

NASSAU COMMUNITY COLLEGE
Garden City, New York 11530

FINANCE AND CAPITAL COMMITTEE AGENDA – December 14, 2021 at 5:00 p.m. via Zoom

Finance & Capital Committee members 2021-2022:

John DeGrace, Chair

John Durso

Linda Green

Wanda Jackson

Edward Powers

The following items and/or reports are submitted for the consideration of the Committee.

1. Review and approval of prior meeting minutes – November 9, 2021

For _____ Against _____ Abstention _____

2. Pending College Procurement Agreements for Board Approval —

Category of Contract /Procurement Type	Threshold for Board of Trustees' Approval	Listed As	Contractor	Anticipated Annual Expenditure	Term of Agreement
Professional Services Contract	\$50,000	A	Marshall & Sterling Upstate	\$280,000	One (1) year with four (4) additional one (1) year extensions.
Pricing Agreement	\$50,000	B	Total Environmental Restoration Solutions, Inc.	\$250,000	One (1) year with four (4) additional one (1) year extensions.
Pricing Agreement	\$50,000	C	Belfor Long Island, LLC.	\$250,000	One (1) year with four (4) additional one (1) year extensions.

A. Professional Services Contract - Marshall & Sterling Upstate - Insurance and Brokerage Services:

The College relies on an insurance brokerage and consulting firm to provide new and renewal of insurance policies. Marshall & Sterling Upstate, which is the firm chosen by the College's selection committee, has extensive experience in providing insurance brokerage services to institutions of higher education. The Selection Committee is confident that Marshall & Sterling Upstate will be able to effectively meet the services needed to identify and select insurance coverage and is well positioned to provide Nassau Community College with competitive overall insurance coverage quotations.

The firm will provide the College with insurance brokerage and consulting services by researching the insurance marketplace for coverage of annual policy renewals as well as on an "as needed" basis. The service will include preparation of insurance coverage specifications, market analysis and recommendations, Underwriter quotations and commissions, and placement of insurance coverage with the Underwriters chosen by the College all of which are essential if the College is to mitigate risk.

RESOLVED, THAT THE PENDING COLLEGE PROCUREMENT AGREEMENT WITH MARSHALL & STERLING UPSTATE FOR INSURANCE AND BROKERAGE SERVICES IN THE AMOUNT OF \$280,000 AS REQUESTED BY VP FINANCE AND ADMINISTRATION IZQUIERDO IS APPROVED BY THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES FINANCE AND CAPITAL COMMITTEE AND WILL BE RECOMMENDED TO THE FULL BOARD OF TRUSTEES FOR APPROVAL. (FUNDING SOURCE: OPERATING)

For _____ Against _____ Abstention _____

B. Pricing Agreement – Total Environmental Restoration Solutions, Inc. - Microbial Remediation Services

The College currently does not have resources, equipment or staff to perform these services and requires outside contractor. The remediation services referenced in this contract are intended to be utilized on any property, building, or facility owned, operated or leased by Nassau Community College (“NCC”, “the College”). This contract is intended to cover a number of individual locations and/or project sites and a varied scope of work which will be outlined in individual work order.

The work covered under this contract includes providing the necessary labor, materials and equipment necessary to remediate hazardous materials existing within the College facilities and/or site.

The contract is to provide for any work, item or equipment necessary to affect the remediation services, including preparation, abatement, protection of site and monitoring as necessary. Remediation Work may be minimal in nature similar to spot removal of floor tile or as complicated as complete demolition of interior spaces or structures attached or adhered to hazardous materials.

RESOLVED, THAT THE PENDING COLLEGE PROCUREMENT AGREEMENT WITH TOTAL ENVIRONMENTAL RESTORATION SOLUTIONS, INC. IN THE AMOUNT OF \$250,000 AS REQUESTED BY VP FINANCE AND ADMINISTRATION IZQUIERDO IS APPROVED BY THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES FINANCE AND CAPITAL COMMITTEE AND WILL BE RECOMMENDED TO THE FULL BOARD OF TRUSTEES FOR APPROVAL. (**FUNDING SOURCE**: OPERATING)

For _____ Against _____ Abstention _____

C. Pricing Agreement – Belfor Long Island, LLC - Microbial Remediation Services

The College currently does not have resources, equipment or staff to perform these services and requires outside contractor. The remediation services referenced in this contract are intended to be utilized on any property, building, or facility owned, operated or leased by Nassau Community College (“NCC”, “the College”). This contract is intended to cover a number of individual locations and/or project sites and a varied scope of work which will be outlined in individual work order.

The work covered under this contract includes providing the necessary labor, materials and equipment necessary to remediate hazardous materials existing within the College facilities and/or site. The contract is to provide for any work, item or equipment necessary to affect the remediation services, including preparation, abatement, protection of site and monitoring as necessary. Remediation Work may be minimal in nature similar to spot removal of floor tile or as complicated as complete demolition of interior spaces or structures attached or adhered to hazardous materials.

RESOLVED, THAT THE PENDING COLLEGE PROCUREMENT AGREEMENT WITH BELFOR LONG ISLAND, LLC. IN THE AMOUNT OF \$250,000 AS REQUESTED BY VP FINANCE AND ADMINISTRATION IZQUIERDO IS APPROVED BY THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES FINANCE AND CAPITAL COMMITTEE AND WILL BE RECOMMENDED TO THE FULL BOARD OF TRUSTEES FOR APPROVAL. (**FUNDING SOURCE**: OPERATING)

For _____ Against _____ Abstention _____

3. Comptroller’s Report.

4. Updates

- **Budget vs Actual**
- **HEERF / TOH Grants**
- **Environmental Updates**

Respectfully submitted,

Julio Izquierdo
Vice President of Finance & Administration