

NASSAU COMMUNITY COLLEGE  
Garden City, New York 11530

FINANCE AND CAPITAL COMMITTEE AGENDA – December 10, 2024 at 5:00 p.m.

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**Finance & Capital Committee Members**

John Durso, Chair  
Elliot S. Conway  
John A. DeGrace  
Wanda Jackson  
George Siberón

Erik Paulson, Abel Cantillo, and Antoinette Brown, College Liaisons

The following items and/or reports are submitted for the consideration of the Committee.

- 1) Review and approval of prior meeting minutes of November 12, 2024

For \_\_\_\_\_ Against \_\_\_\_\_ Abstention \_\_\_\_\_

- 2) **Pending College Procurement Agreement for Board Approval**

| Category of Contract /Procurement Type                                | Threshold for BOT Approval | Listed As | Contractor | Anticipated Annual Expenditure | Term of Agreement                                      |
|---|----------------------------|-----------|------------|--------------------------------|--|
| Professional Services Contract/<br>Marketing and Advertising Services | \$50,000<br>(Operating)    | A         | Spark451   | \$600,000                      | One year with four additional one-year renewal options |

- A. The College requires the services of one (1) qualified firm to provide Marketing and Advertising services. The current contract for marketing and advertising services is scheduled to expire in 2025. As this is a critical service for the College, the Procurement Office issued an RFP solicitation on September 13, 2024 to award one contract and ensure continuation of services.

**RESOLVED**, that the pending College Procurement Agreement with Spark451 in the annual amount of \$600,000, as requested by Joseph Jankowski, Acting Vice President for Institutional Advancement, is approved by the Nassau Community College Board of Trustees Finance and Capital Committee and will be recommended to the full Board of Trustees for approval. (Funding Source: Operating)

For \_\_\_\_\_ Against \_\_\_\_\_ Abstention \_\_\_\_\_

**3) Pending College Procurement Agreements for Board Approval**

| <b>Category of Contract /Procurement Type</b>                | <b>Threshold for BOT Approval</b>                      | <b>Listed As</b> | <b>Contractor</b>                           | <b>Anticipated Annual Expenditure</b>                 | <b>Term of Agreement</b>                                     |
|--|--|------------------|---|---|--|
| Construction Contract/<br>On-Call Electrical<br>Construction | \$100,000<br>(Operating)<br><br>\$250,000<br>(Capital) | B                | Polaris Electrical<br>Construction<br>Corp. | Not to exceed<br>\$3,000,000 for<br>the contract term | Four years with one<br>additional one-year<br>renewal option |
| Construction Contract/<br>On-Call Electrical<br>Construction | \$100,000<br>(Operating)<br><br>\$250,000<br>(Capital) | C                | Hink Electrical<br>Contractor Inc.          | Not to exceed<br>\$3,000,000 for<br>the contract term | Four years with one<br>additional one-year<br>renewal option |
| Construction Contract/<br>On-Call Electrical<br>Construction | \$100,000<br>(Operating)<br><br>\$250,000<br>(Capital) | D                | JP Daly & Sons<br>Inc.                      | Not to exceed<br>\$3,000,000 for<br>the contract term | Four years with one<br>additional one-year<br>renewal option |
| Construction Contract/<br>On-Call Electrical<br>Construction | \$100,000<br>(Operating)<br><br>\$250,000<br>(Capital) | E                | L.E.B. Electric<br>Limited                  | Not to exceed<br>\$3,000,000 for<br>the contract term | Four years with one<br>additional one-year<br>renewal option |
| Construction Contract/<br>On-Call Electrical<br>Construction | \$100,000<br>(Operating)<br><br>\$250,000<br>(Capital) | F                | Northgate<br>Electric Corp. -<br>WBE        | Not to exceed<br>\$3,000,000 for<br>the contract term | Four years with one<br>additional one-year<br>renewal option |

Items B-F. The College does not have resources, equipment or staff to perform the construction work associated with these projects, and therefore, requires outside contractors to complete the work. This contract will be used on any property, building or facility owned, operated, or leased by the College, for repair work, as well as alteration, modification, construction or installation. Under this contract, the Contractor will provide all the necessary labor, materials and equipment necessary to construct, modify, demolish, rehabilitate or renovate buildings as shown in drawings, as specified in documents issued by the College or as directed by the College.

**RESOLVED**, that the pending College Procurement Agreements with Polaris Electrical Construction Corp., Hink Electrical Contractor Inc., JP Daly & Sons Inc., L.E.B. Electric Limited and Northgate Electric Corp.-WBE, in the not to exceed amount of \$3,000,000 for the contract term, as requested by Phillip Cappello, Associate Vice President for Facilities Management, is approved by the Nassau Community College Board of Trustees Finance and Capital Committee and will be recommended to the full Board of Trustees for approval. (Funding Source: Operating and Capital)

For \_\_\_\_\_ Against \_\_\_\_\_ Abstention \_\_\_\_\_

**4) Pending College Procurement Agreements for Board Approval**

| <b>Category of Contract /Procurement Type</b>          | <b>Threshold for BOT Approval</b>                      | <b>Listed As</b> | <b>Contractor</b>           | <b>Anticipated Expenditure</b>                  | <b>Term of Agreement</b>                               |
|--|--|------------------|-----------------------------|---|--|
| Construction Contract/<br>On-Call General Construction | \$100,000<br>(Operating)<br><br>\$250,000<br>(Capital) | G                | WEB Construction Corp.      | Not to exceed \$5,000,000 for the contract term | Four years with one additional one-year renewal option |
| Construction Contract/<br>On-Call General Construction | \$100,000<br>(Operating)<br><br>\$250,000<br>(Capital) | H                | Belfor Long Island LLC      | Not to exceed \$5,000,000 for the contract term | Four years with one additional one-year renewal option |
| Construction Contract/<br>On-Call General Construction | \$100,000<br>(Operating)<br><br>\$250,000<br>(Capital) | I                | Milcon Construction Corp.   | Not to exceed \$5,000,000 for the contract term | Four years with one additional one-year renewal option |
| Construction Contract/<br>On-Call General Construction | \$100,000<br>(Operating)<br><br>\$250,000<br>(Capital) | J                | Preferred Construction Inc. | Not to exceed \$5,000,000 for the contract term | Four years with one additional one-year renewal option |
| Construction Contract/<br>On-Call General Construction | \$100,000<br>(Operating)<br><br>\$250,000<br>(Capital) | K                | Saracino Construction Corp. | Not to exceed \$5,000,000 for the contract term | Four years with one additional one-year renewal option |

Items G-K. The College does not have resources, equipment or staff to perform the construction work associated with these projects, and therefore, requires outside contractors to complete the work. This contract will be used on any property, building or facility owned, operated, or leased by the College, for repair work, as well as alteration, modification, construction or installation. Under this contract, the Contractor will provide all the necessary labor, materials and equipment necessary to construct, modify, demolish, rehabilitate or renovate buildings as shown in drawings, as specified in documents issued by the College or as directed by the College.

**RESOLVED**, that the pending College Procurement Agreements with WEB Construction Corp., Belfor Long Island LLC, Milcon Construction Corp., Preferred Construction Inc. and Saracino Construction Corp. in the not to exceed amount of \$5,000,000 for the contract term, as requested by Phillip Cappello, Associate Vice President for Facilities Management, is approved by the Nassau Community College Board of Trustees Finance and Capital Committee and will be recommended to the full Board of Trustees for approval. (Funding Source: Operating and Capital)

For \_\_\_\_\_ Against \_\_\_\_\_ Abstention \_\_\_\_\_

**5) Pending College Procurement Agreements for Board Approval**

| <b>Category of Contract /Procurement Type</b>             | <b>Threshold for BOT Approval</b>            | <b>Listed As</b> | <b>Contractor</b>                     | <b>Anticipated Expenditure</b>                  | <b>Term of Agreement</b>                               |
|---|--|------------------|---------------------------------------|---|--|
| Construction Contract/<br>On-Call Mechanical Construction | \$100,000 (Operating)<br>\$250,000 (Capital) | L                | Hi-Tech Air Conditioning Service Inc. | Not to exceed \$3,000,000 for the contract term | Four years with one additional one-year renewal option |
| Construction Contract/<br>On-Call Mechanical Construction | \$100,000 (Operating)<br>\$250,000 (Capital) | M                | AKS International Inc.                | Not to exceed \$3,000,000 for the contract term | Four years with one additional one-year renewal option |
| Construction Contract/<br>On-Call Mechanical Construction | \$100,000 (Operating)<br>\$250,000 (Capital) | N                | AWL Industries Inc.                   | Not to exceed \$3,000,000 for the contract term | Four years with one additional one-year renewal option |
| Construction Contract/<br>On-Call Mechanical Construction | \$100,000 (Operating)<br>\$250,000 (Capital) | O                | Best Climate Control Corp.            | Not to exceed \$3,000,000 for the contract term | Four years with one additional one-year renewal option |
| Construction Contract/<br>On-Call Mechanical Construction | \$100,000 (Operating)<br>\$250,000 (Capital) | P                | Botto Mechanical Corp.                | Not to exceed \$3,000,000 for the contract term | Four years with one additional one-year renewal option |

Items L-P. The College does not have resources, equipment or staff to perform the construction work associated with these projects, and therefore, requires outside contractors to complete the work. This contract will be used on any property, building or facility owned, operated, or leased by the College, for repair work, as well as alteration, modification, construction or installation. Under this contract, the Contractor will provide all the necessary labor, materials and equipment necessary to construct, modify, demolish, rehabilitate or renovate buildings as shown in drawings, as specified in documents issued by the College or as directed by the College.

**RESOLVED**, that the pending College Procurement Agreements with Hi-Tech Air Conditioning Service Inc., AKS International Inc., AWL Industries Inc., Best Climate Control Corp., and Botto Mechanical Corp. in the not to exceed amount of \$3,000,000 for the contract term, as requested by Phillip Cappello, Associate Vice President for Facilities Management, is approved by the Nassau Community College Board of Trustees Finance and Capital Committee and will be recommended to the full Board of Trustees for approval. (Funding Source: Operating and Capital)

For \_\_\_\_\_ Against \_\_\_\_\_ Abstention \_\_\_\_\_

**6) Pending College Procurement Agreements for Board Approval**

| <b>Category of Contract /Procurement Type</b>           | <b>Threshold for BOT Approval</b>            | <b>Listed As</b> | <b>Contractor</b>      | <b>Anticipated Expenditure</b>                  | <b>Term of Agreement</b>                               |
|---|--|------------------|------------------------|---|--|
| Construction Contract/<br>On-Call Plumbing Construction | \$100,000 (Operating)<br>\$250,000 (Capital) | Q                | Seaford Ave Corp.      | Not to exceed \$3,000,000 for the contract term | Four years with one additional one-year renewal option |
| Construction Contract/<br>On-Call Plumbing Construction | \$100,000 (Operating)<br>\$250,000 (Capital) | R                | Botto Mechanical Corp. | Not to exceed \$3,000,000 for the contract term | Four years with one additional one-year renewal option |
| Construction Contract/<br>On-Call Plumbing Construction | \$100,000 (Operating)<br>\$250,000 (Capital) | S                | Maccarone Plumbing     | Not to exceed \$3,000,000 for the contract term | Four years with one additional one-year renewal option |

Items Q-S. The College does not have resources, equipment or staff to perform the construction work associated with these projects, and therefore, requires outside contractors to complete the work. This contract will be used on any property, building or facility owned, operated, or leased by the College, for repair work, as well as alteration, modification, construction or installation. Under this contract, the Contractor will provide all the necessary labor, materials and equipment necessary to construct, modify, demolish, rehabilitate or renovate buildings as shown in drawings, as specified in documents issued by the College or as directed by the College.

**RESOLVED**, that the pending College Procurement Agreements with Seaford Ave Corp., Botto Mechanical Corp., and Maccarone Plumbing in the not to exceed amount of \$3,000,000 for the contract term, as requested by Phillip Cappello, Associate Vice President for Facilities Management, is approved by the Nassau Community College Board of Trustees Finance and Capital Committee and will be recommended to the full Board of Trustees for approval. (Funding Source: Operating and Capital)

For \_\_\_\_\_ Against \_\_\_\_\_ Abstention \_\_\_\_\_

**7) NCC Capital Plan – Department of Design and Construction**

**8) Comptroller’s Report – Antoinette Brown**

**9) Updates – Abel Cantillo**