

NASSAU COMMUNITY COLLEGE
Garden City, New York

BOARD OF TRUSTEES' MINUTES

Meeting of January 8, 2019

The six hundred twenty-first meeting of the Board of Trustees was held on Tuesday, January 8, 2019 on the eleventh floor of the Administrative Tower. The meeting was called to order by Chair Gardyn at 5:55 p.m. followed by a salute to the flag.

Present: Jorge L. Gardyn, Chair
Kathy Weiss, Vice Chair
John A. DeGrace, Secretary Pro Tem;
Linda H. Green, Wanda H. Jackson, George Siberón, Alex Figueroa, Student Trustee.

Absent: Edward Powers, John R. Durso, Donna M. Tuman

Also in attendance: President Keen, VP Collins

Chair Gardyn requested a motion that pursuant to Section 105 of the Open Meetings Law of the State of New York, the Board of Trustees shall enter Executive Session for the purpose of reviewing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Trustee Green moved the motion; seconded by Trustee Siberón. Motion carried 7-0.

Chair Gardyn resumed the open meeting at 7:20 p.m.

Present: Jorge L. Gardyn, Chair
Kathy Weiss, Vice Chair
Edward Powers, Secretary;
John A. DeGrace, John R. Durso, Linda H. Green, Wanda H. Jackson,
George Siberón, Donna M. Tuman, Alex Figueroa, Student Trustee.

Absent: John R. Durso, Donna M. Tuman

Also in attendance: President Keen, VP Collins

1. Approval of Minutes

Chair Gardyn requested a motion to approve the minutes of November 13, 2018. Trustee Powers moved the motion; seconded by Trustee DeGrace. Motion carried 7-0-1 (Weiss).

2. Trustee Weiss introduced the following resolution:

RESOLVED, UPON THE RECOMMENDATION OF THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES PERSONNEL, AFFIRMATIVE ACTION & LABOR COMMITTEE THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES HEREBY APPROVES THAT IN RECOGNITION OF DISTINGUISHED AND MERITORIOUS SERVICE TO NASSAU COMMUNITY COLLEGE, AND UPON THE RECOMMENDATION OF THE PRESIDENT OF NASSAU COMMUNITY COLLEGE, THE FOLLOWING NAMED RETIRED FACULTY MEMBERS OF NASSAU COMMUNITY COLLEGE WHO RETIRED AFTER ATTAINING THE ACADEMIC RANK OF PROFESSOR OR ASSOCIATE PROFESSOR, ARE HEREBY GRANTED THE PERMANENT ACADEMIC TITLE OF PROFESSOR EMERITUS WITH ALL THE PRIVILEGES AND RIGHTS ACCRUING THERETO.

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Retirement Date</u>
Michael J. Anzelone	Professor	English	1/1/2019
Dr. Nancy Barker	Associate Professor	Sociology	1/1/2019
Dr. Christine Berg	Professor	Reading/BEP	1/1/2019
Sarah Berkovits	Associate Professor	Reading/BEP	1/1/2019
Dr. Sally Ann Drucker	Professor	English	1/1/2019
Eileen Engelke	Associate Professor	Nursing	1/22/2019
Grace Gilner	Professor	Allied Health Sciences	12/31/2018
Louis V. Gioia	Professor	Math/CSC/ITE	1/1/2019
Dr. Julia Giordano	Professor	English	1/1/2019
Helene Guttenberg-Menco	Professor	Student Personnel Services	1/1/2019
Rosanne M. Humes	Professor	Library	1/1/2019
Suzanne Liff	Professor	Reading/BEP	1/1/2019
Wendy Lowenfeld	Associate Professor	Reading/BEP	1/1/2019
Dr. Jane Maher	Professor	Reading/BEP	1/1/2019
Deborah O'Brien Smith	Professor	Reading/BEP	1/1/2019
Dr. Tonia L. Payne	Professor	English	1/1/2019
Dr. Helen Rice	Associate Professor	Reading/BEP	1/1/2019
Dr. Randall D. Spinks	Associate Professor	English	1/1/2019
Dr. Michael Steinman	Professor	English	1/1/2019
Dr. Elizabeth Wheeler	Professor	English	1/1/2019
Nancy Williamson	Professor	Library	1/1/2019

Chair Gardyn requested a motion to consider this item. Trustee Weiss moved the motion; seconded by Trustee Jackson. Motion carried 8-0.

Dr. Keen reported on the following items:

1. With the spring term starting in about two weeks, the first phase of a new placement procedure and curriculum for developmental education program will be implemented. There are logistical challenges that come with any large scale implementation of change, however, we will overcome them with our committed staff and faculty. He thanked Dr. Collins, the Academic Deans, the Academic Student Services staff and especially the Department Chairs in English, Mathematics and Reading who have taken excellent leadership roles on this plan.
2. A few of our new students who rely on the IRS for information on family income may be inconvenienced by the federal government shutdown, our Student Financial Affairs Office is providing a reprieve for them to be able to report the information later while still completing their admissions process.
3. Planning the 2019-2020 budget. Approximately 85% of our costs of operation are in personnel costs, it will not be easy to make up the shortfall that results from the drop in enrollment over the last few years. The early retirement incentive was a substantial help in reducing the salary base although unlikely to be done again. Cabinet will begin shortly to consult more broadly with the campus on where to obtain savings.
4. During a meeting with Dr. Michael Nagler, Superintendent of Mineola School District, the President of the Nassau County Superintendents, he expressed on behalf of the Superintendents the concerns that NCC has not been as open and collaborative as they would wish, and that many of their students who attend NCC are not getting beyond remedial courses. He was pleased by the direction of our

developmental education program and wants to engage us about dual enrollment courses for high school students. A letter to all NC Superintendents will be issued explaining actions taken with respect to the developmental education program and foreshadowing its full implementation, and also expressing NCC's desire to enter into collaborations, including dual enrollment.

5. Having heard about NCC's accreditation successes over the last couple years from Board members, and particularly Dr. Gardyn, who has spoken at conferences on the issue, Dr. Keen stated that he, Dr. Collins and Professor Pat Lupino addressed the College's drive for full compliance with the standards of accreditation at the annual meeting of the Middle States Commission on Higher Education. The presentation was well received by attendees, as well as by commissioners, who complimented our work publicly as well as in private conversations.

Speaker

Frank Frisenda, NCCFT President, wished all a Happy New Year. He questioned that Policy 7500 states-the Building and Program Naming policy will go through the NCC Foundation, where funding is consigned, and yet the procedure indicates the establishment of a campus-wide committee, he then asked whether the committee is independent of the Foundation and whether or not Foundation members can serve? Noting that the name of the committee is the same as in Policy 7510 Procedures Memorial Plaque Recognition, he further inquired how long will each committee remain in effect and is there a term of office?

Dr. Keen clarified that the procedures envision a single committee. The Foundation would be the fiscal agent and its staff would advocate for raising money by naming a building. Foundation staff would be non-voting members on the committee to ensure that the process is coordinated with the Foundation.

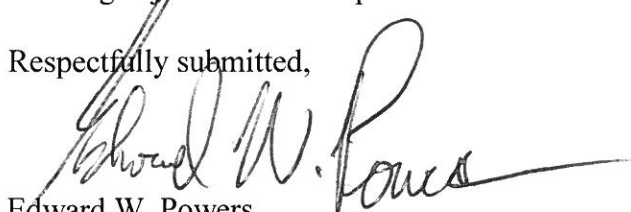
Chair Gardyn welcomed everyone back to the 2019 year. The Board of Trustees, administration, faculty and students will be involved in the selection of the College's next President who, after Dr. Keen steered us through three years of hard times, will have the task of taking us to the next level where we want NCC to grow as a community. Declining enrollment is the single greatest challenge to our institutional structure moving forward, with significant implications not just on teaching, but on fiscal, State and County reimbursements. He would like to reach out to ask for the help of the NCCFT, AFA and Academic Senate to brainstorm and to work in concert, much as we witnessed during the Middle States, when we completed a miraculous job.

Chair Gardyn announced the next Capital and Finance BOT Committee meeting is scheduled for Tuesday, February 12, 2019 at 5:00 p.m. followed by the Full Board meeting. The Board will open the public session between 6:15 and 6:30 p.m. and resume the public session approximately 7:30 p.m.

Chair Gardyn requested a motion to adjourn the meeting. Trustee Powers moved the motion; seconded by Trustee Weiss. Motion carried 8-0.

Meeting adjourned at 7:35 p.m.

Respectfully submitted,


Edward W. Powers
Secretary