# NASSAU COMMUNITY COLLEGE FINANCE AND CAPITAL COMMITTEE BOARD OF TRUSTEES MINUTES

Meeting of February 9, 2023

## Finance & Capital Committee Members 2022-2023:

John Durso, Chair Wanda Jackson Ronald Rosenberg George Siberón Omar Mayyasi and Abel Cantillo, College Liaisons

The meeting of the Finance and Capital Committee of the Board of Trustees was called to order by Trustee Durso at 5:00 p.m.

Committee members present: John Durso

Wanda Jackson Ronald Rosenberg George Siberón

Committee members absent: No committee members were absent

Other Trustees in attendance: Lynne D'Agostino

Jorge Gardyn Kathy Weiss

Aniruddh Patel, Student Trustee (ad hoc)

Also in attendance: Acting President Conzatti

Omar Mayyasi, Consulting VP for Finance and Administration

Abel Cantillo, Acting Comptroller

## AGENDA ITEMS

**1. Minutes** – The minutes of the January 10, 2023 meeting were approved. Trustee Rosenberg made the motion; seconded by Trustee Siberón. Motion carried 4-0.

# 2. College Procurement Agreements for Board Approval - Shenker, Russo & Clark, LLP

Trustee Durso introduced the following resolution.

**RESOLVED**, that the pending College Procurement Agreement with Shenker, Russo & Clark, LLP in the annual amount of \$60,000, as requested by Vice President of Community and Government Relations, Dr. Jerry Kornbluth, is approved by the Nassau Community College Board of Trustees Finance and Capital Committee and will be recommended to the full Board of Trustees for approval. (Funding Source: Operating and Capital)

Trustee Durso asked if there were any comments. There being none, a motion was requested to forward the resolution to the full Board of Trustees for approval. Trustee Jackson made the motion; seconded by Trustee Siberón. Motion carried 4-0.

# 3. SUNY Resolution – Establishment of Tuition Benefits for Students from Temporary Protected Status Countries – 12-13-2022

Trustee Jackson introduced the following resolution.

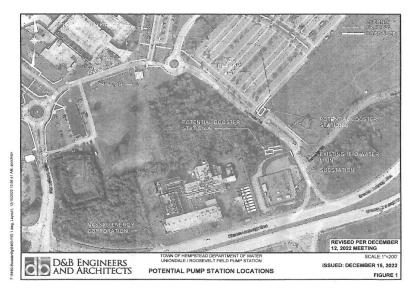
**RESOLVED** that Nassau Community College Board of Trustees authorize NCC administration to amend residency requirements for tuition purposes to students that have been granted Temporary Protected Status, who would not otherwise qualify based on any other established NYS residency requirement. The amendment would apply to current students with non-immigrant visas, making them eligible for Nassau County resident tuition for the Spring 2022 term and the 2022/23 academic year.

Trustee Jackson asked if there were any comments. A discussion ensued. A motion was requested to forward the resolution to the full Board of Trustees for approval. Trustee Jackson made the motion; seconded by Trustee Durso. Motion carried 3-1 (Rosenberg) -0.

# 4. Resolution to Grant Easement to Town of Hempstead Department of Water

Trustee Siberón introduced the following resolution.

**NOW THEREFORE BE IT RESOLVED** Nassau Community College Board of Trustees does hereby approve of the easement to Town of Hempstead Department of water as described in the enclosed map as station A.



Trustee Siberón asked if there were any comments. There being none, a motion was requested to forward the resolution to the full Board of Trustees for approval. Trustee Rosenberg made the motion; seconded by Trustee Siberón. Motion carried 4-0.

## 5. NCC Capital Plan – Department of Design and Construction – Presented by Phillip Cappello

AVP Phillip Cappello gave a presentation to the Board of ongoing renovations and improvements currently being done on campus. The projects presented include a solar panel installation for the Library, and renovating houses on campus with functionality that will benefit the College community, such as a

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NetZero/Smart House where teaching and training for students can take place. Other projects that Mr. Cappello spoke about were Campus Wayfinding (signage), installing card readers on exterior doors on the West Campus, and the Blenn Boulevard Intersection project, on which the College is working with the NICE bus system to keep buses from driving through the center of campus where students walk. This new and safer route will provide better access to campus for the buses.

Trustee Gardyn pointed out that the Solar Project for the Library is a capital expense that will help offset operational expenses, and asked if the companies bidding on it will provide us with the amount of expected energy savings. Mr. Cappello responded that this information will be part of the bidding process and confirmed that savings will be significant.

# **6. Office of the Comptroller's Report** – presented by Omar Mayyasi and Abel Cantillo

- a. For the months of December and January, the Comptroller's Office examined 20 OTPS (Other than Personal Services) expenditures. They ranged in value from \$309 to \$322,914, with an accumulative value of \$1,402.407. All 20 expenditures were found to be in conformity with the Codes and Regulations of the State University of New York.
- b. There was one personal service expenditure for the Long Island Writing Project for \$500.
- c. For the Accounts Receivable Report, through January of 2023, the College collected 63.7% of student receivables. That compares with 66.6% collected last year at this time.

AVP Mayyasi informed the Board that he plans to have internal conversations regarding outstanding accounts receivable that are 10 years or older. He would like to have a conversation to see if anyone has done an assessment on the life of a collection, what payment plans are in place, and to establish a checklist before any recommendation on writing off aging receivables is made.

## 7. Updates – presented by Omar Mayyasi

Dr. Mayyasi informed the Board that the College is making progress with the audit and he thanked the entire team, Abel Cantillo, Matthew Rabie, Kimmy Tao and Barbara Rios for their hard work and for making sure that the audit stayed on schedule. He mentioned that the auditors were reviewing financial schedules and that the College was awaiting questions and sample selections.

The meeting adjourned at 5:36 p.m.

Respectfully submitted,

/s/Omar Mayyasi

Omar Mayyasi

Consulting Vice President for Finance & Administration