

NASSAU COMMUNITY COLLEGE  
Garden City, New York

BOARD OF TRUSTEES' MINUTES

Meeting of March 27, 2018

The six hundred and fourteenth meeting of the Board of Trustees was held on Tuesday, March 27, 2018 on the eleventh floor of the Administrative Tower. The meeting was called to order by Chair Gardyn at 6:35 p.m. followed by a salute to the flag.

**Present:** Jorge L. Gardyn, Chair  
Kathy Weiss, Vice Chair  
Edward Powers, Secretary;  
John A. DeGrace, Wanda H. Jackson, Thérèse Russell Student Trustee.

**Absent:** Linda H. Green, Donna M. Tuman

Also in attendance: President Keen

Chair Gardyn requested a motion that pursuant to Section 105 of the Open Meetings Law of the State of New York, the Board of Trustees shall enter Executive Session for the following purposes: 1) 1) to discuss matters relating to negotiations involving the Nassau Community College Administrators Association; and 2) of reviewing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Trustee Weiss moved the motion; seconded by Trustee Jackson. Motion carried 6-0.

Chair Gardyn resumed the open meeting at 7:45 p.m.

**Present:** Jorge L. Gardyn, Chair  
Kathy Weiss, Vice Chair  
Edward Powers, Secretary;  
John A. DeGrace, Wanda H. Jackson, Thérèse Russell Student Trustee.

**Absent:** Linda H. Green, Donna M. Tuman

Also in attendance: President Keen

Approval of Minutes

The minutes of December 12, 2017 and January 9, 2018 were not approved, as there were not enough Board members present who attended those meetings.

1. Trustee Weiss introduced the following resolution:

**RESOLVED**, UPON THE RECOMMENDATION OF THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES FINANCE AND CAPITAL COMMITTEE THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES HEREBY APPROVES THAT THE RENTAL FEE BE WAIVED FOR USE OF NASSAU COMMUNITY COLLEGE PHYSICAL EDUCATION COMPLEX FOR THE 2018

NASSAU COUNTY EMPIRE STATE GAMES FOR THE PHYSICALLY CHALLENGED, SCHEDULED FROM THURSDAY, MAY 31 THROUGH SATURDAY, JUNE 2, 2018 AND BE IT

**FURTHER RESOLVED**, THAT ALL ASSOCIATED PERSONNEL AND MAINTENANCE COSTS WILL BE BORNE BY THE USER.

Chair Gardyn requested a motion to consider this item. Trustee Weiss moved the motion; seconded by Trustee Jackson. Motion carried 6-0.

2. Trustee Jackson introduced the following resolution:

**RESOLVED**, UPON THE RECOMMENDATION OF THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES PERSONNEL, AFFIRMATIVE ACTION & LABOR COMMITTEE THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES HEREBY APPROVES THAT THAT IN RECOGNITION OF DISTINGUISHED AND MERITORIOUS SERVICE TO NASSAU COMMUNITY COLLEGE, AND UPON THE RECOMMENDATION OF THE PRESIDENT OF NASSAU COMMUNITY COLLEGE, THE FOLLOWING NAMED RETIRED FACULTY MEMBERS OF NASSAU COMMUNITY COLLEGE WHO RETIRED AFTER ATTAINING THE ACADEMIC RANK OF PROFESSOR OR ASSOCIATE PROFESSOR, ARE HEREBY GRANTED THE PERMANENT ACADEMIC TITLE OF PROFESSOR EMERITUS WITH ALL THE PRIVILEGES AND RIGHTS ACCRUING THERETO.

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Retirement Date</u>
Lynn Mazzola	Full Professor	Accounting & Business Administration	2/2/2018
Thomas B. Rich	Full Professor	Nursing	1/1/2018
Steven Richman	Full Professor	Psychology	1/1/2018

Chair Gardyn requested a motion to consider this item. Trustee Weiss moved the motion; seconded by Trustee Powers. Motion carried 6-0.

3. Trustee Powers introduced the following resolution:

**RESOLVED**, UPON THE RECOMMENDATION OF THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES PERSONNEL, AFFIRMATIVE ACTION & LABOR COMMITTEE THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES HEREBY APPROVES THAT THE FOLLOWING NAMED FACULTY MEMBERS ARE HEREBY GRANTED SABBATICAL LEAVE AS INDICATED DURING THE 2018/2019 ACADEMIC YEAR TO PURSUE APPROPRIATE EDUCATIONAL OR PROFESSIONAL ACTIVITIES TO ENHANCE THEIR PROFESSIONAL COMPETENCE AND/OR SERVICE TO THE COLLEGE.

**One Half-Year Sabbaticals – Fall 2018**

<u>Name</u>	<u>Dept.</u>	<u>Rank</u>	<u>Appt. Date</u>	<u>Previous Sabbatical</u>
Edward Boyden	History	Professor	9/2001	Fall 2007
Lynn Casey	Art	Technical Assistant	9/1979	Spring 2008
Pierre Desroches	Foreign Languages	Associate Professor	9/2005	N/A
Kristine Ferrucci-Egan	Nursing	Assistant Professor	9/2007	N/A

**Continued-****One Half-Year Sabbaticals – Fall 2018**

<u>Name</u>	<u>Dept.</u>	<u>Rank</u>	<u>Appt. Date</u>	<u>Previous Sabbatical</u>
Debra Mendelson	Nursing	Associate Professor	1/2007	N/A
Joseph Pilaro	English	Assistant Professor	1/2012	N/A
Mario Susko	English	Professor	9/1993	2010
Timothy Wood	English	Professor	8/2003	Spring 2010

**One Half-Year Sabbaticals – Spring 2019**

<u>Name</u>	<u>Dept.</u>	<u>Rank</u>	<u>Appt. Date</u>	<u>Previous Sabbatical</u>
Thomas D'Angelo	English	Professor	9/2000	N/A
Christopher Merlo	MAT/CSC/ITE	Professor	9/2000	N/A
Birgit Woelker	Biology	Associate Professor	9/2007	NA
Evelyn Wortsman Deluty	Philosophy	Professor	1/1996	Fall2002, Spring 2010

**Full-Year Sabbaticals – 2018/ 2019**

<u>Name</u>	<u>Dept.</u>	<u>Rank</u>	<u>Appt. Date</u>	<u>Previous Sabbatical</u>
Amy King	English	Professor	8/2003	2010-2011
Elizabeth Fonseca	LINCC	Lecturer	9/2010	N/A
Carolyn Monastra	Art	Associate Professor	9/2005	2011-2012
Patricia Radecki	English	Professor	9/1999	2011-2012
Matthew Rotando	English	Assistant Professor	8/2009	N/A

Chair Gardyn requested a motion to consider this item. Trustee Weiss moved the motion; seconded by Trustee Powers. Motion carried 6-0.

Dr. Keen, at Trustee Weiss's request, shared some follow-up actions for sabbatical procedure. Laurie Pezzullo, Assistant Dean, Faculty Development, and Melanie Hammer, Dean, Arts and Humanities, are extensively involved in the process. They maintain a checklist to record submittal of appropriate documentation. They also hold sessions at which faculty members may share results of their research. In negotiations of the new NCCFT contract, it was decided that individuals will submit a report to their respective Chairs and Academic Area Deans.

4. Trustee Russell introduced the following resolution:

**RESOLVED**, UPON THE RECOMMENDATION OF THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES PERSONNEL, AFFIRMATIVE ACTION & LABOR COMMITTEE THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES HEREBY APPROVES THAT PURSUANT TO THE TERMS OF THE COLLECTIVE BARGAINING AGREEMENT WITH THE NASSAU COMMUNITY COLLEGE FEDERATION OF TEACHERS, AND UPON THE RECOMMENDATION OF

THE COLLEGE-WIDE PROMOTION AND TENURE COMMITTEE AND THE COLLEGE ADMINISTRATION, THE FACULTY MEMBERS NAMED HEREIN ARE HEREBY GRANTED PROMOTION AND/OR TENURE AT NASSAU COMMUNITY COLLEGE EFFECTIVE SEPTEMBER 1, 2018.

**Tenure & Promotion to Assistant Professor**

<b><u>Name</u></b>	<b><u>Department</u></b>
Stephen Gordon	Accounting/Business Admin
Carolyn Confusione	Allied Health Sciences
Kimberly D'Albora	Allied Health Sciences
Steven Haffner	Allied Health Sciences
Nathan Wasserbauer	Art
Daniel Resch	Chemistry
William Myers	Criminal Justice
Daniel Wolman	Economics and Finance
Sabrina Davis	English
Brian Murphy	English
Michael Niemczyk	English
Richard Goodman	History/Pol Sci/Geography
Bruce Abgarian	Math/Comp Sci/IT
Joseph Bernat	Math/Comp Sci/IT
Ernest DeFalco	Math/Comp Sci/IT
Sandra Keegan	Math/Comp Sci/IT
Marc Zucker	Math/Comp Sci/IT
Benjamin Arendsen	Music
Bridget Nicholas	Nursing
Amanda Favia	Philosophy
Tracey Imperato	Physical Sciences
Seeta Ramprasad	SPS
Laura Smith	SPS

**Tenure and Promotion to Technical Assistant II**

<b><u>Name</u></b>	<b><u>Department</u></b>
Stephanie Buto	MKT/RET/FBM/FSD/INT

**Tenure and Promotion to Administrative Assistant II**

<b><u>Name</u></b>	<b><u>Department</u></b>
Christopher Scimone	Financial Aid

**Promotion to Administrative Assistant III**

<b><u>Name</u></b>	<b><u>Department</u></b>
Patricia Chiodo	Facilities Management

**Promotion to Technical Assistant IV**

<b><u>Name</u></b>	<b><u>Department</u></b>
Lynn Rozzi Casey	Art

**Reclassification as Technologist**

<b><u>Name</u></b>	<b><u>Department</u></b>
Alexander Sanchioli	Physical Sciences

**Tenure and Promotion to Technologist II**

<b><u>Name</u></b>	<b><u>Department</u></b>
Artur Bator	ITS
Jason Pistorino	ITS
Christopher Rotella	ITS

**Promotion to Technologist II**

<b><u>Name</u></b>	<b><u>Department</u></b>
Ziallulah Durrani	ENS/Phys/Tech
Richard Niemeier	ENS/Phys/Tech

**Promotion to Technologist III**

<b><u>Name</u></b>	<b><u>Department</u></b>
Jeanette Madsen	ABT/HIT
Elias Tarquino	Audio Visual
Juan Hinojosa	Distance Education
Nicole Alexander	ITS
Andrzej Kempisty	ITS
Kevin Nakamura	ITS
John Segreti	ITS
Imran Shaw	ITS

Chair Gardyn requested a motion to consider this item. Trustee Weiss moved the motion; seconded by Trustee Powers. Motion carried 6-0.

5. Trustee DeGrace introduced the following resolution:

**NOW THEREFORE, BE IT RESOLVED,** UPON THE RECOMMENDATION OF THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES PERSONNEL, AFFIRMATIVE ACTION & LABOR COMMITTEE THAT THE BOARD OF TRUSTEES OF THE NASSAU COMMUNITY COLLEGE HEREWITH APPROVES AND RATIFIES THE STIPULATION OF SETTLEMENT DATED JANUARY 9, 2018 BETWEEN THE NEGOTIATING REPRESENTATIVES OF THE NASSAU COMMUNITY COLLEGE ADMINISTRATORS ASSOCIATION AND THE NEGOTIATING REPRESENTATIVES OF THE NASSAU COMMUNITY COLLEGE.

Chair Gardyn requested a motion to consider this item. Trustee Weiss moved the motion; seconded by Trustee Jackson. Motion carried 6-0.

6. Discussion: First Read of Policy 2400: Civility

Trustee Weiss stated the purpose of Policy 2400: Civility is to promote civility and respect, educate the College Community about bullying and clarify disciplinary action that may result from inappropriate conduct solicited discussion or comment. Dr. Keen stated that this Policy was carefully developed in consultation with various constituencies on campus prior to submission to the Board. Trustee Weiss noted that many changes were made based upon input from a variety of constituents. Chair Gardyn asked whether there was a formal read of this policy. Trustee Weiss replied that it is posted immediately after Policy and Planning Committee discussion and is available online to everybody.

7. Discussion: First Read: Policy Manual Section 8000: Information Technology:

Policy 8100: Use of Computer Resources:

Trustee Weiss stated the purpose of Policy 8100: Use of College Computer Resources is that Nassau Community College is committed to academic excellence and providing the resources necessary to maintain academic excellence. Pursuant to this goal, computers, computer accounts, network, wireless, Internet access, electronic mail, mobile devices, and related services (individually and collectively, these computing resources and services are referred to as the “computer system”) may be provided for use by members of the College community. Access to and use of the College’s computer system must be consistent with the terms of this policy, and with the goals, standards, and overall mission of the College. Trustee Weiss added that many changes were made based upon input from a variety of constituents. Dr. Keen stated that this Policy was carefully developed in consultation with various constituencies on campus prior to submission to the Board.

Policy 8200: Network Security:

Trustee Weiss stated that the purpose of Policy 8200: Network Security is intended to protect the integrity of the campus network, to mitigate the risks and losses associated with security threats to computing resources and to ensure secure and reliable network access for the Nassau Community College community. Trustee Weiss reiterated that input was received from the Policy and Planning Committee and changes have been made based upon it. Dr. Keen certified that he has reviewed the policy and that it has been submitted for consultation to constituencies on campus within the College prior to submission to the Board. Dr. Keen stated that he reviewed this Policy and that it is a good one developed in consultation with appropriate constituencies and presented to the Board for consideration.

Policy 8300: Email Policy:

Trustee Weiss stated the purpose of Policy 8300: Email is to ensure the proper use of Nassau Community College’s e-mail system by its students, faculty, and staff. Dr. Keen stated that he reviewed this Policy, a good one which clarifies and solidifies a number of issues for the campus, and that it was developed in consultation with appropriate constituencies within the College and submitted to the Board for consideration.

Trustee Weiss commented on the Legislative breakfast attended by her and Trustee Powers and organized by Kate Murray. She wishes more people had participated in what she considers a very productive meeting. She would like to thank on record the following local politicians for joining the event and for listening carefully to our concerns: Assemblymen Ed Ra and Chuck Levine, Assemblywoman Melissa Miller, and Senators Elaine Phillip and John Brooks. Although they represent different political parties, all convey positive feelings about NCC and advocate for us.

Trustee Powers concurred that these legislators are very attentive to needs of the College.

Dr. Keen reported on the following items:

1. The College lost three full days and two half-days of classes from weather cancellations within the first two weeks of March. Our academic calendar has make-up days built into it but with contingencies that must be resolved. We have rescheduled some missed time, and the Academic Senate will consider other additions. We have learned from these cancellations potential strategies to accommodate the loss of instructional time when developing academic calendars which the Calendar Committee will address at the April 17 meeting.
2. He congratulated ten of our students who will be recognized as recipients of the prestigious SUNY Chancellor's Award for Student Excellence at a ceremony in Albany in a couple weeks. These students are very carefully screened and are an outstanding group of top performers frequently involved on campus.
3. He celebrated other student accomplishments. The Speech and Debate Team has again earned awards for its performance in national competition. Our Student Trustee, Thérèse Russell, was among the honorees last year before she assumed Board responsibilities. He extolled the program, which produces perennial winners, and their advisor Professor Trent Webb. He also commended the Men's Wrestling Team, which won the national division championship, and Coach Paul Schmidt, who was voted national Coach of the Year in our division.
4. He cited an important advance in changing the Placement Testing procedure and student course sequence after completion of the exams. He praised three Department Chairs for their excellent leadership in their work with Dr. Valerie Collins, Interim Vice President of Academic Affairs: Dr. Cathy Fagan, English, Prof. Stuart Kaplan, Math, and Dr. Cheryl Novins, Reading/Basic Education Program. This modification has been adopted by the Academic Senate. He recognized Dr. Fagan and the English Department in particular for pioneering a new introductory English writing course that has led to students earning more credit in their first year than under former procedure. This reform not only will lead to students earning more credit, but is the first step in a more comprehensive examination of the first-year curriculum and course sequence for students during their first year at the College. We anticipate additional ongoing efforts in the Fall.
5. Dr. Collins has formed a committee to develop the Monitoring Report for delivery to the Middle States Commission by September 1, 2018. Letters of appointment and thanks for their anticipated service were issued to members earlier on this day.
6. The Graduation Subcommittee of the Student Activities Committee has been working on new procedures for stage management of the upcoming commencement ceremony at Nassau Coliseum on Sunday, May 20. Subcommittee members are recruiting additional faculty to serve as marshals to help the procession of students flow more efficiently.

Speaker

Frank Frisenda, NCCFT President, commented that he recognizes that Civility Policy 2400 reflects careful contemplation and consideration of campus feedback, expressed appreciation for the addition of an appeals process, which had been one of his wishes. He asked where to find the Information Technology policies under discussion.

Trustee Weiss replied that the policies under discussion are posted on the Board of Trustees website under Draft Policies.

He also, stated that, although he is understanding of colleagues' advocacy for the primacy of a liberal arts education, he upholds that education is multi-faceted. He supports instruction for trades from culinary arts to carpentry, electric and plumbing, which hire many young students as apprentices, and underscored that an educated tradesperson is a benefit. He will assist any effort by the College to satisfy such need.

Chair Gardyn announced the next Capital and Finance BOT Committee meeting is scheduled for Tuesday, April 17, 2018 at 5:00 p.m. followed by the Full Board meeting. The Board will open the public session between 6:15 and 6:30 p.m. and resume the public session approximately 7:30 p.m.

Chair Gardyn requested a motion to adjourn the meeting. Trustee Weiss moved the motion; seconded by Trustee Jackson. Motion carried 6-0.

Meeting adjourned at 8:14 p.m.

Respectfully submitted,

Edward W. Powers  
Secretary

DRAFT