

**BOARD OF TRUSTEES FINANCE/CAPITAL COMMITTEE MEETING MINUTES OF JANUARY 12, 2016
(CAPITAL COMMITTEE MEETING MINUTES)**

The Capital Committee segment of the Finance/Capital Committee meeting of the Board of Trustees was called to order by Trustee DeGrace at approximately 5:00 p.m. on Tuesday, January 12, 2016. The meeting took place on the eleventh floor of the Administrative Tower.

Present: Jorge Gardyn
John DeGrace
Linda Green
Edward Powers
Kathy Weiss
Jennifer Borzym, student Trustee

Also in attendance: Interim President Dolan
Executive VP Saunders
Vice Presidents Conzatti, Muscarella, Reznik
Assoc. VP S. Friedman
Asst. VP C. Friedman
General Counsel for Governmental and Media Relations Cutolo
Assistant to the President for Governmental and Media Relations Murray
Comptroller Izquierdo
Treasurer Hahn

Trustee Gardyn appointed Trustees DeGrace, Powers and Weiss as ad hoc members of the Capital/Finance Committee for today's meeting, and appointed Trustee DeGrace as chair of the Capital/Finance Committee for today's meeting.

AGENDA ITEMS:

Item #1-Review and approval of December 8, 2015 minutes:

Trustee DeGrace made a motion that the minutes of December 8, 2015 be approved, and Trustee Weiss seconded the motion. Minutes were unanimously approved.

Item #2-Impact of not passing County Capital Plans on State funding request:

VP Muscarella advised the Committee that the County Legislature has not yet passed the 2015 or 2016 Capital Improvement Plans. The impact of this is outlined on the handout in the packet. General Counsel for Governmental and Media Relations Cutolo has drafted a letter which will go to the Legislature this Thursday, thanking them for all the work they did for us in the past and stressing that passing the County Plan now is very important in order for us to secure state matching funds for our projects. We are asking them to pass the plan expeditiously. VP Muscarella noted that the College has a lot at stake here. In order for us to receive matching funds this year, the State is requiring us to have the County formally pass the plan first. Trustee Gardyn asked why the County did not yet pass the plan and was informed by General Counsel for Governmental and Media Relations Cutolo that the Legislature has not yet passed the plan for the entire County as they are still reviewing it. AVP C. Friedman added that in the past, the State has given us leeway, but this time they are adhering to the deadline. VP Muscarella said that the draft Plan used to be enough, but this year the draft Plan is not being accepted. At this point, the 2015 Plan is more than a year late, and the 2016 Plan is more than a month late. We are currently spending funds from the 2014 Plan. We have to wait until the State approves matching funds in the next

State Plan before we can submit paid claims to the State for reimbursement. Trustee Weiss asked if we should all start contacting our Legislators, asking them to urge the County to pass the plan now. General Counsel for Governmental and Media Relations Cutolo believes the letter should go out to the Legislature first so that the Legislators are aware of the situation; contacting the Legislators after the letter would be a good idea to exert some pressure and hopefully get it passed soon.

Item #3-2015 and 2016 County Capital Plans (still not approved):

VP Muscarella noted that the handout in the meeting packet shows all the items in the plan currently being considered by the County.

Item #4-Capital Expenditures Report:

AVP C. Friedman gave the report. The largest expenditure on the handout, for Best Climate Control in the amount of \$568,100.00, is for the continuing work being done on locating the leaking pipe. The location of the leak has been determined, and the contractor is close to the point where a repair can be made.

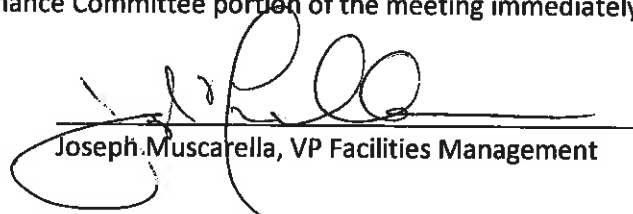
Item #5-State Reimbursement Status:

AVP C. Friedman gave update. Three submittals are pending at the current time. Since the last meeting, \$1.1M has been received by the County in reimbursements.

Item #6-Project Status:

AVP C. Friedman gave the update. The Student Services Center is on schedule and is 80% complete. The funding for this project is not in question, so work on this project will not be affected if the County Plan is not approved in the near future. The Fire Alarm Upgrade in the Library should be completed within the next 2-3 weeks. Minor changes were requested by the Fire Marshal. VP Muscarella reported on the HTHW repairs and gave the background on the underground pipe leak. We isolated the section of pipe during the summer months, and since then we have been doing excavations. We have located the section where the problem is. We should be excavating this area within a week, and then we have to replace the broken section of the pipe. In the past 40 years of operation this is the first time this has happened. Trustee Gardyn asked if we could just valve off the section of the broken pipe. VP Muscarella responded that, when originally constructed, the pipes did not have valves for each section. When the leak occurred, we installed valves in the appropriate locations so that we could isolate sections and test them. We are now able to run buildings G and CCB from the Plant, and we saved some money by doing this. Due to colder temperatures in January, we have rented an additional boiler and an additional oil tank to keep all the other East Campus buildings heated properly. The Cluster C renovation is dependent upon approval of the County Plan and securing matching funds from State. This project could be delayed if we don't get the funding soon. The Parking Lot Project Phase III-East lots project is also dependent on funding in the Plan in order to proceed. So is the Library Renovation Project. The transfer of 108 Duncan Avenue from the County to the College is in progress. VP Muscarella and Assistant to the President for Governmental and Medial Relations Murray attended the Legislature meeting this week. The Legislature passed the transfer easily; it passed in all three committees. In two weeks the full Legislature will have to vote on it. As soon as that happens we can secure matching funds for it.

Meeting adjourned at 5:25 p.m., and the Finance Committee portion of the meeting immediately followed.


Joseph Muscarella, VP Facilities Management