

NASSAU COMMUNITY COLLEGE
Garden City, New York

BOARD OF TRUSTEES' MINUTES

Meeting of February 14, 2017

The six hundred and fourth meeting of the Board of Trustees was held on Tuesday, February 14, 2017 on the eleventh floor of the Administrative Tower. The meeting was called to order by Chair Gardyn at 6:50 p.m. followed by a salute to the flag.

Present: Jorge L. Gardyn, Chair
Kathy Weiss, Vice Chair
Donna M. Tuman, Secretary Pro Tem;
Anthony W. Cornachio, John A. DeGrace,
Linda H. Green, Michael Hilt, Student Trustee.

Absent: Wanda H. Jackson, Edward W. Powers

Also in attendance: President Keen

Chair Gardyn requested a motion that pursuant to Section 105 of the Open Meetings Law of the State of New York, the Board of Trustees shall enter Executive Session for the following purposes: 1) to discuss matters relating to negotiations involving the Nassau Community College Administrators Association; 2) to discuss matters relating to negotiations involving the NCCFT; and 3) of reviewing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Trustee Green moved the motion; seconded by Trustee Tuman. Motion carried 7-0.

Chair Gardyn resumed the open meeting at 8:05p.m. followed by a salute to the flag.

Present: Jorge L. Gardyn, Chair
Kathy Weiss, Vice Chair
Donna M. Tuman, Secretary Pro Tem;
Anthony W. Cornachio, John A. DeGrace,
Linda H. Green, Michael Hilt, Student Trustee.

Absent: Wanda H. Jackson, Edward W. Powers

Also in attendance: President Keen

Approval of Minutes

Chair Gardyn requested a motion to approve the minutes of November 15, 2016. Trustee Green moved the motion; seconded by Trustee Tuman. Motion carried 6-0-1 (Weiss).

Chair Gardyn requested a motion to approve the minutes of January 10, 2017. Trustee Weiss moved the motion; seconded by Trustee Hilt. Motion defeated 4-0-3 (Cornachio, DeGrace, Tuman). The minutes were not approved, as there were not enough Board members present who attended the January meeting.

1. Trustee Hilt introduced the following resolution:

RESOLVED, THAT THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES ACCEPTS THE DONATION OF THE MEDICAL LABORATORY EQUIPMENT FROM SUNRISE LABS AND EXPRESSES THEIR APPRECIATION FOR THIS GIFT.

Chair Gardyn requested a motion to consider this item. Trustee Green moved the motion; seconded by Trustee Tuman. Motion carried 7-0.

2. Trustee DeGrace introduced the following resolution:

RESOLVED, THAT THE RENTAL FEE BE WAIVED FOR USE OF NASSAU COMMUNITY COLLEGE PHYSICAL EDUCATION COMPLEX FOR THE 2017 NASSAU COUNTY EMPIRE STATE GAMES FOR THE PHYSICALLY CHALLENGED, SCHEDULED FROM THURSDAY, JUNE 1 THROUGH SATURDAY, JUNE 3, 2017 AND BE IT

FURTHER RESOLVED, THAT ALL ASSOCIATED PERSONNEL AND MAINTENANCE COSTS WILL BE BORNE BY THE USER.

Chair Gardyn requested a motion to consider this item. Trustee Weiss moved the motion; seconded by Trustee Cornachio. Motion carried 7-0.

3. Trustee Tuman introduced the following resolution:

RESOLVED, THAT THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES HEREBY APPROVES THE PROPOSAL BY THE DEPARTMENT OF NURSING FOR AN AS/BS SUNY EMPIRE AND NCC JOINT ASSOCIATE/BACHELORS NURSING PROGRAM AND RECOMMENDS THE APPROVAL OF THIS PROGRAM BY THE STATE UNIVERSITY OF NEW YORK.

Chair Gardyn requested a motion to consider this item. Trustee Hilt moved the motion; seconded by Trustee Geen. Motion carried 7-0.

4. Trustee Cornachio introduced the following resolution:

RESOLVED, THAT IN RECOGNITION OF DISTINGUISHED AND MERITORIOUS SERVICE TO NASSAU COMMUNITY COLLEGE, AND UPON THE RECOMMENDATION OF THE PRESIDENT OF NASSAU COMMUNITY COLLEGE, THE FOLLOWING NAMED RETIRED FACULTY MEMBERS OF NASSAU COMMUNITY COLLEGE WHO RETIRED AFTER ATTAINING THE ACADEMIC RANK OF PROFESSOR OR ASSOCIATE PROFESSOR, ARE HEREBY GRANTED THE PERMANENT ACADEMIC TITLE OF PROFESSOR EMERITUS WITH ALL THE PRIVILEGES AND RIGHTS ACCRUING THERETO.

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Retirement Date</u>
Bruce Urquhart	Professor	English	1/23/17
Denise Witt	Professor	Allied Health	12/27/16
Robert Einenkel	Professor	Theatre & Dance	12/31/16

Chair Gardyn requested a motion to consider this item. Trustee Weiss moved the motion; seconded by Trustee Green. Motion carried 7-0.

5. Trustee Green introduced the following resolution:

RESOLVED, THAT THE BOARD OF TRUSTEES OF NASSAU COMMUNITY COLLEGE HEREBY EXPRESSES GRATITUDE TO JANICE A. GRACKIN FOR HER YEARS OF SERVICE AS ASSISTANT VICE PRESIDENT AND DEDICATION TO NASSAU COMMUNITY COLLEGE, AND UPON THE RECOMMENDATION OF THE PRESIDENT OF NASSAU COMMUNITY COLLEGE DOES HEREBY GRANT TO HER THE PERMANENT TITLE OF EMERITUS WITH ALL THE PRIVILEGES AND RIGHTS ACCRUING THERETO.

Chair Gardyn requested a motion to consider this item. Trustee Weiss moved the motion; seconded by Trustee Cornachio. Motion carried 7-0.

6. Trustee Tuman introduced the following resolution:

RESOLVED, THAT THE FOLLOWING NAMED FACULTY MEMBERS ARE HEREBY GRANTED SABBATICAL LEAVE AS INDICATED DURING THE 2017-2018 ACADEMIC YEAR TO PURSUE APPROPRIATE EDUCATIONAL OR PROFESSIONAL ACTIVITIES TO ENHANCE THEIR PROFESSIONAL COMPETENCE AND/OR SERVICE TO THE COLLEGE.

One Half-Year Sabbaticals – Fall 2017

<u>Name</u>	<u>Dept.</u>	<u>Rank</u>	<u>Appt. Date</u>	<u>Previous Sabbatical</u>
Farica Bialstock	Allied Health	Full Professor	Sept. 1983	N/A
Susan E. Cushman	English	Associate Professor	Sept. 2003	FA 2010
Denise D. Deal	Biology	Assistant Professor	Jan. 2003	N/A
Timothy Strode	English	Associate Professor	Sept. 2003	N/A
Kimberley Reiser	Biology	Full Professor	Sept. 1988	N/A

One Half-Year Sabbaticals – Spring 2018

<u>Name</u>	<u>Dept.</u>	<u>Rank</u>	<u>Appt. Date</u>	<u>Previous Sabbatical</u>
Christine Tuailon	Biology	Associate Professor	Sept. 1990	AY 1996-1997, FA 2009
Juan Hinojosa	Distance Education	Technologist II	Sept. 2009	N/A
Elizabeth Hynes-Musnisky	Reading/BEP	Assistant Professor	Sept. 2009	N/A
Lori Postner	MAT/CSC/ITE	Full Professor	Sept. 1996	N/A

Full-Year Sabbaticals – 2017 - 2018

<u>Name</u>	<u>Dept.</u>	<u>Rank</u>	<u>Appt. Date</u>	<u>Previous Sabbatical</u>
Sally Ann Drucker	English	Full Professor	Jan. 1997	AY 2010-2011
Jeanne K. Golan	Music	Full Professor	Fall. 1997	AY 2003-2004, AY 2010-2011
Alison Guest	Art	Assistant Professor	Sept. 2009	N/A
Kristin Le Veness	English	Full Professor	Sept. 2001	AY 2010-2011
Timothy Wood	English	Associate Professor	Aug. 2003	SP 2010

Chair Gardyn requested a motion to consider this item. Trustee Tuman moved the motion; seconded by Trustee Cornachio. Motion carried 7-0.

7. Discussion of First Read of Section 6000 Finance Policies and Repeal of Current Finance Policies

Chair Gardyn stated that this is the first reading of Section 6000: Policy 6100 Detecting and Reporting Fraud, Policy 6200 Travel, Policy 6300 Minimum Fund Balance, Policy 6310 Petty Cash Fund, Policy 6400 Grants, Policy 6600 Capitalization, Policy 6700 Investments, Policy 6800 Procurement and Policy 6900 Tuition and Fees.

Trustee DeGrace introduced each policy of Section 6000 individually for discussion and comment, as well as gave a summary of the policies. Dr. Keen added that he reviewed each drafted policy with Inna Reznik, VP for Finance, and Donna Haugen, General Counsel, and recommended the submission of policies to the Board for consideration.

Trustee DeGrace explained that the current Finance policies for which a new policy has been drafted must be repealed. He proceeded to ask that the following current policies be repealed: 1) Statement with Respect to the Sarbanes-Oxley Act of 2002: adopted by BoT: September 14, 2004; Resolution #04/05-06 and amended by BoT: February 16, 2006; Resolution #05/6-66. 2) Travel policy adopted by the Board on February 8, 2012, Resolution #11/12-29 and amended by the Finance Department on January 21, 2014. 3) Minimum Fund Balance: Approved by BoT: Nov. 10, 2008; Resolution #08/09-61 and amended by BoT: May 12, 2009; Resolution #08/09-122. 4) Petty Cash Fund: Approved by BoT: Sept. 14, 1977; Resolution 77-565 and Amended by BoT: Oct. 10, 1989; Resolution #89/90-24. 5) Investment Policy: adopted by the BoT March 10, 2009, Resolution #08/09-99 and amended by the BoT on October 10, 2012; Resolution #12/13-14. 6) Procurement Policy and Procedures: adopted by the Board on April 9, 1980; Resolution #80/81-296 and amended by the BoT on March 18, 2014, Resolution #13/14-49. Dr. Keen recommended that the Board repeal the standing policies as it serves in the best interest of the College.

8. Discussion of Second Read of Policy 3100 News Media Relations

Trustee DeGrace explained that Policy 3100 News Media Relations aims to ensure the efficient management of media relations by appropriate individuals on behalf on the College, as well as to set guidelines to follow for representatives of news media when covering College events. He then asked for comments from the Board and Dr. Keen. Dr. Keen further explained that this policy focuses on media relations with respect to College events. It does not comment on faculty members or others speaking in their areas of expertise where they might speak to the press on those issues. We have received some comments that there is a feeling the policy may abridge the rights of individuals to speak and we do not view it that way. He senses that the passage of concern to faculty members is: "when an employee, faculty members or trustee is contacted directly by the news media he/she is to notify the Office of Governmental Affairs and Media Relations as soon as practical". He added that, when the news media contacts an individual with respect to the College in particular, personnel in the Office of Governmental Affairs and Media Relations should be made aware since they are in regular contact with news media and need to be able to represent the College and its views.

9. Discussion of Policy 3200 Marketing, Advertising and Promotional Materials

Trustee De Grace identified Policy 3200 Marketing, Advertising, and Promotional Materials as establishing the guidelines to be followed when utilizing advertising, marketing and promotional materials concerning Nassau Community College. He then asked for comments from the Board and Dr. Keen.

Dr. Keen commented that this policy pertains to representing, advertising, promoting or marketing the College; it does not go beyond that scope. He pointed out that this phrase is repeated throughout the document to make sure that it is not misunderstood, and if there are other reasons why someone would be promoting the

College then we need to know about it. He also mentioned that concerns were raised about whether or not the policy infringes on the use of College letterhead, which would have been problematic; but it does not do that, as the clarification in the policy before the BoT explains that it is not a requirement of the College.

Trustee Hilt shared additional apprehensions of his fellow students with the branding guidelines. He stated that their objection is not the use of the College logo, but with the restrictions of the use of colors representing individual student clubs, such as the Veteran's Club using camouflage or the College's Pride Club using the rainbow color pattern. His concern is how enforcement of the policy might hinder certain student organizations from being represented on campus, which could have a negative impact on their experience at NCC.

Dr. Keen explained that the branding guidelines are procedures within the College, are not a part of the College and are subject to our review and modification at any time. Concerns could be raised with respect to whether the branding guidelines are too restrictive on student organizations. With respect to the policy, anytime students undertake activities that are not intended to publicly represent, advertise, promote or market the College, then these are student activities that are not covered by this policy.

Trustee Cornachio commented that he feels the policy is overly broad and has a chilling effect on First Amendment rights.

10. Discussion of Policy 5600 Protection of Minors on Campus

Trustee DeGrace identified Policy 5600 Protection of Minors on Campus as ensuring that individuals conduct themselves appropriately with children who participate in College-related programs and know their obligation to immediately address and report instances or suspicion of physical or sexual abuse of children. He noted that NCC's policy is very closely modeled on SUNY's Child Protection Policy (by which State Operated Campuses are bound, and while Community Colleges are not bound by it, SUNY strongly encourages Community Colleges to enact similar policy). Dr. Keen commented that this is a very important policy to have in place because minors are brought to the campus under a program sponsored by the College that involves faculty and staff members, and we should take all precautions that are outlined in Policy 5600.

Chair Gardyn made a motion under Article VIII section C(6) of the Rules of Procedure to allow for the consideration of three items that do not appear on the Calendar. Trustee Green seconded the motion. Motion carried 7-0.

11. Trustee DeGrace introduced the following resolution:

RESOLVED, THAT UPON THE RECOMMENDATION OF THE POLICY & PLANNING COMMITTEE AT ITS MEETING OF JANUARY 10, 2017, FOLLOWED BY TWO READINGS OF THE POLICY BY THE BOARD OF TRUSTEES AND PUBLIC DISCUSSION, THE BOARD OF TRUSTEES OF NASSAU COMMUNITY COLLEGE ADOPTS POLICY 3100 NEWS MEDIA RELATION AND THAT THE SAME BE SUBSEQUENTLY INCORPORATED INTO THE POLICY MANUAL OF THE BOARD OF TRUSTEES OF NASSAU COMMUNITY COLLEGE.

Chair Gardyn requested a motion to consider this item. Trustee Green moved the motion; seconded by Trustee Tuman. Trustee DeGrace then made a motion to amend Policy 3100 News Media Relation since the policy has been modified after faculty concerns at open forums. Trustee Weiss seconded the motion to amend. Chair Gardyn made a request for discussion; being none, Chair Gardyn requested a motion to approve Policy 3100 News Media Relation as amended; seconded by Trustee Tuman. Motion carried 6-1 (Cornachio).

12. Trustee DeGrace introduced the following resolution:

RESOLVED, THAT UPON THE RECOMMENDATION OF THE POLICY & PLANNING COMMITTEE AT ITS MEETING OF JANUARY 10, 2017, FOLLOWED BY TWO READINGS OF THE POLICY BY THE BOARD OF TRUSTEES AND PUBLIC DISCUSSION, THE BOARD OF TRUSTEES OF NASSAU COMMUNITY COLLEGE ADOPTS POLICY 3200 MARKETING, ADVERTISING AND PROMOTIONAL MATERIALS AND THAT THE SAME BE SUBSEQUENTLY INCORPORATED INTO THE POLICY MANUAL OF THE BOARD OF TRUSTEES OF NASSAU COMMUNITY COLLEGE.

Chair Gardyn requested a motion to consider this item. Trustee Weiss moved the motion; seconded by Trustee Tuman. Trustee DeGrace then made a motion to amend Policy 3200 Marketing, Advertising and Promotional Materials since the policy has been modified after faculty concerns at open forums. Trustee Green seconded the motion to amend. Chair Gardyn made a request for discussion; being none, Chair Gardyn requested a motion to approve Policy 3200 Marketing, Advertising and Promotional Materials as amended; seconded by Trustee Tuman. Motion defeated 5-2 (Cornachio, Hilt).

Chair Gardyn stated that Policy 3200 will go back to the Policy and Planning Committee and asked Trustee Hilt if he has specific concerns he wants addressed by the committee. Trustee Hilt asked for specific guidelines on exactly how it is going to be used with student organizations. Dr. Keen explained that if the policy were to state that it does not apply to student organizations, there are certain circumstances where students could be representing, advertising, promoting or marketing the College in ways that we would not want.

13. Trustee DeGrace introduced the following resolution:

RESOLVED, THAT UPON THE RECOMMENDATION OF THE POLICY & PLANNING COMMITTEE AT ITS MEETING OF JANUARY 10, 2017, FOLLOWED BY TWO READINGS OF THE POLICY BY THE BOARD OF TRUSTEES AND PUBLIC DISCUSSION, THE BOARD OF TRUSTEES OF NASSAU COMMUNITY COLLEGE ADOPTS POLICY 5600 PROTECTION OF MINORS ON CAMPUS AND THAT THE SAME BE SUBSEQUENTLY INCORPORATED INTO THE POLICY MANUAL OF THE BOARD OF TRUSTEES OF NASSAU COMMUNITY COLLEGE.

Chair Gardyn requested a motion to consider this item. Trustee DeGrace moved the motion; seconded by Trustee Tuman. Trustee DeGrace then made a motion to amend Policy 5600 Protection of Minors on Campus since the policy has been modified after faculty concerns at open forums. Trustee Tuman; seconded the motion to amend. Chair Gardyn made a request for discussion; being none, Chair Gardyn requested a motion to approve Policy 3200 Marketing, Advertising and Promotional Materials as amended; seconded by Trustee Tuman. Motion carried 7-0.

President Keen gave a brief synopsis of our Middle States Accreditation Reaffirmation Status. He explained that the work falls into three categories:

- a) Planning: We are well under way to complying with the following Middle States Standards on which the College was found deficient: #2 – Planning, Resource Allocation and Institutional Renewal, #3 – Institutional Resources, and #7 – Institutional Assessment.
- b) Learning Outcomes Assessment: VP Collins is working with the Deans, Department Chairs and select faculty members.

- c) Leadership, Administration and Governance: In the effort to move more quickly to establish the structure necessary to achieve full compliance in time for the next Middle States Team Visit, which he hopes will not take place until the middle of the Fall semester or later, he has proposed in his meetings with faculty leaders, particularly with the Academic Senate Executive Committee (ASEC), the creation of a Task Force on Internal Governance to formulate recommendations for revising the By-laws. After the Middle States Commission convenes in March 2017, the College will be notified of the schedule for the next Visit. He is confident that we will be able to remove our probationary status and to reaffirm our accreditation.

VP Collins and Elizabeth Gaudino-Goering, Associate Professor, Psychology, gave a report on Learning Outcomes Assessment:

VP Collins identified that her office has emailed to the Board and campus the first two issues of *Focus on Accreditation* to inform the entire community on the ongoing process to strengthen our accreditation. These newsletters address Standards #7 – Institutional Assessment and #14 – Assessment of Student Learning Outcomes. Many have heard only negative commentary, but we have been undertaking many positive steps to get the College successfully through the next Team Visit. Six faculty members were distinguished to serve as Faculty Development Fellows to work with each department. The process commenced with the development of mission statements for each department and the identification of learning outcomes for the respective programs in order to implement assessment. The institutional learning outcomes are the behaviors students are expected to exhibit by the time of graduation. VP Collins introduced Elizabeth Gaudino-Goering to share some of her endeavors in providing leadership as Assessment Coordinator for the six experienced faculty members drawn from the longstanding Senate Committee for the Assessment of Student Learning and who comprise the Fellows.

Elizabeth Gaudino-Goering explained that she is one of three of these department leaders who are suspending all their teaching duties to focus on the project, while the other three are giving up a portion of their class load. The experience working as mentors has witnessed a rewarding, refreshing approach with peer review and internal dialog that had not previously taken place. She clarified that although the College has been conducting assessment, team members are translating information into a form to be better appreciated by Middle States. The team has been discussing the best methods for assessing learning outcomes, composing a vision for student priorities and establishing an enduring plan to follow over the course of each semester. With the earnest efforts of faculty devoted to their disciplines and our students, she has confidence that meeting Middle States Standards #7 and #14 is an achievable goal.

President Keen reinforced that Learning Outcomes Assessment is a critical piece for reaffirmation of accreditation.

Speakers

John Joseph Budnick, 1969 NCC graduate, expressed concern that there is no historical venue on campus to promote either the history of the Black experience on campus (Mitchell Field) from the 1920's through the 1950's, when President Eisenhower forbade military unit segregation, or the historical link between the recent incidents of swastika graffiti and the role played by this campus during WWII as the only actual combat base on Long Island. He impressed the need to establish how the US served as a beacon for freedom fighting against not only the Holocaust perpetrated by Germany but the lesser known one by Japan which took the lives of 25 million Chinese, Burmese, Filipino and Koreans. Mr. Budnick added that most of the historical structures have remained on campus, including T-154, which was once a bomb shed, and the Duncan Building. Mr. Budnick encouraged Dr. Keen to keep up the good work.

Chair Gardyn asked Mr. Budnick to submit to the appropriate individual(s) a proposal for recognition of the historical significance of campus structures. Trustees DeGrace and Cornacchio remarked that they would be pleased to work with Mr. Budnick.

Dr. Evelyn Deluty, Chair of Academic Senate, praised the collaborative effort that made possible the passage of the Nursing AS/BS degree program: from the Administration, Dr. Collins, VP for Academic Affairs, and Dr. Judith Bennett-Murray, Dean of Nursing & Health Sciences; the CWCC, and the Academic Senate. She also conveyed faculty concerns with Policy 3100 (News Media Relations) which refers to actions that promote the College. She gave an example that if a member of the Philosophy Department were to publish a book, and a philosophy journal were then to contact her to review it, would she now be required to clear it with the Office of Governmental Affairs and Media Relations? As an academic, she would consider this review as a means to promote the College. She believes Policy 3100, as written, regardless of intent, says that she has to notify that office when contacted by the “news media”. While the *Journal of Philosophy* might not fall into the intended category of “news media”, the *New York Review of Books* or the *New York Times* certainly would, and having to route the request through the Office of Governmental Affairs and Media Relations is not only wrong but violates academic freedom. She also conveyed faculty concerns with Policy 3200 (Marketing, Advertising and Promotional Materials) which states that “when activities or actions result in *representing*”—setting aside “advertising, promoting, or marketing”—the College”, permission is needed from The Office of Governmental Affairs and Media Relations. The Policy includes “letterhead or print publication” under “marketing materials”. She speculates that Kate Murray and Alicia Steger are going to be very busy, because every time we use “letterhead” to write a letter of recommendation for a student, send an editorial to a newspaper, thank an invited speaker or publish an article in a professional journal and identify our affiliation with NCC we “*represent*” the College in “print publication”. She feels that asking faculty to clear these actions with any College office again violates academic freedom. If we do not clear these actions, any such article could not be used merely to support a promotion application. She doubts that this is the intent, but asks for clarification of the language of the Policies so that they reflect their intended purpose.

Dr. Paul Rosa, 2nd Vice Chair, Academic Senate, followed up on Dr. Deluty’s and Trustee Cornacchio’s comments that Policy 3100 might have a chilling effect on student club activities, underscoring that college should be a time for students to experiment and to make mistakes as they learn how to speak freely and civically. He also added that if a faculty member were to conduct research considered controversial or objectionable by some, there is a concern that there could be a censorious consequence if it is attached to NCC letterhead; he would like the Board to reconsider the removal of the words “represents” and “letterhead” from Policy 3100, as they seem to be the most incendiary terms.

Chair Gardyn interjected that the Policies are “living documents” and that the open forums on them have already provided the opportunity for feedback to be taken into consideration by the Board.

Trustee Cornacchio remarked that the interval between discussion and realization creates some frustration. He concurs with Dr. Deluty and he also did not sign off on Policy 1300 (Formulation, Adoption, and Amendment of Policies) because it has echoes of Policy 3100.

Trustee Weiss added that each individual interprets the Policies from a different perspective, and hence she would not ever have considered Dr. Deluty’s example that Policy 3100 would prohibit her from publishing an article. The “devil is in the details”, which is why procedure for establishing policy becomes so important. She also commented that individuals should consider whether any particular stance, for instance a political statement, is directly related or appropriate to their role as a faculty member.

Frank Frisenda, NCCFT President, stated that while Dr. Keen convened open forums with lengthy discussion on the Policies, concerns have not necessarily been reflected in the revisions. He wants to impress upon the Board that the issue for many is that after Policies have been revised with rewording there are no follow-up forums to address these new changes that again are subject to differing interpretations. He advised the Board that the NCCFT contract Emeritus status is granted to Assistant or Full Professors, and not to Associate Professors, so the Board's granting of Emeritus status to an Associate Professor might be construed as fraudulent. He quoted the "Codes, Rules and Regulations of New York State, Title 8. Education Department, Chapter V. State University of New York, Subchapter B. Policies of The Board of Trustees, Part 339. Retirement, Title D—Privileges after Retirement, Section 4. Emeritus status" (8 CRR-NY 339.4): "Members of the University faculty who retire in good standing...shall be entitled to append the term *Emeritus* to the title of their academic or administrative post upon their retirement."

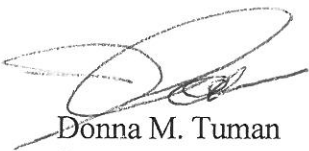
Dr. Keen commented that Policy 3100 (News Media Relations) concerns the image portrayed of the College, and not Renaissance scholarships or *NY Times* article or book reviews. We cannot state the Policy anymore specifically in order to avoid the consequence of painting ourselves into too narrow a corner. Policy 3200 (Marketing, Advertising and Promotional Materials) likewise concerns promoting the College, and not student clubs or activities. Were we to rewrite these Policies to address every contingency they would become much lengthier and would encourage further misconceptions.

Chair Gardyn announced the next Capital and Finance BOT Committee meeting is scheduled for Tuesday, March 14, 2017 at 5:00 p.m. followed by the Full Board meeting. The Board will open the public session between 6:15 and 6:30 p.m. and resume the public session approximately 7:30 p.m.

Chair Gardyn requested a motion to adjourn the meeting. Trustee Weiss moved the motion; seconded by Trustee Tuman. Motion carried 7-0.

Meeting adjourned at 9:15 p.m.

Respectfully submitted,



Donna M. Tuman
Secretary Pro Tem