

NASSAU COMMUNITY COLLEGE
FINANCE AND CAPITAL COMMITTEE
BOARD OF TRUSTEES
MINUTES

Meeting of November 12, 2024

Finance & Capital Committee Members

John Durso, Chair

Elliot S. Conway

John DeGrace

Wanda Jackson

George Siberón

Abel Cantillo, Erik Paulson and Antoinette Brown, College Liaisons

The meeting of the Finance and Capital Committee of the Board of Trustees was called to order by Trustee Durso at 5:10 p.m.

Committee members present: John Durso, Chair
 Elliot S. Conway
 Lynne D'Agostino (appointed ad hoc)
 George Siberón

Other Trustees in attendance: Jorge Gardyn
 Donna Tuman
 Kathy Weiss
 Jordon Groom, Student Trustee

Also in attendance: Chief Administrative Officer Conzatti
 Antoinette Brown, Comptroller
 Abel Cantillo, Assistant VP for Finance & Administration
 Erik Paulson, Consulting VP for Finance & Administration

AGENDA ITEMS

- 1. Minutes** – The minutes of the October 8, 2024 meeting were approved. Trustee Siberón made the motion; seconded by Trustee Durso. Motion carried 4-0.
- 2. Pending College Procurement Amendment – Stasi Brothers Asphalt Corp. and Roadwork Ahead, Inc.**

RESOLVED, that the pending College Procurement Agreement with Stasi Brothers Asphalt Corp. and Roadwork Ahead, Inc. in the annual amount of \$200,000, as requested by Phillip Cappello, Associate Vice President, Facilities Management, is approved by the Nassau Community College Board of Trustees Finance and Capital Committee and will be recommended to the full Board of Trustees for approval. (Funding Source: Operating & Capital)

Trustee Durso asked if there were any questions or comments.

Trustee Conway inquired if we had thought about asking the County Department of Public Works to do this work on campus, since we are funded by the County. AVP Phillip Cappello explained that DPW does not do any work on our campus, but they do give us the funds needed for maintenance and repairs. He explained that there are two funds for this, Operating and Capital. The Operating Fund is used for cutting grass, plowing, garbage pickup, etc. Capital monies are funded through a program where we ask the County

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for a certain dollar amount and then we negotiate. They don't always give us exactly what we ask for. This money is used to fund projects on campus. We are a campus of 225 acres, 47 buildings, and 1.5 million square feet of space, and it would be a burden on the County as they don't have the resources. We have our own facilities on campus, including electricians and plumbers. We also have our own capital staff, which the County funds as well. This allows us to do our own work without using our operating money, even for the administrative part.

Trustee Conway asked if there is a set area that Stasi Brothers will repave. Mr. Cappello explained that this contract does not actually have a scope of work, but it is cost-plus pricing.

Trustee Conway asked about compliance with MWBE. He stated that a road was done in his village through a government grant and they could not find an asphalt business that was qualified. He said it took them three years to finally get the job done and without using an MWBE company.

Mr. Cappello responded that NCC is not required to follow the MWBE laws, but we practice a good faith effort. If you notice on the proposed agreement, we sent out 13 invitations and nine companies responded, six of which were MWBE. These six were located by our Procurement Department by searching the Nassau County and New York State websites.

A motion was requested to forward the resolution to the full Board of Trustees for approval. Trustee D'Agostino made the motion; seconded by Trustee Conway. Motion carried 4-0.

3. Comptroller's Report – presented by Antoinette Brown

- a. For the month of October, the Comptroller's Office examined 12 OTPS (Other than Personal Services) expenditures, totaling \$2,178,708. They ranged in value from approximately \$2,204 to \$700,000. All 12 expenditures were found to be in conformity with the Codes and Regulations of the State University of New York.

Trustee Weiss inquired about the amount of \$4,500 for the Lunar Collection art show at NCC's Plaza Art Gallery, stating that she thought it was a large amount of money for an installation that isn't permanent. Comptroller Brown said she would look at the invoice and would get back to Trustee Weiss regarding what the expenses were specifically for.

- b. For the Accounts Receivable Report, through September of 2024 we've collected 34% of our receivables, which is slightly lower than the 38% that was collected last year at this time.

4. Updates – presented by Abel Cantillo

AVP Cantillo informed the Board that the audit is progressing well and we anticipate it will be completed much earlier than last year.

The meeting adjourned at 5:19 p.m.

Respectfully submitted,

/s/ *Abel Cantillo*

Abel Cantillo

Assistant Vice President for Finance & Administration