

NASSAU COMMUNITY COLLEGE
Garden City, New York 11530

FINANCE AND CAPITAL COMMITTEE MINUTES – Meeting of May 12, 2026

The meeting of the Finance and Capital Committee of the Board of Trustees was held in the College Center Building room 252-253. The meeting was called to order by Trustee Durso at 5:01 p.m.

Committee members present: John Durso, Chair
 Elliot Conway
 Lynne D’Agostino (appointed ad hoc)

Other Trustees in attendance: Jorge Gardyn
 Paulo A. Pereira
 Donna Tuman
 Joshua Hammer, Student Trustee

Also in attendance: Maria Conzatti, Chief Administrative Officer
 Alexandra Cruz, VP, Finance & Administration
 Abel Cantillo, Assistant VP, Finance & Administration
 Phillip Cappello, Associate VP, Facilities
 Antoinette Brown, Comptroller

1) **Minutes** – The minutes of the March 10, 2026 meeting were approved. Trustee D’Agostino made the motion; seconded by Trustee Conway. Motion carried 3-0.

2) **Independent Auditor’s Report** – Colin Daigle, Manager, Clifton Larson Allen, LLC (CLA)

Colin Daigle informed the Committee that Clifton Larson Allen performed the financial statement audit and single audit for Nassau Community College for fiscal year 2025. He reported to the Board that CLA issued unqualified opinions for both audits and no material weaknesses, significant deficiencies or audit findings were reported for fiscal year 2025.

3) **Pending College Procurement Agreement for Board Approval** – Clifton Larson Allen LLP

RESOLVED, that the pending College Procurement Agreement with Clifton Larson Allen LLP, in the anticipated annual amount of \$125,000 as requested by Alexandra Cruz, Vice President for Finance and Administration, is approved by the Nassau Community College Board of Trustees Finance and Capital Committee and will be recommended to the full Board of Trustees for approval. (Funding Source: Operating)

Trustee Durso asked if there were any comments. There being none, a motion was requested to forward the resolution to the full Board of Trustees for approval. Trustee Conway made the motion; seconded by Trustee D’Agostino. Motion carried 3-0.

4) **Pending College Procurement Agreement for Board Approval** – Total Environmental Restoration Solutions, Inc. d/b/a TERS, All Island Cleaning Corp., and Belfor Long Island, LLC

RESOLVED, that the pending College Procurement Agreements with Total Environmental Restoration Solutions, Inc. d/b/a TERS, All Island Cleaning Corp., and Belfor Long Island, LLC with an anticipated contract amount Not-to-exceed \$1,500,000 each, as requested by Phillip Cappello,

Associate Vice President for Facilities Management, is approved by the Nassau Community College Board of Trustees Finance and Capital Committee and will be recommended to the full Board of Trustees for approval. (Funding Source: Capital and Operating)

Trustee Durso asked if there were any comments. There being none, a motion was requested to forward the resolution to the full Board of Trustees for approval. Trustee Conway made the motion; seconded by Trustee Gardyn. Motion carried 3-0.

5) Pending College Procurement Agreement for Board Approval – Saracino Construction Corp.

RESOLVED, that an annual expenditure in the amount of \$250,000 under the pricing agreement with Saracino Construction Corp., as requested by Phillip Cappello, Associate Vice President for Facilities Management, is approved by the Nassau Community College Board of Trustees Finance and Capital Committee and will be recommended to the full Board of Trustees for approval. (Funding Source: Operating)

Trustee Durso expressed that there is concern that Saracino Construction Corp. may be performing work that is typically assigned to CSEA employees. He emphasized the importance of ensuring that appropriate oversight is in place for the overall scope of the projects so that work customarily performed by CSEA members is not undertaken by Saracino Construction Corp. VP Cruz responded that the contract does not guarantee the work to Saracino, and that each project will be assessed using internal resources to see if it can be done in-house. VP Cruz further clarified that this is why the contract is categorized as ‘on-call’.

Trustee Durso asked if there were any additional comments. There being none, a motion was requested to forward the resolution to the full Board of Trustees for approval. Trustee Conway made the motion; seconded by Trustee D’Agostino. Motion carried 3-0.

6) Pending College Procurement Agreement for Board Approval – MT Group, LLC

RESOLVED, that an annual expenditure in the amount of \$250,000 under the pricing agreement with MT Group, LLC, as requested by Phillip Cappello, Associate Vice President for Facilities Management, is approved by the Nassau Community College Board of Trustees Finance and Capital Committee and will be recommended to the full Board of Trustees for approval. (Funding Source: Capital)

Trustee Durso asked if there were any comments. There being none, a motion was requested to forward the resolution to the full Board of Trustees for approval. Trustee Conway made the motion; seconded by Trustee D’Agostino. Motion carried 3-0.

7) Comptroller’s Report – Antoinette Brown

- a. The Office of the Comptroller performed an examination of OTPS expenditures based on the reports generated by the Banner system for April 2026. All OTPS expenditures were subjected to selection, and 14 expenditures were selected. The 14 expenditures were audited for appropriateness in accordance with the Code of Rules and Regulations for Community Colleges as promulgated by the State University of New York, proper departmental authorization, accurate departmental coding, evidence of receipt of goods or services and utilization of appropriate purchasing practices based on the amount of purchase and state and local requirements. The 14 expenditures ranged from approximately \$60 to \$380,434 and averaged \$47,291. The cumulative value of the 14 expenditures was \$662,067 and represented 65.59% of this month’s total OTPS expenditures.

- b. The Office of the Comptroller performed an examination of all personal service expenditures based on contracts received by Accounts Payable for April 2026 and 14 expenditures were submitted for a detailed review. The 14 expenditures were audited for appropriateness in accordance with the Code of Rules and Regulations for Community Colleges as promulgated by the State University of New York, proper departmental authorization, accurate departmental coding, evidence of receipt of goods or services and utilization of appropriate purchasing practices based on the amount of purchase and state and local requirements. The total value of the four expenditures was \$7,186.
- c. For the Accounts Receivable Report, through April of 2026 we have collected 92.3% of our receivables.

8) Proposed Draft 26/27 Budget

RESOLVED, that the Nassau Community College Board of Trustees Finance and Capital Committee hereby approves an operating budget for the fiscal year commencing September 1, 2026 in the amount of \$185,730,691, and, be it

FURTHER RESOLVED, that the Nassau Community College Board of Trustees recommends the adoption of the College operating budget by the Nassau County Legislature and the Board of Trustees of the State University of New York.

Trustee Durso asked if there were any comments. There being none, a motion was requested to forward the resolution to the full Board of Trustees for approval. Trustee Conway made the motion; seconded by Trustee D’Agostino. Motion carried 3-0.

9) 26/27 Tuition and Fee Schedule

RESOLVED, that the Nassau Community College Board of Trustees Finance and Capital Committee recommends to the Full Board of Trustees a Tuition and Fees schedule to be effective for the academic year 2026-2027 wherein there shall be no increase in full time and per credit part-time tuition, wherein the per credit technology fee for 6.5 - 11.99 credits shall be increased to \$100, wherein the technology fee for full time students shall increase to \$175, and wherein a non-refundable enrollment deposit shall be charged to new incoming and transfer first-time students in the amount of \$100, and, be it

FURTHER RESOLVED, that this Tuition and Fees schedule be forwarded to the State University of New York for approval.

Trustee Durso asked if there were any comments. There being none, a motion was requested to forward the resolution to the full Board of Trustees for approval. Trustee D’Agostino made the motion; seconded by Trustee Conway . Motion carried 3-0.

10) Updates – Abel Cantillo

There were no further updates.

The meeting adjourned at 5:26 p.m.

Respectfully submitted,
/s/ Alexandra Cruz
Alexandra Cruz
Vice President for Finance & Administration