

NASSAU COMMUNITY COLLEGE
Garden City, New York

BOARD OF TRUSTEES' MINUTES

Meeting of April 18, 2017

The six hundred sixth meeting of the Board of Trustees was held on Tuesday, April 18, 2017 on the eleventh floor of the Administrative Tower.

The meeting was called to order by Chair Gardyn at 6:15 p.m. followed by a salute to the flag.

Present: Jorge L. Gardyn, Chair
Kathy Weiss, Vice Chair
John A. DeGrace, Secretary Pro Tem;
Linda H. Green, Wanda H. Jackson, Donna M. Tuman, Michael Hilt, Student Trustee.

Absent: Anthony W. Cornachio, Edward W. Powers

Also in attendance: President Keen

Chair Gardyn requested a motion that pursuant to Section 105 of the Open Meetings Law of the State of New York, the Board of Trustees shall enter Executive Session for the following purposes: 1) to discuss matters relating to negotiations involving the Nassau Community College Administrators Association; 2) to discuss matters relating to negotiations involving the NCCFT; and 3) of reviewing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Trustee Green moved the motion; seconded by Trustee Weiss. Motion carried 7-0.

Chair Gardyn resumed the open meeting at 8:05 p.m. followed by a salute to the flag.

Present: Jorge L. Gardyn, Chair
Kathy Weiss, Vice Chair
John A. DeGrace, Secretary Pro Tem;
Anthony W. Cornachio (arrive late), Linda H. Green
Wanda H. Jackson, Donna M. Tuman, Michael Hilt, Student Trustee.

Absent: Edward W. Powers

Also in attendance: President Keen

Approval of Minutes

Chair Gardyn requested a motion to approve the minutes of March 21, 2017. Trustee Weiss moved the motion; seconded by Trustee Tuman. Motion carried 7-0.

1. Trustee Tuman introduced the following resolution:

RESOLVED, THAT THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES APPROVES THE PENDING COLLEGE PROCUREMENT AGREEMENT WITH STASI BROTHERS ASPHALT CORPORATION IN THE AMOUNT OF \$335,950.00 (PLUS 15% CONTINGENCY OF

\$50,000.00) AS REQUESTED BY VP MUSCARELLA OF FACILITIES MANAGEMENT IS APPROVED BY. (FUNDING SOURCE: CAPITAL PROJECT 70108)

Chair Gardyn requested a motion to consider this item. Trustee Green moved the motion; seconded by Trustee Tuman. Motion carried 7-0.

2. Trustee Jackson introduced the following resolution:

RESOLVED, THAT PURSUANT TO THE TERMS OF THE FACULTY COLLECTIVE BARGAINING AGREEMENT, AND UPON THE RECOMMENDATION OF THE COLLEGE-WIDE PROMOTION AND TENURE COMMITTEE AND THE COLLEGE ADMINISTRATION, THE FACULTY MEMBERS NAMED HEREIN ARE HEREBY PROMOTED TO THE TITLE AND POSITION AS INDICATED HEREIN, EFFECTIVE SEPTEMBER 1, 2017.

Promotion to Associate Professor

Kira Adel	Math/CSC/ITE
Stella Apostolidis	English
Joan Buckley	Nursing
Richard Cohen	Physical Sciences
Denise D. Deal	Biology
John DeSpagna	Accounting & Business
Lisa A. Errico	Library
Christine Faraday	Library
Nicole Forchelli	Reading/BEP
Robert B. Genter	History, Pol. Sci. & Geography
Lawrence Jacob	Allied Health Services
Deborah Kilmnick	Communications
Caryn Krupa	Reading/BEP
Stefanie Lewis	Communications
Jessica Marra	Health, Phys. Ed & Recreation
Debra Mendelson	Nursing
Mahmood Pournazari	Math/CSC/ITE
Francesco Pupa	Philosophy
Elisa K. Salvi	Legal Studies
Joann Seibert	Math/CSC/ITE
Nina Shah-Giannaris	Engineering, Physics & Technology

Promotion to Full Professor

<u>Name</u>	<u>Department</u>
Elizabeth Abele	English
Lynn Marschhauser Bergin	Administrative Business Technology
Thomas D'Angelo	English
Darleen Braunshweiger	Economics
Thomas Emmerson, IV	Art
Cathy E. Fagan	English
Fran Gulinello	Communications

<u>Name</u>	<u>Department</u>
Patricia Allen Halcrow	Sociology
Virginia B. Hromulak	English
Amy King	English
Vasiliki Lagakis	Reading/BEP
Molly Phelps Ludmar	Student Personnel Services
Patricia C. Lupino	Marketing/Retailing
Izolda Maksym	Art
Sharon Masrour	Reading/BEP
Michael F. Mastellone	Mortuary Science
Richard Moscatelli	Math/CSC/ITE
Jill Strahl	Communications
Christine Tuailon	Biology
Joylette Williams Samuels	English
Timothy Wood	English
William Zatulskis	Student Personnel Services

Chair Gardyn requested a motion to consider this item. Trustee Weiss moved the motion; seconded by Trustee Cornachio. Motion carried 8-0.

3. Discussion: First Read of Policy 1800: Acceptance of Gifts

Trustee Grace explained the policy describes the general guidelines for the acceptance of gifts by the College provided they are made within the statutory authority granted to colleges and have received the approval of the Board of Trustees. The Board and Dr. Keen were asked if they had any comments. Dr. Keen certified that Policy 1800 has been reviewed by the appropriate constituencies within the College prior to submission to the Board.

4. Discussion: Second Read of Section 7000 Facilities

Trustee DeGrace gave a brief summary of each policy in Section 7000 Facilities: Policy 7100 Use of College Facilities; Policy 7110 Key Control; Policy 7200 Visitors to the College; Policy 7300 Emergency Closings; Policy 7400 Display of Flag; Policy 7600 Disposal of Property; and Policy 7800 Green Cleaning . He also explained that with the adoption of these policies there are four policies being repealed: Use of NCC Facilities; Emergency School Closing; Disposal of Excess Equipment; and NCC Green Cleaning. The Board and Dr. Keen were asked if they had any comments regarding the policies in Section 7000 or the repeal of the current four Facilities policies. Dr. Keen certified that Section 7000 Facilities have been reviewed by the appropriate constituencies within the College prior to submission to the Board for adoption and subsequently recommends the repeal of the current four Facilities policies.

Chair Gardyn made a motion under Article VIII section C(6) of the Rules of Procedure to allow for the consideration of ten items that did not appear on the Calendar. Trustee Weiss seconded the motion. Motion carried 8-0.

5. Trustee DeGrace introduced the following resolution:

RESOLVED, THAT UPON THE RECOMMENDATION OF THE POLICY & PLANNING COMMITTEE AT ITS MEETING OF MARCH 21, 2017, FOLLOWED BY TWO READINGS OF THE POLICY BY THE BOARD OF TRUSTEES AND PUBLIC DISCUSSION, THE BOARD OF TRUSTEES OF NASSAU COMMUNITY COLLEGE AMEND POLICY 1300: FORMULATION, ADOPTION AND AMENDMENT OF POLICIES AND THAT THE SAME BE SUBSEQUENTLY INCORPORATED INTO THE POLICY MANUAL OF THE BOARD OF TRUSTEES OF NASSAU COMMUNITY COLLEGE.

Chair Gardyn requested a motion to consider this item. Trustee Weiss moved the motion; seconded by Trustee Tuman. Motion carried 7-1 (Cornachio).

6. Trustee Hilt introduced the following resolution:

RESOLVED, THAT UPON THE RECOMMENDATION OF THE POLICY & PLANNING COMMITTEE AT ITS MEETING OF FEBRUARY 14, 2017, FOLLOWED BY TWO READINGS OF THE POLICY BY THE BOARD OF TRUSTEES AND PUBLIC DISCUSSION, THE BOARD OF TRUSTEES OF NASSAU COMMUNITY COLLEGE ADOPTS SECTION 7000 FACILITIES: 1) POLICY 7100: USE OF COLLEGE FACILITIES; 2) POLICY 7110: KEY CONTROL, 3) POLICY 7200: VISITORS TO THE COLLEGE; 4) POLICY 7300: EMERGENCY CLOSINGS; 5) POLICY 7400: DISPLAY OF FLAG; 6) POLICY 7600: DISPOSAL OF PROPERTY; AND 7) POLICY 7800: GREEN CLEANING; AND THAT THE SAME BE SUBSEQUENTLY INCORPORATED INTO THE POLICY MANUAL OF THE BOARD OF TRUSTEES OF NASSAU COMMUNITY COLLEGE.

Chair Gardyn requested a motion to consider items 1 – 7. Trustee Weiss moved the motion; seconded by Trustee Green. Motion carried 8-0 for items (1-7).

7. Trustee Green introduced the following resolution:

RESOLVED, THAT THE POLICY & PLANNING COMMITTEE AT ITS MEETING OF FEBRUARY 14, 2017 RECOMMENDED THAT THE FOLLOWING CURRENT FACILITIES POLICIES AND RESOLUTIONS BE REPEALED BY THE BOARD AFTER THE SECOND READING BY THE BOARD OF TRUSTEES: 1) USE OF NCC FACILITIES: ADOPTED BY BOT: FEBRUARY 9, 1982; RESOLUTION #81/82-55 AND AMENDED ON MAY 10, 2005; RESOLUTION #04/05-883; 2) EMERGENCY SCHOOL CLOSING: APPROVED BY BOT: FEBRUARY 14, 1979; RESOLUTION #79-800; 3) DISPOSAL OF EXCESS EQUIPMENT: APPROVED BY BOT: MARCH 18, 2003; RESOLUTION #02/03-137; AND 4) NCC GREEN CLEANING: ADOPTED BY BOT: JUNE 18, 2013; RESOLUTION#12/13-92.

Chair Gardyn requested a motion to consider this item. Trustee Weiss moved the motion; seconded by Trustee Tuman. Motion carried 8-0.

8. Trustee Jackson introduced the following resolution:

WHEREAS, THE BOARD OF TRUSTEES OF NASSAU COMMUNITY COLLEGE RECOGNIZE THAT THE GENERAL MUNICIPAL LAW, SECTIONS 800 ET. SEQ. REQUIRE MUNICIPAL BODIES TO ADOPT CODES OF ETHICS APPLICABLE TO THEIR EMPLOYEES, AND

WHEREAS, THIS BOARD HAS ADOPTED AND APPLIED THE TERMS AND PROVISIONS OF THE CODE OF ETHICS FOR THE COUNTY OF NASSAU TO COLLEGE EMPLOYEES, AND

WHEREAS, THIS BOARD REAFFIRMS SAID UTILIZATION OF THE TERMS AND PROVISIONS OF THE CODE OF ETHICS FOR THE COUNTY OF NASSAU TO COLLEGE EMPLOYEES, AND

RESOLVED, UPON THE ADVICE OF COLLEGE COUNSEL, THE BOARD DIRECTS THAT THE COLLEGE ADMINISTRATION PREPARE A RECOMMENDED NASSAU COMMUNITY COLLEGE CODE OF ETHICS FOR COLLEGE EMPLOYEES AS SOON AS IS PRACTICABLE FOR CONSIDERATION AND ADOPTION BY THE BOARD OF TRUSTEES.

Chair Gardyn requested a motion to consider this item. Trustee Hilt moved the motion; seconded by Trustee Weiss. Motion carried 8-0.

President Keen reported on the following items:

1. NCC Speech, Debate and Acting Team won the Bronze Medal in the Small School Division at the 80th Phi Rho Pi Community College Speech/Debate Championship Tournament. The four students who earned individual and team national honors are: Jaslin Kaur, Sandra Riano, Therese Russell and Natalya DeGrasse.
2. The Academic Senate had extensive discussion on a proposed substantial revision to the first three Articles of its By-Laws, but there was insufficient time to vote on the changes. Chair Dr. Evelyn Deluty will call a special meeting dedicated to the proposals in order for the Senate to vote on their adoption. He commended the Academic Senate Executive Committee (ASEC), led by Dr. Deluty, NCCFT President Frank Frisenda, Lynn Mazzola, Chair of Academic Department Chairs, and Stefan Krompfer, President of the AFA, for their leadership and dedication to reaching a consensus on the By-Laws changes. He also thanked Cabinet members Vice President Valerie Collins, Vice President Maria Conzatti and General Counsel Donna Haugen for their work on the Governance Review Task Force (GRTF).
3. The Institutional Planning Committee (IPC) is working hard on developing a strategic plan. Summarizing a brief report he delivered earlier to the Policy and Planning Committee, he stated that this planning is a critical piece not just for review for compliance with accreditation standards, but for serving the College well throughout the future. The Deans and Academic Department Chairs, under the leadership of Dr. Collins, Dr. Beth Gaudino-Goering and the Assessment Fellows, are also shaping the College's learning outcomes assessment plan, an essential part of compliance with the Middle States Standard 14. A tremendous amount of cooperative and tireless effort in a condensed time has been taking place in anticipation of the Middle States evaluation team visit that has now been set for October 4 and 5. We are working urgently to assure that we are in full compliance with the Middle States Standards, and thus the removal from probation. He emphasized that this work on planning, governance structure and student learning outcomes, however, is for the benefit of the long-term success of the College, about which he is confident. Accreditation is a continuous process, and now more than ever the emphasis is on constant compliance with accreditation standards, for which Middle States has incorporated what had been fourteen (14) into seven (7). Vice President Maria Conzatti headed a contingent of faculty and staff in a workshop on these newly reformulated seven (7) standards on this past Thursday and Friday in Philadelphia.

Speakers

Frank Frisenda, NCCFT President, praised Dr. Keen for his graciousness during the earlier Academic Senate meeting. He is confident that the special meeting to be called by Dr. Deluty to discuss the By-Laws' revision will yield a satisfactory outcome. GRTF discussions with Dr. Keen, members of his Cabinet, the Academic Senate Executive Committee, Lynn Mazzola and Stefan Krompiewski have been honest and uncomfortable, and yet enlightening. He added, reasonable people can hold very different opinions and are able to reach a reasonable compromise. He appreciates working with Dr. Keen, and reiterated his confidence that reason will prevail.

Stefan Krompiewski, AFA President, echoed Frank Frisenda's sentiments. He also thanked those who attended the AFA Spring Conference Celebration. He explained that the primary purpose of the conference is to help people understand the role of adjuncts and how they benefit the College. Organizers of the event put together a video not only on adjuncts but on how the College helps students in the community. This video, which has had over 3,000 hits, a significant number of which have been full viewings, will be shared with Alicia Steger, Director of Marketing and Communications, to extract clips for College promotional use. The AFA is doing its part to champion the College through social media. We need to build our student body in order to restore essential Full-Time faculty lines. Another message reinforced at the conference is to impress upon the State its necessity to fund its fair share of expenses. The formula is supposed to be: 1/3 State, 1/3 County, 1/3 student. The latest figures have the State at 22% and the students at 43%, not even factoring in the cost of books and transportation. He emphasized the importance of considering ways to help those who influence how money is spent to fully appreciate what the College does for its students so that the State recognizes its duty to properly fund NCC.

Jean Leroy, SGA President, representing Gabrielle Brooks, SGA Corresponding Secretary, explained that the SGA is raising money for its Inspiring Student Scholarship to provide \$1,500 to three candidates who have submitted applications on struggles or challenges in their respective educational careers. He asked the Board whether it might contribute towards this goal.

Chair Gardyn replied to leave the information to allow members to make individual decisions.

Evelyn Wortsman Deluty, Chair of Academic Senate, stated that the College confronts an alarming \$12 million deficit that defies past financial forecasts, and poses a challenge not to be minimized. The College has dealt with recurring financial problems, often due to the failure of the State and County to contribute their fair share, as well as to declining enrollment and subsequent loss of tuition revenue. She commented that the discussion during the Finance Committee earlier in the evening focused on the reduction in revenue from decreased enrollment, therefore, she made the following observations: there was a parallel reduction in full-time faculty, and yet no reduction in the size of the administration or corresponding expenses for administrative salaries; according to the distributed chart, during the period 2014-2016, there was a 15.71% reduction in FTE's and an analogous 14.88% reduction in full-time faculty, while the administration increased by 8.82% during that same period; and you are considering not converting some of the 35 full-time temporary faculty lines to probationary tenure track lines to save money despite the fact that student retention is enhanced by full-time faculty. She then asked the Board the following: are there any cuts planned to save money in the administration; what is your plan to attract major donors; and how do you plan to attract additional funding for Nassau Community College?

David Stern, First Vice Chair of Academic Senate, stated that he had recently participated in the 50th Plenary of the Faculty Council of Community Colleges at which he was requested to distribute to the NCC Board the FCCC newsletter citing several state-wide organizations that represent SUNY community colleges. He

urged the Board to discuss Senate Bill S-203 which in his opinion will damage academic integrity at all community colleges and to use its political connections to address this threat. He pointed out that SUNY and many other community college Boards embrace shared governance as the appropriate form of faculty participation in policy making. Their support is evidenced not only by the SUNY Board of Trustees' inclusion of faculty as non-voting members, but by the SUNY Chancellor's and Provost's insistence that faculty governance leaders be included in the formulation of college campuses' responses to SUNY mandates. He requested that the NCC Board join fellow Boards in allocating time for a brief report from the governance leadership.

Chair Gardyn announced the next Capital and Finance BOT Committee meeting is scheduled for Tuesday, May 9, 2017 at 5:00 p.m. followed by the Full Board meeting. The Board will open the public session between 6:15 and 6:30 p.m. and resume the public session approximately 7:30 p.m.

Chair Gardyn requested a motion to adjourn the meeting. Trustee Green moved the motion; seconded by Trustee Weiss. Motion carried 8-0.

Meeting adjourned at 8:40 p.m.

Respectfully submitted,



John DeGrace
Secretary Pro Tem