

NASSAU COMMUNITY COLLEGE  
Garden City, New York 11530

FINANCE AND CAPITAL COMMITTEE AGENDA – January 14, 2025 at 5:00 p.m.

**Finance & Capital Committee Members**

John Durso, Chair  
Elliot S. Conway  
John A. DeGrace  
Wanda Jackson  
George Siberón

Erik Paulson, Abel Cantillo, and Antoinette Brown, College Liaisons

**1) Review and approval of December 10, 2024 meeting minutes**

For \_\_\_\_\_ Against \_\_\_\_\_ Abstention \_\_\_\_\_

**2) Pending College Procurement Agreement for Board Approval**

Category of Contract /Procurement Type	Threshold for BOT Approval	Listed As	Contractor	Anticipated Annual Expenditure	Term of Agreement
Pricing Agreement / Bid Solicitation	\$100,000	A	Technical Temperature Services, Inc.	\$300,000	One (1) year with four (4) additional one-year renewal options

**A.** The College requires the services of a qualified Contractor to provide monthly maintenance services for the campus pneumatic, heating, ventilation and air conditioning systems, and to perform repairs and replacements of those systems on an as-needed basis. The College does not have in-house resources and expertise to perform these services and the current contract is expiring on February 28, 2025.

**RESOLVED**, that the pending College Procurement Agreement with Technical Temperature Services, Inc. in the annual amount of \$300,000, as requested by Phillip Cappello, Associate Vice President for Facilities Management, is approved by the Nassau Community College Board of Trustees Finance and Capital Committee and will be recommended to the full Board of Trustees for approval. (Funding Source: Operating)

For \_\_\_\_\_ Against \_\_\_\_\_ Abstention \_\_\_\_\_

**3) Pending College Procurement Agreements for Board Approval**

Category of Contract /Procurement Type	Threshold for BOT Approval	Listed As	Contractor	Anticipated Expenditure	Term of Agreement
Professional Service Contract/ RFP	\$50,000	B	Huron Consulting Group	\$199,000	One year

**B.** The College requires the services of one (1) qualified consultant to provide Guided Pathways Consulting Services to enhance college student experiences through the application of Guided Pathways principles. The services include, but are not limited to, aligning the Guided Pathways model with the College’s Strategic Plan and Institutional Priorities. The selected firm will collaborate with stakeholders across the campus community to evaluate the College’s academic framework and student services. Their role will be to provide recommendations on changes that will benefit students, improving their overall educational experience.

**RESOLVED**, that the pending College Procurement Agreement with Huron Consulting Group in the annual amount of \$199,000, as requested by Dr. Genette Alvarez Ortiz, Vice President of Academic Affairs, is approved by the Nassau Community College Board of Trustees Finance and Capital Committee and will be recommended to the full Board of Trustees for approval. (Funding Source: SUNY Grant)

For \_\_\_\_\_ Against \_\_\_\_\_ Abstention \_\_\_\_\_

**4) Pending College Procurement Amendment for Board Approval**

<b>Category of Contract /Procurement Type</b>	<b>Threshold for BOT Approval</b>	<b>Listed As</b>	<b>Contractor</b>	<b>Anticipated Additional Expenditure</b>	<b>Term of Agreement</b>
Professional Service Contract Amendment/ RFP	\$50,000	C	ZE Creative	\$150,000	One (1) year with (1) one-year renewal option

C. The College has received a grant from SUNY for the development and launch of a Trades Program which includes education and training in the HVAC, Welding and Electrical fields. This initiative aims to equip high school graduates and adult learners with the skills needed to thrive in today’s competitive job market, and bridge the gap between education and employment, providing a vital resource for individuals and businesses. It is anticipated that these programs will launch in September 2025. The grant provides funding in the amount of \$150,000 to promote and market these programs. The College has an existing contract with ZE Creative which was executed on April 8, 2024. The services under this agreement include, but are not limited to, the delivery of strategic communications through public relations outreach to local and regional sources, crisis management, media training, liaise with community groups, prepare newsletters and specialty publications, develop advertising campaigns, videography, manage social media and website development and maintenance. The College has elected to amend this agreement to include additional services to promote and market the Trades Program.

**RESOLVED**, that the pending Contract Amendment with ZE Creative in the additional annual amount of \$150,000 for a total annual amount of \$198,000, as requested by Joseph Jankowski, Acting Vice President for Institutional Advancement, is approved by the Nassau Community College Board of Trustees Finance and Capital Committee and will be recommended to the full Board of Trustees for approval. (Funding Source: SUNY Grant)

For \_\_\_\_\_ Against \_\_\_\_\_ Abstention \_\_\_\_\_

**5) Comptroller’s Report – Antoinette Brown**

**6) Updates – Abel Cantillo**