

NASSAU COMMUNITY COLLEGE  
Garden City, New York

BOARD OF TRUSTEES' MINUTES

Meeting of November 14, 2017

The six hundred and eleventh meeting of the Board of Trustees was held on Tuesday, November 14, 2017 on the eleventh floor of the Administrative Tower. The meeting was called to order by Chair Gardyn at 6:52 p.m. followed by a salute to the flag.

Present: Jorge L. Gardyn, Chair  
Edward W. Powers, Secretary;  
John A. DeGrace, Linda H. Green, Wanda H. Jackson,  
Donna M. Tuman, Thérèse Russell, Student Trustee.

Absent: Kathy Weiss, Vice Chair

Also in attendance: President Keen, VP Collins

Chair Gardyn requested a motion that pursuant to Section 105 of the Open Meetings Law of the State of New York, the Board of Trustees shall enter Executive Session for the following purposes: 1) to discuss matters relating to negotiations involving the Nassau Community College Administrators Association; and 2) of reviewing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Trustee Green moved the motion; seconded by Trustee DeGrace. Motion carried 7-0.

Chair Gardyn resumed the open meeting at 7:35 p.m.

Present: Jorge L. Gardyn, Chair  
Edward W. Powers, Secretary;  
John A. DeGrace, Linda H. Green, Wanda H. Jackson,  
Donna M. Tuman, Thérèse Russell, Student Trustee.

Absent: Kathy Weiss, Vice Chair

Also in attendance: President Keen, VP Collins

Approval of Minutes

Chair Gardyn requested a motion to approve the minutes of September 12, 2017. Trustee Green moved the motion; seconded by Trustee Jackson. Motion carried 6-0-1 (Powers).

Chair Gardyn requested a motion to approve the minutes of October 10, 2017. Trustee Russell moved the motion; seconded by Trustee DeGrace. Motion carried 6-0-1 (Jackson).

1. Trustee DeGrace introduced the following resolution:

**WHEREAS, THE COLLEGE HAS DETERMINED THAT THERE IS A NEED FOR THE TITLE OF LECTURER COORDINATOR BASED ON THE NEW NCCFT CONTRACT.**

**RESOLVED**, THAT UPON THE RECOMMENDATION OF THE COLLEGE ADMINISTRATION, THE BOARD OF TRUSTEES HEREBY APPROVES THE TITLE OF LECTURER COORDINATOR AND REQUESTS THE APPROVAL OF THE CHANCELLOR AND THE BOARD OF TRUSTEES OF THE STATE UNIVERSITY OF NEW YORK.

Chair Gardyn requested a motion to consider this item. Trustee Jackson moved the motion; seconded by Trustee Green. Motion carried 7-0.

Chair Gardyn made a motion under Article VIII section C(6) of the Rules of Procedure to allow for the consideration of an item that does not appear on the Calendar. Trustee Powers seconded the motion. Motion carried 7-0.

2. Trustee Jackson introduced the following resolution:

**WHEREAS**, NEW YORK STATE EDUCATION LAW §6306 AND §6310 PERMIT COMMUNITY COLLEGES TO GRANT PEACE OFFICER STATUS TO APPROPRIATELY TRAINED PERSONNEL, AND

**WHEREAS**, NEW YORK STATE EDUCATION LAW §6306 5-a(b) PERMITS COMMUNITY COLLEGES TO ESTABLISH QUALIFICATIONS THAT THE DESIGNATION OF A CAMPUS SECURITY OFFICER AS A PEACE OFFICER SHALL BE BASED ON, AND

**WHEREAS**, IN JANUARY 2017 THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES APPROVED QUALIFICATIONS FOR A CAMPUS SECURITY OFFICER TO BE DESIGNATED AS A PEACE OFFICER, AND

**WHEREAS**, PUBLIC SAFETY OFFICERS BARBARA ARIAS, KARL HALTENHOF AND WAYNE JAMES HAVE ALL MET THE QUALIFICATIONS APPROVED BY THE BOARD OF TRUSTEES, NOW THEREFORE BE IT

**RESOLVED**, THAT THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES HEREBY AUTHORIZES THE APPOINTMENT OF BARBARA ARIAS, KARL HALTENHOF AND WAYNE JAMES AS PEACE OFFICERS EFFECTIVE NOVEMBER 15, 2017, AND BE IT

**FURTHER RESOLVED**, THAT THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES HEREBY AUTHORIZES PRESIDENT W. HUBERT KEEN TO ENTER INTO ANY AND ALL AGREEMENTS NECESSARY TO IMPLEMENT THIS RESOLUTION.

Chair Gardyn requested a motion to consider this item. Trustee Powers moved the motion; seconded by Trustee Tuman. Motion carried 7-0.

President Keen reported on the following items:

1. Plans to raise consciousness about safety on campus. He spoke of the recent terror attacks such as the truck strike in NYC and the church shooting in TX that we must be as prepared as possible. Our Public Safety Department (PSD) undertakes regular training of its entire staff in various areas of campus safety, including on responding to an active shooter. Chief Martin Roddini conducts for any academic and administrative department that requests information sessions and drills on how to react in case of an active shooter. He has already conducted several of these sessions and will comply with any requests. Per Board

discussion and adoption of a resolution, we have initiated the upgrading of the training of our Public Safety Officers (PSOs), adding three more Peace Officers to bring the total to five with this higher level of professional expertise. This process will be ongoing. He emphasized that our PSOs are the first responders to emergencies on campus, and their familiarity with the campus and our personnel are great assets. However, we report all criminal activity to the Nassau County Police Department (NCPD) and upon their arrival they assume responsibility for managing emergency events and investigating criminal activity, which falls under their jurisdiction. Still, in the event of an active shooter or other extreme emergency, the response time for the NCPD necessarily places our own officers in the position as first responders.

We are upgrading technology to further provide safety. There are currently over 500 surveillance cameras, 30 new emergency phones that directly dial our Public Safety emergency line, hundreds of access control points that require electronic keyed access and that are being scaled up, and several gated parking lots with plans for more updating. The PSD maintains and supports the NCC Alert emergency notification system. All faculty, staff and individuals can sign up to receive an NCC Alert message on their telephones.

The Campus Safety Committee, required by the State University of New York, is comprised of 12 appointed members – four faculty, four administrators and four students – and chaired by Professor Neil Hintze, a CRJ instructor, who has extensive experience as a first-responder, a high level leader of first-responders, and as a trainer for emergencies. The committee meets regularly to make recommendations on improving our preparedness. Chief Roddini is undertaking a series of measures to scale up safety preparedness through training exercises with departments, and Professor Hintze and the Campus Safety Committee have developed a 5-minute video on how to respond to an active shooter. He will conduct workshops with regularly scheduled administrative councils to bring back information to educate their department members.

The NCCFT in collaboration with our PSD has developed and distributed to classroom faculty members a small card that summarizes the training on an active shooter in order to effectively share with their students. We plan to make these cards available to all, including adjunct instructors. Dr. Keen will appeal in a campus communication to help our effort to raise consciousness and to encourage participation in training sessions when offered.

2. Congratulations to Professors Georgette Grier-Key and Stephanie Sapiie, who have received a grant for \$49,000 from the Gardiner Foundation. The Gardiners are a prominent family from the east end of Long Island dating back to the 1600s. The grant funds a three-year series of programs to involve students, the public and local historical societies in an effort to preserve community history. We would like to include the history of the College and the surrounding region. We plan to establish an archive to store documents, some of which I already possess, and to enlist someone to write a history of the College.
3. Dr. Keen recently met with the daughter of a former NCC professor and Dean during the 1960s, Dr. Robert Cadden, who has left in his estate a \$50,000 bequest to the College. He was pleased to meet with her and to learn about Dr. Cadden's experiences at NCC, which made an impression strong enough to leave these funds.
4. The URGENT (Utility Readiness for Gaining Employment for Non-Traditionals) women program was implemented by the Office of Workforce Development and Lifelong Learning in collaboration with local utility companies National Grid, PSEGLI and NY American Water, with input from the Hempstead and Oyster Bay Workforce Development Boards and the Nassau County Department of Social Services. He attended the ceremony at which female students were awarded certificates upon completion of eight weeks of training designed to enable them to be hired by Long Island utility companies. The Continuing Education Association of NY (CEANY) has granted to this project its statewide 2017 James C. Hall

Speakers

Stefan Krompiew, AFA President, stated that he is working with Anissa Moore, Academic Senate Chair on developing a structure and a process for SUNY Chancellor's Awards in Excellence in Adjunct Teaching to be made available next year. It seems to him that the purpose of the meeting between Campus Leaders and two members of the Middle States Visiting Team in which he participated last Wednesday, October 5, was to verify that the improvements on campus described in the Monitoring Report, particularly in the spirit of cooperation, are factual. He is proud to testify that the Team appeared openly moved to have experienced firsthand genuine caring and collegiality.

Frank Frisenda, NCCFT President, observed that it is hard to imagine the difference in the mood at these Board meetings and on campus now compared to the atmosphere of frustration, anger and dysfunction that dominated last year. He believes this change provides evidence that, given the opportunity, the talent on this campus, from Full-Time and adjunct faculty to administration and CSEA, can work together effectively. Dr. Gardyn early in his Board tenure had remarked to him that he relishes the idea of working with college professors, and now finally has substantiation of his notion. Dr. Frisenda feels vindicated by the preliminary Middle States report and expressed how it feels good to say, "NCC is open for business".

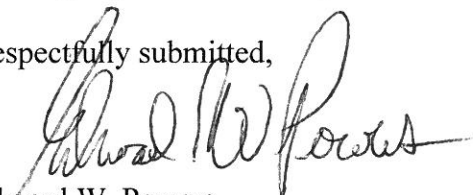
Chair Gardyn commented that the transformative process that has occurred at this *College* over the last year is a testament to the President, NCCFT, AFA, Academic Senate, and all variety of campus leaders. The high quality of classroom teaching has been the one constant, even amidst the last few years of turmoil. Our classroom teaching is the best and has never changed throughout any instability. Now that we have created some living documents to guide us into the future, we have to work together to operationalize them. As with any process, there will be complications and arguments, but we will disagree respectfully in working towards the common good. Today he witnessed our outreach to those in need in the devastated region of Puerto Rico, and was reminded to be grateful for what we have. There are many students who are displaced, not just academically, but from the routine activities of life. We need to provide a microcosm of normalcy to inspire and to guide them forward. Students are not interested in Boardroom machinations; they are concerned with how to pay for classes and how to expand employment opportunities, and it is our job make the process as seamless and as easy as possible with proper support services. The Middle States report brought him tears of joy. He thanked his fellow Board members, the administration and the faculty for coming together to remind all that the *College* is the jewel of Nassau County.

Chair Gardyn announced the next Capital and Finance BOT Committee meeting is scheduled for Tuesday, November 14, 2017 at 5:00 p.m. followed by the Full Board meeting. The Board will open the public session between 6:15 and 6:30 p.m. and resume the public session approximately 7:30 p.m.

Chair Gardyn requested a motion to adjourn the meeting. Trustee Weiss moved the motion; seconded by Trustee Russell. Motion carried 6-0.

Meeting adjourned at 7:30 p.m.

Respectfully submitted,



Edward W. Powers  
Secretary