡	
ADM. BUSINESS TECHNOLOGY - LEGAL	ABT4	Cert. ‡	
ADM. BUSINESS TECHNOLOGY - MEDICAL	ABT5	AAS ‡	
ADM. BUSINESS TECHNOLOGY - MEDICAL	ABT6	Cert. ‡	
AFRICANA STUDIES: LIB ARTS & SCI	AFR1	AA ●	
AMERICAN SIGN LANGUAGE	COM1	AA ●	Some courses required for degree not available in the evening
ART	ART1	AS ●	
ART STUDIES (Art History)	ART2	AA ●	
BIOLOGY	BIO1	AS ●	<p><b>Freshmen:</b> One year biology with lab; one year chemistry with lab; 3 years of h.s. math through trigonometry.</p> <p><b>Transfers:</b> If h.s. requirements are not met: one semester of college biology or chemistry or physics or Anatomy &amp; Physiology, completion of NCC's MAT 109 (algebra &amp; trig.) or college math at other colleges.</p> <p><b>All Applicants:</b> Placement in remediation may remove applicant from consideration.</p>
Business: ACCOUNTING	ACC1	AS ●	Available as a daytime, evening or weekend program.
BUSINESS ADMINISTRATION	BUS1	AS ●	Available as a daytime, evening or weekend program.
BUSINESS ADMINISTRATION	BUS2	Cert. ‡	
Business: FASHION BUYING & MERCHANDISING	MKT2	AAS ‡	
Business: MARKETING	MKT9	AS ●	
Business: RETAIL BUSINESS MANAGEMENT	MKT6	AAS ‡	
CISCO-Certified Entry Network Technician	MAT3	Cert. ‡	Placement in remediation may remove applicant from consideration.
CIVIL ENGINEERING TECHNOLOGY	ENS1	AAS ‡	Minimum of 2 years science, 2 years college preparatory math.
COMMERCIAL ART: DIGITAL TECHNOLOGIES (Computer Graphics)	ART3	AAS ‡	

## NCC PROGRAMS AND ADMISSIONS REQUIREMENTS—Continued

PROGRAM	CODE	DEGREE	•	ADMISSION REQUIREMENTS/COMMENTS
COMMUNICATION ARTS	COM2	AA	•	Some courses required for degree not available in the evening.
COMPUTER INFO SYSTEMS: MICROCOMPUTER	CMP1	Cert.	‡	
COMPUTER REPAIR TECHNOLOGY	ENS2	AAS	‡	Minimum 75 h.s. average, 2 years college preparatory math.
COMPUTER SCIENCE	CMP2	AS	•	Grades of 75 or above in 4 years of h.s. math. including pre-calculus. Placement in remediation may remove applicant from consideration.
CONSTRUCTION MANAGEMENT	ENS3	Cert.	‡	
CREATIVE WRITING	ENG1	AA	•	Placement in remediation may remove applicant from consideration
CRIMINAL JUSTICE	CRJ1	AS	•	<b>Freshmen:</b> Minimum, 75 h.s. average. <b>Transfers:</b> Minimum 2.5 college GPA. <b>All Applicants:</b> Ineligible applicants will be accepted into an alternate course pattern.
CYBERSECURITY	CMP6	Cert.	‡	
DANCE	THRB	AA	•	Available as a daytime program only.
DESKTOP PUBLISHING & DESIGN	ART4	Cert.	‡	
DIETARY MANAGEMENT	HTL1	Cert.	‡	
DISABILITY STUDIES	PSY3	AA	•	
DISABILITY STUDIES	PSY1	Cert	‡	
ELECTRICAL ENGINEERING TECHNOLOGY	ENS4	AAS	‡	Minimum 2 years science, 2 years college preparatory math. Placement in remediation may remove applicant from consideration.
EMERGENCY MANAGEMENT	CRJ3	AS	•	<b>Freshmen:</b> Minimum, 75 h.s. average. <b>Transfers:</b> Must have earned a minimum of 15 credits with a 2.5 GPA. Also eligible are applicants who have five (5) years paid professional experience in Emergency Mgmt, Law Enforcement or Fire Science, documented on official letterhead stationery from the employer.
ENGINEERING SCIENCE	ENS5	AS	•	One year physics; 1 year chemistry; 4 years h.s. math, including pre-calculus. Placement in remediation may remove applicant from consideration.
FASHION DESIGN	MKT7	AAS	‡	Portfolio review and interview required.
FIRE SCIENCE	CRJ2	AS	•	Freshmen: minimum 75 h.s average. Transfers: 2.5 college GPA
FOOD & NUTRITION	HTL2	AS	•	
FOOD SERVICE ADMIN.; RESTAURANT MANAGEMENT	HTL3	AAS	‡	
FOOD SERVICE TECHNOLOGY	HTL4	Cert.	‡	
HEALTH INFORMATION TECHNOLOGY (Medical Billing and Coding)	ABT9	AAS	‡	
HEALTH INFORMATION TECHNOLOGY (Medical Billing and Coding)	ABT7	Cert.	‡	
HEALTH STUDIES	HED3	AS	•	Minimum, 80 h.s. average or completion of 12 college credits with a minimum 2.75 GPA.
HOTEL TECHNOLOGY ADMINISTRATION	HTL5	AAS	‡	
HUMAN SERVICES: COMMUNITY SERVICE AND SOCIAL WELFARE	SOC1	AA	•	Minimum, 80 h.s. average or completion of 12 college credits from the Human Services Program with a minimum 2.75 GPA. Placement in remedial English or reading will remove applicant from consideration.
INFORMATION TECHNOLOGY	CMP3	AAS	‡	Upper 70% of h.s. class. Minimum grades of 75 in college preparatory math. Placement in remediation may remove applicant from consideration.
INFORMATION TECHNOLOGY	CMP5	Cert.	‡	Placement in remediation may remove applicant from consideration.



# NCC PROGRAMS AND ADMISSIONS REQUIREMENTS—Continued

PROGRAM	CODE	DEGREE	ADMISSION REQUIREMENTS/COMMENTS	
INTERIOR DESIGN	MKT3	AAS	‡	
INTERIOR DESIGN	MKT4	Cert.	‡	
LIB ARTS & SCI: HUMANITIES & SOC SCI	LAAA	AA	•	Available as a daytime, evening or weekend program. For students interested in areas such as: Architecture, Economics & Finance, English, Foreign Languages, History, Philosophy, Political Science, Psychology, Sociology, and other areas as well. Completion of NCC degree prepares students for transfer into third year at most senior colleges.
LIB ARTS & SCI: MATH & SCIENCE	LAAS	AS	•	Available as a daytime, evening or weekend program. For students interested in areas such as: Chemistry, Chiropractic, Medical Technology, Pharmacy, Physical Sciences, Physical Therapy, Physics, Toxicology, and other areas as well. Completion of NCC degree prepares students for transfer into third year at most senior colleges.
MARKETING	MKT9	AS	•	
MATHEMATICS: LIB ARTS & SCI	MAT2	AS	•	Minimum grades of 75 in 4 years of h.s. math including pre-calculus or a higher level math course. Placement in remediation may remove applicant from consideration.
MEDIA	COM3	AA	•	Other departmental offerings are listed under American Sign Language and Communication Arts. Some courses required for degree not available in the evening.
MEDICAL LABORATORY TECHNICIAN Deadline - March 29, 2019	AHS1	AAS	‡	<b>Fall admission only. No evening program.</b> <b>Freshmen:</b> 1 year biology, 1 year chemistry, 2 years college preparatory math. Grades of at least 75 in sciences and math <b>All applicants:</b> Interview required. Must be legally eligible for licensure and employment in the U.S. at time of application. Placement in remediation may remove applicant from consideration.
MORTUARY SCIENCE	MSC1	AAS	‡	<b>Fall Admission only: day or evening.</b> <b>All Applicants:</b> Grades of 70 or higher in the following: h.s. biology with lab, h.s. chemistry with lab, and one year of college preparatory math. If h.s. requirements are not met, contact department chairperson. Must be legally eligible for licensure and employment in the United States at the time of application. Placement in remediation may remove applicant from consideration.
MUSIC: PERFORMING ARTS	MUS1	AAS	‡	No evening program offered. Audition by Department required; contact the Music Department at (516) 572-7447.
NURSING <b>Spring 2019 (January),</b> Deadline: October 19, 2018 Daytime admission only (Articulation program information leading to B.S.N. available on the Nursing Department's Website)  <b>Fall 2019 (September),</b> Deadline: March 22, 2019 (A.S./B.S. with major in Nursing, in partnership with SUNY-Empire State College)	NUR1  Day - NUR3 Eve - NUR4	AS  AS/BS	• ‡	<b>Freshmen:</b> Minimum of 80 average in three years of English; minimum of 80 average in three years of science, including a year of Biology or Living Environment; minimum of 80 average in 2 years of pre-college math. Minimum of 80 average in English, math and science grades, combined. Freshmen; daytime admission only. <b>Transfers:</b> General education/liberal arts courses completed at NCC or other colleges that are relevant to Nursing will be evaluated. Grades in these courses (must be at least "C") and the number of applicable credits completed will be considered. Chances of admission are increased for applicants who have completed some or many of the liberal arts courses that are part of the Nursing Program. The GPA in courses relevant to Nursing must be at least "B" (3.0). <b>All Applicants:</b> Scores from the TEAS test (Test of Essential Academic Skills). Register for TEAS at <a href="http://www.atitesting.com">www.atitesting.com</a> . Must be legally eligible for employment and licensure in the United States at time of application. An interview may be required.
PARALEGAL	LAW1	AAS	‡	Placement in remediation may remove applicant from consideration
PARALEGAL STUDIES	LAW2	Cert.	‡	Available as a daytime, evening, or weekend program. Associate or Baccalaureate degree required. Students with an Associate degree must meet the minimum general education requirements set by The American Bar Association.
PHOTOGRAPHY	ART5	AS	•	
PHOTOGRAPHY	ART6	Cert.	‡	
PHYSICAL EDUCATION STUDIES	PED1	AS	•	

# NCC PROGRAMS AND ADMISSIONS REQUIREMENTS—Continued

PROGRAM	CODE	DEGREE		ADMISSION REQUIREMENTS/COMMENTS
PHYSICAL THERAPIST ASSISTANT Deadline - February 22, 2019	AHS2	AAS	‡	<p><b>Fall admission only. No evening program.</b>  <b>Freshmen:</b> Grades of 75 or above in high school biology, chemistry, and 2 years of college preparatory math.  <b>Transfers:</b> Grade of C+ or better in Anatomy &amp; Physiology 1 and currently enrolled in, or completion of, Anatomy &amp; Physiology 2. Completion of at least 12 liberal arts credits, with GPA of 2.5 or above, from the PTA program. If chemistry was not taken in high school, a semester of introductory college chemistry is required, and may be counted as part of the required "12 liberal arts credits". All transfer applicants must be in good academic standing at previous college.  <b>All Applicants:</b> Written proof from a physical therapist or physical therapist assistant, on facility letterhead stationery, of a minimum of 10 hours volunteer or paid experience in a physical therapy setting. Placement in remediation will remove applicant from consideration. Some accepted students may have to take courses prior to their 1st semester.</p>
Radiologic Tech: RADIATION THERAPY TECH Deadline - January 25, 2019	AHS3	AAS	‡	<p><b>Fall admission only. No evening program.</b>  <b>Freshmen:</b> 77 cumulative GPA. 2 years science (1 year biology, 1 year chemistry or physics); 2 years college preparatory math; minimum grades of 75 in science and math.  <b>Transfers:</b> recommend completion of ENG 101, MAT 109, and a 4-credit college laboratory science, preferably A&amp;P 1. Overall GPA of 2.8 or better.  <b>All applicants-</b> The TEAS exam (Test of Essential Academic Skills) is required of all applicants. Register at: <a href="http://www.atitesting.com">www.atitesting.com</a> for the exam for nursing students and have scores forwarded to NCC's Office of Admissions. Submit a 300-word essay, discussing your reasons for wishing to enter this field and the qualities you possess that will enable you to become a capable radiation therapist. Required research: applicants must research what the roles and responsibilities of a licensed radiation therapist include, and have a basic understanding of the job description. Interview required. All accepted applicants must pass a criminal background check at the cost of the applicant. Must be legally eligible for employment and licensure in the U.S. at the time of application. Must be at least 18 years old on the first day of the first semester. Placement in remediation may remove applicant from consideration. Some accepted students may have to take courses prior to their 1st semester.</p>
RADIOLOGIC TECHNOLOGY (X-Ray Technology) Deadline - January 25, 2019	AHS4	AAS	‡	<p><b>Fall admission only. No evening program.</b>  <b>Freshmen:</b> Grades of at least 80 in biology, in chemistry or physics, and in 2 years of college preparatory math; minimum cumulative average of at least 80. High school requirements must be met prior to the start of senior year.  <b>Transfers:</b> Applicants lacking one or more h.s. requirements must complete ENG 101, a 3-or-4-credit math course, and either A&amp;P 1 or a semester of college science (biology, chemistry or physics). Overall college cumulative GPA must be at least 2.85.  <b>All applicants:</b> At least 2 hours clinical observation in general radiology required; documentation by facility on official letterhead stationery required by the program deadline. Must submit an essay, no longer than 250 words, describing your knowledge of the occupation, reason(s) for choosing the field, and a description of what you saw during your observation. Essay must be submitted by program deadline. In-person interview required. Criminal background check required. Must be legally eligible for licensure and employment in the United States at time of application. Must be at least 18 years old on the first day of the first semester. Placement in remediation may remove applicant from consideration. Some accepted students may have to take courses prior to their 1st semester.</p>
RESPIRATORY CARE Deadline - March 1, 2019	AHS5	AAS	‡	<p><b>Fall admission only. No evening program.</b>  <b>All Applicants:</b> Upper 50% of h.s. class or college GPA of at least 2.5, with "C" (70%) or greater in math., biology and chemistry prerequisites; 2 years h.s. math grade of at least "C" in an equivalent college math course such as NCC's MAT 100 or MAT 109 [or comparable course at another college]); h.s. biology and chemistry, or college equivalents. Observation required of professional duties in both critical and non-critical care environments in an acute care hospital's Respiratory Care department. Observation must be documented on approved Observation Experience form (see details at <a href="http://www.ncc.edu/respiratorycare">www.ncc.edu/respiratorycare</a>). View AARC Career Video (see details at <a href="http://www.ncc.edu/respiratorycare">www.ncc.edu/respiratorycare</a>). Interview and criminal background check required prior to admission. Must be legally eligible for employment and licensure in the United States at time of application. Placement in remediation removes applicant from consideration. For admitted students, MAT 109 and ENG 101 (or ENG 100 or 108) must be successfully completed prior to beginning the first Fall semester.</p>
SPORTS MARKETING	MKT8	AS	•	
STUDIO RECORDING TECHNOLOGY	MUS2	Cert.	‡	Admission limited each semester. No evening program. Interview required; contact Music Department.

# NCC PROGRAMS AND ADMISSIONS REQUIREMENTS—Continued

PROGRAM	CODE	DEGREE	ADMISSION REQUIREMENTS/COMMENTS	
SURGICAL TECHNOLOGY Deadline: March 1, 2019	AHS6	AAS	‡	<b>Fall admission only. No evening program.</b> <b>Freshmen:</b> Upper 50% of h.s. class. 2 years science (chosen from biology, chemistry, physics); 2 years college preparatory math; minimum grades of 75 in science and math. <b>Transfers:</b> Minimum 2.75 cumulative GPA. It is recommended that transfer students take at least 16 credits in courses required for the program, including ENG 101, MAT elective, and A&P 1 (within last 5 years). <b>All applicants:</b> Interview required. Criminal background check and random drug testing required prior to course registration. Must be legally eligible for licensure and employment in the United States at the time of application. Placement in remediation may remove applicant from consideration. Some accepted students may have to take courses prior to their 1st semester.
SUSTAINABLE DESIGN	ENS7	Cert.	‡	
TEACHER EDUCATION: LIB ARTS & SCI - ADOLESCENCE ED English or Social Studies - 7th to 12th Grade	TED4	AA	•	
TEACHER EDUCATION: LIB ARTS & SCI - ADOLESCENCE ED Biology, Chemistry, Earth Science, Math or Physics - 7th to 12th Grade	TED7	AS	•	Placement in remediation may remove applicant from consideration.
TEACHER EDUCATION: LIB ARTS & SCI - CHILDHOOD ED English or History- 1st to 6th Grade	TED3	AA	•	
TEACHER EDUCATION: LIB ARTS & SCI - CHILDHOOD ED General Science or Math - 1st to 6th Grade	TED6	AS	•	Placement in remediation may remove applicant from consideration.
TEACHER EDUCATION: LIB ARTS & SCI - EARLY CHILDHOOD ED English or History - Birth to 2nd Grade	TED2	AA	•	
TEACHER EDUCATION: LIB ARTS & SCI - EARLY CHILDHOOD ED General Science or Math - Birth to 2nd Grade	TED5	AS	•	Placement in remediation may remove applicant from consideration.
TEACHING ASSISTANT	TED8	Cert.	‡	For teacher assistants and child care providers.
TECHNICAL THEATRE	THRC	AA	•	Available as daytime program only.



## Application Fee Payment Form

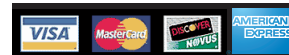
Students MUST submit the \$50 non-refundable application fee when applying for admission. In order to properly apply the payment to the student's account, please attach a money order, check or complete the credit card authorization section below and mail to:

Nassau Community College  
Bursar, Tower, Lower Level  
One Education Drive  
Garden City, NY 11530-6793

**STUDENT'S NAME** (Please Print CLEARLY) \_\_\_\_\_

Payment by:  Check (Make check payable to Nassau Community College and attach to this form)  Money Order (Attach to this form)  
 Credit Card (COMPLETE BELOW):

### CREDIT CARD AUTHORIZATION for VISA, MASTERCARD, DISCOVER & AMEX



Card holder's name (Please Print CLEARLY): \_\_\_\_\_

Signature of card Holder: \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Student signature: \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**Student Date of Birth** \_\_\_\_/\_\_\_\_/\_\_\_\_, **Student Social Security Number** (last 4 digits only): \*\*\*/\*\*/\_\_\_\_\_

**Amount of payment \$** \_\_\_\_\_

**Credit Card**

**Account Number** →

**Expiration date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**NOTE:** The \$50 application fee, accompanied by this Application Fee Payment Form, must be paid before your application can be processed. Thank you!

**NASSAU**  
COMMUNITY  
COLLEGE