

NASSAU COMMUNITY COLLEGE
Garden City, New York

BOARD OF TRUSTEES' MINUTES

Meeting of January 9, 2018

The six hundred and thirteenth meeting of the Board of Trustees was held on Tuesday, January 9, 2018 on the eleventh floor of the Administrative Tower. The meeting was called to order by Chair Gardyn at 6:11p.m. followed by a salute to the flag.

Present: Jorge L. Gardyn, Chair
Kathy Weiss, Vice Chair
John A. DeGrace, Secretary Pro Tem;
Linda H. Green, Wanda H. Jackson, Thérèse Russell, Student Trustee.

Absent: Edward W. Powers, Donna M. Tuman

Also in attendance: President Keen, VP Collins

Chair Gardyn requested a motion pursuant to Section 105 of the Open Meetings Law of the State of New York, that the Board of Trustees shall enter Executive Session for the following purposes: 1) to discuss matters relating to negotiations involving the Nassau Community College Administrators Association; and 2) of reviewing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Trustee Weiss moved the motion; seconded by Trustee Green. Motion carried 6-0.

Chair Gardyn resumed the open meeting at 6:52 p.m.

Present: Jorge L. Gardyn, Chair
Kathy Weiss, Vice Chair
John A. DeGrace, Secretary Pro Tem;
Linda H. Green, Wanda H. Jackson, Thérèse Russell, Student Trustee.

Absent: Edward W. Powers, Donna M. Tuman

Also in attendance: President Keen, VP Collins

Approval of Minutes

Chair Gardyn requested a motion to approve the minutes of December 12, 2017. Trustee Weiss moved the motion; seconded by Trustee Green. Motion defeated 5-0-1 (Jackson). The minutes were not approved, as there were not enough Board members present who attended the December meeting.

1. Trustee Weiss introduced the following resolution:

RESOLVED, UPON THE RECOMMENDATION OF THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES FINANCE AND CAPITAL COMMITTEE THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES HEREBY APPROVES THE PENDING COLLEGE PROCUREMENT REVENUE AGREEMENT WITH FOLLETT HIGHER EDUCATION GROUP AS REQUESTED BY VP MUSCARELLA OF FACILITIES MANAGEMENT.

Chair Gardyn requested a motion to consider this item. Trustee Jackson moved the motion; seconded by Trustee Green. Motion carried 6-0.

2. Trustee DeGrace introduced the following resolution:

RESOLVED, UPON THE RECOMMENDATION OF THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES FINANCE AND CAPITAL COMMITTEE THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES HEREBY APPROVES THE PENDING COLLEGE PROCUREMENT AGREEMENT WITH PIONEER LANDSCAPING AND ASPHALT PAVING, INC. IN THE AMOUNT OF \$12,224,000.00 (PLUS 10% CONTINGENCY OF \$1,222,400.00) AS REQUESTED BY VP MUSCARELLA OF FACILITIES MANAGEMENT. (FUNDING SOURCE: CAPITAL PROJECT 70086 AND 70092)

Chair Gardyn requested a motion to consider this item. Trustee Weiss moved the motion; seconded by Trustee Jackson. Motion carried 6-0.

3. Trustee Jackson introduced the following resolution:

RESOLVED, UPON THE RECOMMENDATION OF THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES FINANCE AND CAPITAL COMMITTEE THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES HEREBY APPROVES THE PENDING COLLEGE PROCUREMENT AGREEMENT WITH ALLIANCE ELEVATOR COMPANY(D/B/A UNITEC ELEVATOR COMPANY) IN THE AMOUNT OF \$2,033,900.00 (PLUS 10% CONTINGENCY OF \$203,390.00) AS REQUESTED BY VP MUSCARELLA OF FACILITIES MANAGEMENT. (FUNDING SOURCE: CAPITAL PROJECT 70097)

Chair Gardyn requested a motion to consider this item. Trustee Weiss moved the motion; seconded by Trustee Green. Motion carried 6-0.

Chair Gardyn made a motion under Article VIII section C(6) of the Rules of Procedure to allow for the consideration of an item that does not appear on the Calendar. Trustee Weiss seconded the motion. Motion carried 6-0.

4. Trustee Russell introduced the following resolution:

WHEREAS, THE STRATEGIC ENROLLMENT PLAN CALLS FOR NCC TO IDENTIFY OPPORTUNITIES TO INCREASE STUDENT RECRUITMENT AND RETENTION, AND

WHEREAS, ONE OF THE OPTIONS IDENTIFIED WAS TO ESTABLISH A SHUTTLE BUS SERVICE TO THE CAMPUS TO SERVICE STUDENTS TAKING MASS TRANSPORTATION, AND

WHEREAS, THE NICE BUS COMPANY HAS PROVIDED INFORMATION TO NCC THAT THE COLLEGE REPRESENTS 7% OF OVERALL NICE RIDERSHIP AND IS NICE'S SINGLE LARGEST CUSTOMER AT 4500-5000 RIDES PER DAY, AND

WHEREAS, NICE HAS PROPOSED TO NCC A TRIAL SHUTTLE SERVICE FOR THE SPRING 2018 SEMESTER AT A COST OF APPROXIMATELY \$25,000 WHICH NCC BELIEVES TO BE A REASONABLE COST, NOW THEREFORE BE IT

RESOLVED, THAT THE PENDING COLLEGE PROCUREMENT AGREEMENT WITH NICE BUS AS REQUESTED BY VP ACADEMIC STUDENT SERVICES CONZATTI IS APPROVED BY THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES FINANCE AND CAPITAL COMMITTEE AND WILL BE RECOMMENDED TO THE FULL BOARD OF TRUSTEES FOR APPROVAL. (FUNDING SOURCE: OPERATING).

Chair Gardyn requested a motion to consider this item. Trustee Green moved the motion; seconded by Trustee Weiss. Motion carried 6-0.

5. Trustee Weiss introduced the following resolution:

RESOLVED, THAT THE BOARD OF TRUSTEES OF NASSAU COMMUNITY COLLEGE HEREWITH AUTHORIZES THE CHAIR OF THE BOARD OF TRUSTEES TO EXECUTE AN AMENDMENT TO THE EMPLOYMENT AGREEMENT BETWEEN THE COLLEGE AND DR. W. HUBERT KEEN, SAID AMENDMENT HAVING BEEN REVIEWED AND APPROVED BY THE MEMBERS OF THE BOARD OF TRUSTEES.

Chair Gardyn requested a motion to consider this item. Trustee Green moved the motion; seconded by Trustee Jackson. Motion carried 6-0.

Dr. Keen reported on the following items:

1. The Spring term commences next Tuesday. Enrollment projections vary; at times, the enrollment report for new students for this Spring has been up 10% or more from last year and the year before. We are projecting to bring in more new students this Spring than over the last two years. However, it is of great concern that our overall enrollment for continuing students is down 7%. While the College has a very high retention rate for the first year, ranking within the top 4 of SUNY community colleges by percentage of students who enter the September of their second year, our second year attrition drops off dramatically. We are giving this problem greater attention. VP Collins and a group of administrators and faculty have been studying the causes of this attrition, and we know some of them reasonably well. We intend to present to the campus within the next month a proposal to address a range of issues. This plan will address the large concern of remediation of incoming students, as approximately half our students are designated for remedial placement, but will also take up degree completion and requirements. The President commends the English Department and its Chair, Dr. Cathy Fagan, for taking another step to establish a pilot program for students in remedial English. The Department already demonstrated success with its English 100 program, which placed a group of remedial students into credit-bearing courses more quickly.
2. Three individuals have been accepted into the SUNY Hispanic Leadership Institute. Dean Genette Alvarez-Ortiz, Dr. Miguel Alonso and Liz Iglesias are commencing a three-day workshop as part of a one-year training program. They will also attend an extended one-week workshop in June, as well as other exercises. Dr. Alonso will additionally take a leave of absence to participate in a 6-month residence program with administration in Albany in which he will visit other SUNY campuses.
3. Next week, the President's Cabinet will engage in an extended session to focus on implementation of the College's strategic plan. Extensive work was completed to develop the strategic plan not just to position the College to remove our probationary status through reaffirmation of our accreditation in our Middle States evaluation, but to prepare for NCC's future. Several other plans are integrated within the strategic plan, including those for enrollment, marketing and technology. Among the top nine stated priorities is to increase the diversity of our faculty and staff to more closely mirror the composition of our student population.

Speaker

Frank Frisenda, NCCFT President, asked whether any decision on Dr. Keen's future with the College will soon be made public.

Chair Gardyn replied that an all-campus email will be issued shortly.

Frank Frisenda reinforced Dr. Keen's comments on retention, noting that there is a need for both micro and macro efforts: a student may fail a particular course, but may still remain on campus for other classes, programs and activities. He congratulated Dr. Miguel Alonso, Liz Iglesias and Dean Genette Alvarez-Ortiz for their acceptance into the SUNY Hispanic Leadership Institute, which corresponds to Dr. Keen's comment on supporting increased diversity, as it demonstrates our commitment to the Hispanic student population.

Chair Gardyn announced the next Capital and Finance BOT Committee meeting is scheduled for Tuesday, February 13, 2018 at 5:00 p.m. followed by the Full Board meeting. The Board will open the public session between 6:15 and 6:30 p.m. and resume the public session approximately 7:30 p.m.

Chair Gardyn requested a motion to adjourn the meeting. Trustee Weiss moved the motion; seconded by Trustee Jackson. Motion carried 6-0.

Meeting adjourned at 7:12 p.m.

Respectfully submitted,

John A. DeGrace
Secretary Pro Tem