

# ADMISSION APPLICATION FOR INTERNATIONAL (F1) STUDENTS

## Deadline to Apply:

Semester	Student Needing an F1 Visa	Students in the U.S. with an F1 Visa
	July 8	July 29
	November 4	December 16

Applications received after the deadline will be considered for the next semester.

## Application Fee:

Submit \$55 application fee (non-refundable)- Fill out an *Application Fee Form*.

## Placement Testing: Accuplacer entrance exam.

All students are required to take a placement test in English and Mathematics.

Placement test information will be sent to the applicant's personal email after all academic records have been reviewed and accepted for admission. For more information about the placement, please visit <https://ncc.edu/placementtesting/>

## Submit Educational Documents:

**Secondary Education:** Mail your original secondary education diploma/certificate along with the official transcripts. Include official translations to English for all documents not issued in English. Mailing campus address is on the next page. "In the case of secondary education, please be aware that NCC reserves the right to request an applicant complete a third-party credential evaluation for academic documents from outside of the United States. The evaluation company must be members of NACES, AICE".

**Post –Secondary Education:** Scan and submit official U.S college/U.S university transcripts in a sealed envelope. For foreign college/university transcripts, students are **required** to submit a course by course evaluation. The evaluation results may be sent directly to our office by the credential evaluation service or may be brought to our office in person in a sealed envelope.

Below is a list of a few credential evaluation services that you may contact at your own discretion. The listed third-party services are current members of NACES and AICE.

World Education Services, Spantran: The evaluation company, Foreign Credential Service of America, Foundation for International Services, etc.

"If you choose to use **SpanTran**, please use the custom application they've made for NCC students to ensure you obtain the correct service and follow the necessary requirements. You can access their application by [clicking here](#)."

**\*\*\*ACADEMIC DOCUMENTS THAT DO NOT MEET OUR APPLICATION DEADLINE WILL BE CONSIDERED FOR THE NEXT SEMESTER.**

## Financial documents: You may scan and email these documents.

-If you (student) are supporting yourself, submit your personal bank statement with date, your full name and total balance reflected on the statement. Notary is not required. See page 5 for the required funding amount.

-If you are receiving financial support from an individual in the U.S or overseas, submit the Sworn Statement of Financial Sponsorship form including an official bank statement reflecting date, full name of the sponsor and the total balance in the account.

-If you are receiving free room & board, submit the Sworn Statement of Free Room & Board form including a photocopy of one of the following documents: property tax bill, house deed, rent agreement, rent receipts.

**\*\*\*SWORN STATEMENT FORMS MUST INCLUDE PUBLIC NOTARY STAMP AND MUST MEET OUR APPLICATION DEADLINE.**

**Proof of immunization:** If you were born on or after 1/1/1957, and are registering for six or more credits, New York State requires you to submit proof of immunization for measles, mumps and rubella (MMR) or Titer (blood test) in order to secure your registration for classes. You must also submit the required NYS meningitis survey.

**Covid-19 Vaccine Requirement:** Students must provide evidence of being fully vaccinated for COVID-19 prior to coming to campus. [SUNY COVID-19 Vaccination Policy \(ncc.edu\)](https://www.ncc.edu/covid-19/vaccination-policy)

**Copy of your passport information page:**

Your name on your passport is used for school records and I-20.

**An F1 transfer student from another U.S. school, please submit the following:**

- Copies of visa & passport info page
- Copies of a current I-20 & I-94
- Transfer student information page (pg10).
- Transfer Verification Form (pg11).

Scan and email your application and documents to [ISAOFF@NCC.EDU](mailto:ISAOFF@NCC.EDU)

**SCANNED HIGH SCHOOL DOCUMENTS THAT DO NOT INCLUDE A CREDENTIAL EVALUATION FROM A THIRD-PARTY AGENCY IN THE U.S ARE REQUIRED TO BE MAILED ON ITS ORIGINAL/OFFICIAL FORM TO THE FOLLOWING ADDRESS:**

Nassau Community College  
Office of International Student Services  
One Education Drive  
Garden City, NY 11530

Health insurance for F1 International Student

It is MANDATORY to purchase Health Insurance through NCC. You will be automatically enrolled in SUNY Student Health Plan after registration. DO NOT purchase a private health insurance plan in or outside the United States.

\*\*\* A Visa Holder Other Than F1\*\*\*

Please note that in order for you to study in the U.S., you must apply for an F1 student visa. You cannot travel with a B1/B2 visa to study in the U.S. According to the regulations, enrolling in classes while in B-1/B-2 status will result in a status violation.

If you are already in the U.S. with a different visa other than an F1 visa and want to study at NCC, you must contact our office for information 516 572-7053.



**ADMISSION APPLICATION FOR INTERNATIONAL STUDENTS**

For Office Use Only: NCC ID \_\_\_\_\_

PLEASE READ THE APPLICATION INSTRUCTIONS BEFORE COMPLETING THIS APPLICATION

SEMESTER FOR WHICH YOU ARE APPLYING:

\_\_\_ **FALL** (September) 20\_\_\_

\_\_\_ **SPRING** (January) 20\_\_\_

**SECTION A – PERSONAL INFORMATION**

**1. Name**

Last (Family) \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

**2. Permanent/Home Country Address:**

Number & Street \_\_\_\_\_ Apt # \_\_\_\_\_

City \_\_\_\_\_ Country \_\_\_\_\_

**3. Mailing/US Address (If applicable):**

Number & Street) \_\_\_\_\_ Apt # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**4. Home Telephone:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ **Cellular Number:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**5. Your E-mail Address:** \_\_\_\_\_

**6. A) Legal Sex:**  Male  Female **B) Gender Identity\*:**  Male  Female  Non-Binary  Other \_\_\_\_\_

**C) Pronouns\*:**  He/Him  She/Her  They/Them  Other \_\_\_\_\_

**D) Date of Birth (MM/DD/YYYY):** \_\_\_\_/\_\_\_\_/\_\_\_\_

**E) City and Country of birth:** \_\_\_\_\_, \_\_\_\_\_ **F) Country of Citizenship:** \_\_\_\_\_

**7. Your Current Status ( ✓CHECK ONLY ONE)\*:**

I have a visa (please circle) A,B,F,G,H,K,L,M,N,O,P,R,S,T,U,V and wish to change my \_\_\_\_ status to an F-1 status

I am applying for an Initial (first time) F-1 Visa for NCC (**complete pages 3-8**).

I am attending another university or institution in the U.S. as an F-1 student and wish to transfer to NCC (Complete pages 3-10)

**8. Complete the following information about your spouse and/or child (children) ONLY if they will come with you to the U.S.A on an F2 visa. If you are an F1 transfer student with dependents, please complete the following as well.**

Name (family, given)	Date of birth	Country of birth	Relationship to you

**9. Ethnicity and Race\*\*:**

- Hispanic/Latino (select one)
  - Central American  Dominican  Mexican  Puerto Rican  South American  Other Hispanic/Latino
- White (non-Hispanic)  Black or African American (non-Hispanic)  Asian or Pacific Islander
- American Indian or Alaskan Native  Other

**10. Emergency Contact Information:**

Please provide contact information for an emergency contact in your home country.

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ How is this person related to you? \_\_\_\_\_

Emergency Contact Email \_\_\_\_\_ Emergency Contact Phone Number ( ) \_\_\_\_\_

11. Have you ever been suspended from college in the U.S for disciplinary reasons?  Yes  No

**\*DO NOT LEAVE BLANK. This can affect your I-20 application process.**

\*\*Information requested that is marked with an asterisk (\*) is voluntary and is used for statistical and reporting purposes only. Information will be kept confidential. Refusal to provide this information will not subject the applicant to any adverse treatment; nor will information be used in a discriminatory manner. Nassau Community College is a comprehensive, full opportunity College, open to all qualified applicants. Nassau Community College does not discriminate on the basis of race, religion, sex, sexual orientation, color, national origin, age, disability, marital status, physically challenged status, or status as a disabled or Vietnam-era veteran in admission, employment and treatment of students and employees.

**SECTION B – EDUCATION INFORMATION**

Please answer the following:

**1) Program Choice\*\***

Program CODE: \_\_\_\_\_ Please refer to the **Programs and Admissions Requirements Chart**, which can be found on the International Student Affairs website. Enter the Program Code for the program to which you would like to apply. If you are undecided about your specific program, enter LAAA for Liberal Arts. You may change it once you are admitted. Do not enter a HEGIS code.

**2) Previous Education Level Completed (✓Check all that apply)**

1. Name of High School: \_\_\_\_\_ Country: \_\_\_\_\_  
 Date of Graduation (MM/DD/YYYY): \_\_\_\_\_
2.  Some college level work completed  Completed associate’s degree  
 Completed bachelor’s degree of higher

List all colleges, universities or other post-secondary schools previously attended. **You must submit official transcripts with a course by course evaluation from one of the credential evaluation services provided on page 1 to: Nassau Community College, International Student Services, 1 Education Drive, Garden City, NY 11530**

College or University Name	State or Country (if outside of the U.S.A)	Dates Attended	Date of Graduation

**Declaration**

By signing below, I declare that all statements made in this application are, to the best of my knowledge, true and correct, and that reporting any information on this application inaccurately can result in the revocation of an offer of admission.

I understand that if I was born on or after January 1, 1957, I must provide the College with proof of immunization against measles, mumps and rubella, prior to the 30th day of the semester. ALL students, regardless of age, must fill out the meningitis survey, which is available at [www.ncc.edu/healthservices](http://www.ncc.edu/healthservices).

My failure to comply with this New York State law NO LATER THAN 30 days from the start of the semester will result in my disenrollment from classes without refund of tuition and fees.

I have read the Programs & Admissions Requirements chart located at [www.ncc.edu/programchart](http://www.ncc.edu/programchart). I understand that completing an academic program does not guarantee that I will be able to obtain licensure in my chosen profession. I am responsible for understanding any licensing requirements for the particular program in which I intend to enroll. Such licensing requirements may include submitting to a criminal background check, providing proof of work authorization, or fulfilling other specified conditions.

In addition, with respect to tuition and fees, the College may refer all amounts in arrears to a collection agency or litigate to ensure payment, and I will be responsible for payment of all attorneys' fees, reasonable collection costs and other charges necessary for collection of any amount not paid when due. Further, I understand that the College may have such default information forwarded to credit reporting agencies. Students with overdue tuition and fees may be referred to a collection agency and will incur additional liabilities of up to 33% to cover all associated collection costs processes. Further, I understand that the College may have such default information forwarded to credit reporting agencies.

By providing your mobile number you are giving permission to the College to send you text message notifications.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

†International Applicants to Nassau Community College do not need to complete TOEFL exams to be acceptable candidates for admission. English placement tests will be administered prior acceptance to the college and before enrollment.

\*\* If your test results place you into remedial courses, these courses must be taken during your first semester and before you can take many college level courses\*\*

## STATEMENT OF FINANCIAL SUPPORT

To qualify for a Form I-20, you must prove that you are able to support yourself for every year while attending school in the United States. Provide us with financial documents that cover the cost of your tuition, living expenses (room & board), books, supplies, and health insurance. This total may include dependents if you have a spouse (husband or wife) and/or children with you in the United States.

Total **ESTIMATED** costs for the **FALL 2024- SPRING 2025** School Year:

<b>Tuition/Fees *</b>	<b>\$ 13,000</b>
<b>Living Expenses</b>	<b>\$ 18,400</b>
<b>Health Insurance**</b>	<b>\$ 2,600</b>
<b>Books/Supplies</b>	<b>\$ 1,600</b>
<b>TOTAL</b>	<b>\$ 35,600</b>

- If you have your spouse with you, add **\$4,300**
- If you have your children with you, add **\$3,800** per child to the total.
- \* Tuition/Fees rates are subject to change from the current rate.
- \*\* Nassau Community College **requires** students to purchase health insurance through the college. You will automatically be enrolled for this health insurance plan. **DO NOT** purchase a private health insurance plan in or outside of the United States.

**Complete the following chart to determine your financial support:**

<b>1. Personal Funds: Amount of money in YOUR name</b>	<b>\$</b>
<b>2. Financial Support: Money given to you by your sponsor</b>	<b>\$</b>
<b>3. Free Room &amp; Board Sponsor: (a sponsor with whom you will live free of any charge) less</b>	<b>\$ 15,500</b>
<b>Total Amount Available to me each year:</b>	<b>\$</b>

The following documents are attached to this application to prove my financial ability to Support myself for each year of study. **ALL DOCUMENTS MUST BE ORIGINALS, NO PROTOCOPIES. ALL DOCUMENTS MUST BE TRANSLATED IN ENGLISH. ELECTRONIC BANK STATEMENTS ARE NOT ACCEPTABLE.**

- My personal bank statement.
- Sponsor's bank statement, pay stubs and Cash Sponsor Affidavit form.
- Sponsor's Free Room & Board Affidavit with copies of rent agreement or Deed of ownership or tax receipt.

## INSTRUCTIONS FOR COMPLETING PAGE 7

### SPONSOR'S AFFIDAVIT OF ANNUAL CASH SUPPORT AND PROOF OF FINANCIAL CAPABILITY

#### WHAT DOES THIS AFFIDAVIT MEAN?

By completing this affidavit, you are swearing to the U.S. government that you will provide this student with a specific amount of money from your own financial resources for every year of study in the United States. You are also proving that you can afford the support you are promising with the documents you have attached.

Before signing it, you must understand that you are making a financial commitment to the student that should not be broken. Sponsors who fail to provide the promised support force students to drop out of school and cause pain and suffering. Do not expect that the student will be able to help support the costs through employment. Employment is only allowed on campus and is very limited. **You cannot require any type of service to be performed in exchange for this benefit.**

#### HOW TO COMPLETE THIS FORM:

1. Fill this form out completely in English. **Promise only the amount of money you are able to give.**
2. Attach the documentary evidence of support explained below.
3. Sign the affidavit in front of a notary public or the appropriate official in your country.

PROVE THAT YOU ARE **FINANCIALLY CAPABLE OF PROVIDING THIS CASH SUPPORT FOR EVERY YEAR OF THE STUDENT'S PROGRAM OF STUDY** BY ATTACHING ALL THE FOLLOWING DOCUMENTS (if all of these documents are not attached, your support **will not** be considered):

Documents must be:

- ✓ A letter from the bank with account information & balance OR an official/original bank statement.
- ✓ Legible, clear scanned bank documents, less than 3 months old at the time of application. Originals can be brought to our office after the student enters the U.S as an F1 student.

## INSTRUCTIONS FOR COMPLETING PAGE 8

### SPONSOR'S AFFIDAVIT OF FREE ROOM AND BOARD AND PROOF OF FINANCIAL CAPABILITY

#### WHAT DOES THIS AFFIDAVIT MEAN?

By completing this affidavit, you are swearing to the U.S. government that this student will live with you free of any charge for room and food for **every year** he/she is studying and living in the U.S. **You cannot require any type of service to be performed in exchanged for this service.** You are also proving that you are the person who owns or rents the property and can afford the support you are promising with the document you have attached.

Before signing it, you must understand that you are making a financial commitment to the student that should not be broken. Sponsors who fail to provide the promised support force the students to drop out of school and cause unnecessary hardship. Do not **expect** that the student will be able to help support the costs through employment. Employment is only allowed on campus and is limited.

#### HOW TO COMPLETE THIS FORM:

1. Complete this form entirely in English.
2. Attach the documentary evidence of support as explained below.
3. Sign the affidavit in front of a notary public or other licensed official in your country.

PROVE THAT YOU ARE CAPABLE OF PROVIDING THIS SUPPORT FOR EVERY YEAR OF THE STUDENT'S PROGRAM OF STUDY BY ATTACHING:

For Homeowners: Photocopy of your deed and/or tax bill

For Renters: Photocopy of rent receipts or lease agreements

Documentation required proving you are the owner or renter of the home

INTERNATIONAL STUDENT SERVICES  
NASSAU COMMUNITY COLLEGE  
ONE EDUCATION DRIVE  
GARDEN CITY, NY 11530-6793  
TELEPHONE # (516) 572-7053 FAX # (516) 572-0055  
E-mail: [isaoff@ncc.edu](mailto:isaoff@ncc.edu)

**SWORN STATEMENT OF FINANCIAL SPONSORSHIP**

I, \_\_\_\_\_, promise that for each year of his/her program of study  
(Sponsor Name)  
\_\_\_\_\_ will receive money from me in the  
(Student Name)  
amount of \$\_\_\_\_\_.  
(Please **DO NOT** leave blank)  
Home Phone # (\_\_\_\_\_) \_\_\_\_\_ Cell Phone # (\_\_\_\_\_) \_\_\_\_\_  
Relationship \_\_\_\_\_  
(Parent, spouse, relative, friend)

**I understand that this is a legal document. By signing and notarizing this paper, I am liable for providing this student with financial sponsorship for every year of his/her study. I will not require any type of service to be performed in exchange for this benefit.**

**I am attaching the following documents to prove my financial responsibility:**

- Bank Statement with a current balance (**Mandatory, less than 3 months old**)
  - Tax return or a copy of your W-2 form (U.S. Resident only)
- These documents are optional.**

**I swear that the information I have provided above is true and correct**

Signature of Sponsor \_\_\_\_\_

Sworn and subscribed before me this day \_\_\_\_\_

Signature of Notary \_\_\_\_\_



INTERNATIONAL STUDENT SERVICES  
NASSAU COMMUNITY COLLEGE  
ONE EDUCATION DRIVE  
GARDEN CITY, NY 11530-6793  
TELEPHONE # (516) 572-7053 FAX # (516) 572-0055  
E-mail: [isaoff@ncc.edu](mailto:isaoff@ncc.edu)

**SWORN STATEMENT OF FREE ROOM & BOARD**

I, \_\_\_\_\_ promise that \_\_\_\_\_  
(Sponsor Name) (Student Name)

and \_\_\_\_\_ will live free of any charge **with me** in my home for every year of study that  
(Dependent's Name, if applicable)

he/she attends Nassau Community College.

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone # (\_\_\_\_\_) \_\_\_\_\_ Cell Phone # (\_\_\_\_\_) \_\_\_\_\_

E-mail address: \_\_\_\_\_

Relationship to the student: \_\_\_\_\_  
(Parent/Spouse/Relative/Friend)

**I understand that this is a legal document. By signing and notarizing this paper, I am liable for providing this student with a place to live free of charge for every year of his/her study. I will not require any type of service for this benefit.**

- A copy of my rent agreement or rent receipt  
OR  
 A copy of the deed of ownership to my residence or property tax bill

**I swear that the information I have provided above is true and correct:**

Signature of Sponsor \_\_\_\_\_

Sworn and subscribed before me on this day \_\_\_\_\_

Signature of Notary \_\_\_\_\_

## Transfer Student Information

*(This form is for an F1 transfer student from another U.S. school)*

Name: \_\_\_\_\_  
Last First Middle

SEVIS ID #: N \_\_\_\_\_

Current School 1-20 Expiration Date: \_\_\_\_\_ (MM/DD/YY)

F1 Visa Expiration Date: \_\_\_\_\_ (MM/DD/YY)  
(Leave blank if you don't have an F1 visa in your passport)

Do you plan to travel outside of the U.S. before attending NCC?

- YES. Please indicate your travel dates and read the instruction below.  
From \_\_\_\_\_ (MM/DD/YY) to \_\_\_\_\_ (MM/DD/YY)
- NO. Please make sure to complete your transfer by submitting admission application and all required documents. Then you must take a placement test so that you can sign up for your classes.

**Traveling outside of U.S. while you are transferring to NCC:**

If you are planning to travel outside of the U.S. before attending NCC, please do the following **before** you leave the U.S.

In order for you to reenter the U.S., you will need a transfer pending I-20 from NCC.

- Submit admission application and submit all required documents.
- Submit Copies of passport, visa, I-20 and I-94
- Submit Transfer Verification Form (Once accepted, your current school must transfer your I-20 out to NCC)
- Take a placement test (unless waived)

*\*If you cannot do the above for some reasons, please make sure to speak to an admission counselor prior to your departure.*

