

NASSAU COMMUNITY COLLEGE  
Garden City, New York

BOARD OF TRUSTEES' MINUTES

Meeting of April 17, 2018

The six hundred and fifteenth meeting of the Board of Trustees was held on Tuesday, April 17, 2018 on the eleventh floor of the Administrative Tower. The meeting was called to order by Chair Gardyn at 6:50 p.m. followed by a salute to the flag.

**Present:** Jorge L. Gardyn, Chair  
Kathy Weiss, Vice Chair  
Edward Powers, Secretary;  
John A. DeGrace, Linda H. Green, Edward W. Powers,  
Donna M. Tuman, Thérèse Russell Student Trustee.

**Absent:** Wanda H. Jackson

Also in attendance: President Keen, VP Collins

Chair Gardyn requested a motion that pursuant to Section 105 of the Open Meetings Law of the State of New York, the Board of Trustees shall enter Executive Session for the following purposes: 1) to discuss matters relating to negotiations involving the Nassau Community College Administrators Association; 2) to discuss matters relating to negotiations involving the NCCFT; and 3) of reviewing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Trustee Weiss moved the motion; seconded by Trustee Green. Motion carried 7-0.

Chair Gardyn resumed the open meeting at 8:25 p.m.

**Present:** Jorge L. Gardyn, Chair  
Kathy Weiss, Vice Chair  
Edward Powers, Secretary;  
John A. DeGrace, Linda H. Green, Edward W. Powers,  
Donna M. Tuman, Thérèse Russell Student Trustee.

**Absent:** Wanda H. Jackson

Also in attendance: President Keen, VP Collins

1. Approval of Minutes

Chair Gardyn requested a motion to approve the minutes of December 12, 2017. Trustee Green moved the motion; seconded by Trustee Weiss. Motion carried 7-0.

The minutes of January 9, 2018 and March 27, 2018 were not approved, as there were not enough Board members present who attended those meetings.

2. Trustee Green introduced the following resolution:

**BE IT RESOLVED**, THAT THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES ACCEPTS THE DONATION OF A MOBILE X-RAY SYSTEM MODEL GE AMX-4+ UNIT FROM NORTHWELL HEALTH SYOSSET HOSPITAL.

Chair Gardyn requested a motion to consider this item. Trustee Powers moved the motion; seconded by Trustee Weiss. Motion carried 7-0.

3. Trustee DeGrace introduced the following resolution:

**RESOLVED**, THAT THE RENTAL FEE BE WAIVED FOR THE USE OF THE NASSAU COMMUNITY COLLEGE PHYSICAL EDUCATION COMPLEX FIELD HOUSE ON MAY 22, 2018 FOR THE PURPOSES OF A “JOB FAIR & CAREER OPPORTUNITIES” SPONSORED BY COUNTY LEGISLATOR KEVAN ABRAHAMS ON MAY 22, 2018 FROM 9:00 A.M. TO 3:00 P.M. AND BE IT

**FURTHER RESOLVED**, THAT ALL ASSOCIATED PERSONNEL AND MAINTENANCE COSTS WILL BE BORNE BY THE USER.

Chair Gardyn requested a motion to consider this item. Trustee Green moved the motion; seconded by Trustee Weiss. Motion carried 7-0.

4. Trustee Russell introduced the following resolution:

**RESOLVED**, UPON THE RECOMMENDATION OF THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES PERSONNEL, AFFIRMATIVE ACTION & LABOR COMMITTEE THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES HEREBY APPROVES THAT PURSUANT TO THE TERMS OF THE FACULTY COLLECTIVE BARGAINING AGREEMENT, AND UPON THE RECOMMENDATION OF THE COLLEGE-WIDE PROMOTION AND TENURE COMMITTEE AND THE COLLEGE ADMINISTRATION, THE FACULTY MEMBERS NAMED HEREIN ARE HEREBY PROMOTED TO THE TITLE AND POSITION AS INDICATED HEREIN, EFFECTIVE SEPTEMBER 1, 2018.

Promotion to Full Professor

<u>Name</u>	<u>Department</u>
Emily Hegarty	English
Dean Karras	Health, Phy Ed & Rec
Thomas Re	Math/Comp Sci/IT

Promotion to Associate Professor

<u>Name</u>	<u>Department</u>
Maryann Capone	Accounting/Business Administration
Andrew DeJoseph	Accounting/Business Administration
Rosemary DeRiso	Economics and Finance
Dean Holzmann	Legal Studies
Christine Marchese	Accounting/Business Administration
Salvatore Masi	Allied Health Sciences
Elizabeth Hynes-Musnisky	Reading and Basic Education
David Nugent	Accounting/Business Administration

Heidi O'Connell	Marketing/Retailing/Fashion Design
Laura O'Connell	Communications
Stephen B. Ogumah	Communications
David Pecan	English
Karen Santini	Allied Health Sciences
Paul Sheehan	Music
Randall Spinks	English
JoAnne Thacker	Math/Comp Sci/IT
Lisa Tine	Allied Health Sciences

Chair Gardyn requested a motion to consider this item. Trustee Weiss moved the motion; seconded by Trustee Powers. Motion carried 7-0.

Chair Gardyn made a motion under Article VIII section C(6) of the Rules of Procedure to allow for the consideration of two items that did not appear on the Calendar. Trustee Powers seconded the motion. Motion carried 7-0.

5. Trustee Powers introduced the following resolution:

**RESOLVED**, THAT THE BOARD OF TRUSTEES OF NASSAU COMMUNITY COLLEGE, HAVING REVIEWED A CERTAIN SETTLEMENT AGREEMENT CONCERNING A NON-INSTRUCTIONAL EMPLOYEE IN EXECUTIVE SESSION, HEREBY APPROVES THE TERMS OF THE SETTLEMENT AGREEMENT.

Chair Gardyn requested a motion to consider this item. Trustee Weiss moved the motion; seconded by Trustee Green. Motion carried 7-0.

6. Trustee Green introduced the following resolution:

**WHEREAS**, NEW YORK STATE EDUCATION LAW §6306 AND §6310 PERMIT COMMUNITY COLLEGES TO GRANT PEACE OFFICER STATUS TO APPROPRIATELY TRAINED PERSONNEL, AND

**WHEREAS**, NEW YORK STATE EDUCATION LAW §6306 5-A(B) PERMITS COMMUNITY COLLEGES TO ESTABLISH QUALIFICATIONS THAT THE DESIGNATION OF A CAMPUS SECURITY OFFICER AS A PEACE OFFICER SHALL BE BASED ON, AND

**WHEREAS**, IN JANUARY 2017 THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES APPROVED QUALIFICATIONS FOR A CAMPUS SECURITY OFFICER TO BE DESIGNATED AS A PEACE OFFICER, AND

**WHEREAS**, PUBLIC SAFETY OFFICERS MIGUEL OTERO, JULIO PEREZ, CHARLES DITTMAR AND JUSTIN BOLOBANIC HAVE ALL MET THE QUALIFICATIONS APPROVED BY THE BOARD OF TRUSTEES, NOW THEREFORE BE IT

**RESOLVED**, THAT THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES HEREBY AUTHORIZES THE APPOINTMENT OF MIGUEL OTERO, JULIO PEREZ, CHARLES DITTMAR AND JUSTIN BOLOBANIC AS PEACE OFFICERS EFFECTIVE APRIL 9, 2018, AND BE IT

**FURTHER RESOLVED**, THAT THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES HEREBY AUTHORIZES PRESIDENT W. HUBERT KEEN TO ENTER INTO ANY AND ALL AGREEMENTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

Chair Gardyn requested a motion to consider this item. Trustee Powers moved the motion; seconded by Trustee Russell. Motion carried 7-0.

7. Policy 2400: Civility - Tabled
8. Discussion: Second Read of Policy Manual Section 8000: Information Technology
  - Policy 8100: Use of Computer Resources
  - Policy 8200: Network Security
  - Policy 8300: Email

After the review and discussion of each policy by Trustee Weiss, Dr. Keen recommended the adoption of the policies, which will protect our resources, network and email, which can so easily be used for purposes that are not consistent with our mission as an institute of education.

Chair Gardyn made a motion under Article VIII section C(6) of the Rules of Procedure to allow for the consideration of two items that did not appear on the Calendar. Trustee Powers seconded the motion. Motion carried 7-0.

9. Trustee Weiss introduced the following resolution:

**RESOLVED**, THAT UPON THE RECOMMENDATION OF THE POLICY & PLANNING COMMITTEE AT ITS MEETING OF FEBRUARY 13, 2018, FOLLOWING BY TWO READINGS OF THE POLICY BY THE BOARD OF TRUSTEES AND PUBLIC DISCUSSION, THE BOARD OF TRUSTEES OF NASSAU COMMUNITY COLLEGE ADOPTS SECTION 8000 INFORMATION TECHNOLOGY: 1) POLICY 8100: USE OF COMPUTER RESOURCES; POLICY 8200: NETWORK SECURITY, AND POLICY 8300: EMAIL AND THAT THE SAME BE SUBSEQUENTLY INCORPORATED INTO THE POLICY MANUAL OF THE BOARD OF TRUSTEES OF NASSAU COMMUNITY COLLEGE.

Chair Gardyn requested a motion to consider this item. Trustee Weiss made the motion; seconded by Trustee Russell. Motion carried 7-0.

10. Trustee Weiss introduced the following resolution:

**BE IT RESOLVED** THAT THE REPRESENTATIVE COMPOSITION OF THE NASSAU COMMUNITY COLLEGE PRESIDENTIAL SEARCH COMMITTEE IS HEREBY ESTABLISHED, AND

**BE IT FURTHER RESOLVED** THAT FOUR MEMBERS OF THE BOARD, ONE OF WHOM SHALL BE THE STUDENT TRUSTEE, SHALL SERVE AS MEMBERS OF THE SEARCH COMMITTEE AND WILL LEAD THE PROCESS, AND

**BE IT FURTHER RESOLVED** THAT THE FOLLOWING ENTITIES SHALL HAVE THE RIGHT TO RECOMMEND ONE REPRESENTATIVE OF THEIR CHOOSING FOR APPOINTMENT AS A MEMBER OF THE COMMITTEE: ACADEMIC DEPARTMENT CHAIRS; ACADEMIC SENATE; ADJUNCT FACULTY ASSOCIATION OF NASSAU COMMUNITY COLLEGE; CIVIL SERVICE EMPLOYEES ASSOCIATION (CSEA COLLEGE EMPLOYEE); MANAGEMENT/CONFIDENTIAL

STAFF; NASSAU COMMUNITY COLLEGE ADMINISTRATORS ASSOCIATION; AND NASSAU COMMUNITY COLLEGE FEDERATION OF TEACHERS; AND

**BE IT FURTHER RESOLVED** THAT ONE ALUMNUS/A OF THE COLLEGE AND ONE MEMBER OF THE COLLEGE FOUNDATION BOARD, NEITHER OF WHICH SHALL BE AN EMPLOYEE OF THE COLLEGE, SHALL BE APPOINTED TO THE SEARCH COMMITTEE AS REPRESENTATIVES OF THE COMMUNITY, AND

**BE IT FURTHER RESOLVED** THAT TWO MEMBERS SHALL BE APPOINTED TO THE SEARCH COMMITTEE BY THE BOARD FROM NOMINATIONS RELAYED TO THE BOARD BY CAMPUS CONSTITUENCIES OR INDIVIDUALS WHO ADVOCATE THAT REPRESENTATION OF THEIR NOMINEES WOULD ENHANCE THE EFFECTIVENESS OF THE SEARCH, AND

**BE IT FURTHER RESOLVED** THAT THE ENTITIES ENUMERATED HEREIN, AND THOSE CONSTITUENCIES SUBMITTING NOMINATIONS, SHALL HAVE UNTIL 5:00 P.M. ON MAY 18, TO RECOMMEND THEIR SELECTION OR NOMINATION OF A REPRESENTATIVE TO THE SEARCH COMMITTEE AND FORWARD THEM TO THE SECRETARY OF THE BOARD, AND IF NO RECOMMENDED CANDIDATE NOR NOMINATION IS FORWARDED BY THE STATED TIME, THEN THE OPPORTUNITY TO BE REPRESENTED ON THE SEARCH COMMITTEE IS THEREAFTER FORECLOSED, AND

**BE IT FURTHER RESOLVED** THAT THE INDIVIDUALS COMPRISING THE SEARCH COMMITTEE SHALL BE ESTABLISHED BY BOARD RESOLUTION AT ITS REGULARLY SCHEDULED MEETING ON JUNE 12, 2018.

Chair Gardyn requested a motion to consider this item. Trustee Tuman made the motion; seconded by Trustee Weiss. Motion carried 7-0.

Dr. Keen reported on the following items:

- The Administration, the Calendar Committee and Academic Senate Executive Committee are working to arrange for make-up of instructional time lost during the Spring 2018 semester due to inclement weather, and this make-up time will be more effectively built into future calendars.
- Registration for Summer and Fall 2018 semesters has begun. We are formulating actions to reverse the decline of enrollment, continuing concerns about which were discussed in committee meetings this evening.
- NCC students were honored earlier today at a very impressive ceremony for their involvement in both campus activities and the classroom. Among those acknowledged were the ten winners of the SUNY Chancellor's Award for Student Excellence, who last week in Albany were also honored by Chancellor Johnson with their peers from all SUNY campuses. Trustee Thérèse Russell, one of the Chancellor's Award winners was also named the Northeast Regional Honors Council Student of the Year for 2-year colleges.
- The Speech, Debate and Acting Team has again been awarded high honors in its second national competition of the year. At the Community College National Tournament, in individual competition NCC students won three (3) Gold Medals and two (2) Runner-Up Silver Medals, and the team won the Bronze Medal. He commended Professor Trent Webb for his outstanding mentoring and coaching role over the years.



**Speakers List**

**Frank Frisenda, NCCFT President**, praised the broad spectrum of representation being sought for the Presidential Search Committee. He asked Dr. Keen how the process would work for the proposed appointment of two members from the College to represent specific organizations on the Presidential Search committee, and whether an explanatory email would be forthcoming to the campus.

Dr. Keen stated that on the subsequent day the Board would send an email to the College community which will describe the process in detail.

Prof. Frisenda reminded the Student Trustee that she has an obligation to represent the students. In anticipation of Board approval of the budget at its May meeting, he would like reconsideration of the Board's late decision absent public discussion last year to reduce tuition by \$30. He argued that the \$30 reduction per student each semester will be compounded every year, and that the presumed savings do not take into account the services lost currently and in years to come. These lost services are not frivolous; they are for student support and help increase retention.

Chair Gardyn proffered that the College is receiving more money from the State.

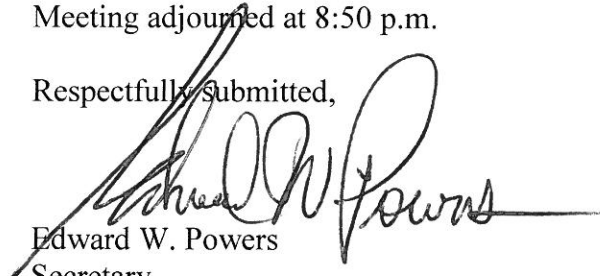
Prof Frisenda replied that he appreciates those increases, but is focusing on what is under the Board's control.

Chair Gardyn announced the next Capital and Finance BOT Committee meeting is scheduled for Tuesday, May 8, 2018 at 5:00 p.m. followed by the Full Board meeting. The Board will open the public session between 6:15 and 6:30 p.m. and resume the public session approximately 7:30 p.m.

Chair Gardyn requested a motion to adjourn the meeting. Trustee Weiss moved the motion; seconded by Trustee Tuman. Motion carried 7-0.

Meeting adjourned at 8:50 p.m.

Respectfully Submitted,

  
Edward W. Powers  
Secretary