

BOARD OF TRUSTEES FINANCE/CAPITAL COMMITTEE MEETING MINUTES OF NOVEMBER 15, 2016  
(CAPITAL COMMITTEE MEETING MINUTES)

Finance/Capital Committee Members 2016-2017:

Linda Green, Chair  
John DeGrace  
Donna Tuman  
Kathy Weiss

The Capital Committee segment of the Finance/Capital Committee meeting of the Board of Trustees was called to order by Trustee Green at 5:40 p.m. on Tuesday, November 15, 2016. The meeting took place on the eleventh floor of the Administrative Tower.

Present: Jorge Gardyn  
Linda Green  
Donna Tuman  
John DeGrace  
Michael Hilt, student trustee

Also in attendance: President Keen  
Vice Presidents Conzatti, Muscarella, Reznik  
Interim Vice President Collins  
Asst. to the President for Governmental and Media Relations Murray  
Comptroller Izquierdo  
Procurement Director Cappello

**AGENDA ITEMS:**

**Item #1-Review and Approval of October 18, 2016 minutes:**

Trustee Gardyn made a motion that the minutes of October 18, 2016 be approved, and Trustee DeGrace seconded the motion. Motion was carried.

**Item #2-Proposed Amendment to the 2016 County Capital Plan – passed:**

VP Muscarella reported that the 2016 County Capital Plan amendment passed easily through the County Legislature. The highlighted projects on the meeting handout reflect the new project budgets. VP Muscarella noted that we have approximately \$18M in bond funding passed, and thanked Asst. to the President for Governmental and Media Relations Murray for her help in getting the County legislators together to pass it. The money is now in our bank and will be spendable shortly. These funds will keep us going for quite some time. The State will pass their budget by April, 2017. Any projects that we got into the State request will be available to us as soon as it is passed.

**Item #3-FY 2017/18 State Capital Request – submitted:**

The State request has been submitted. VP Muscarella noted that we are trying to get the State to provide matching funds for the projects listed in the County Capital Plan for 2017 if we can get the County to pass the 2017 amended Plan by mid-December.

**Item #4-Capital Expenditures Report:**

VP Muscarella reviewed the November 2016 expenditures listed on the meeting handout.

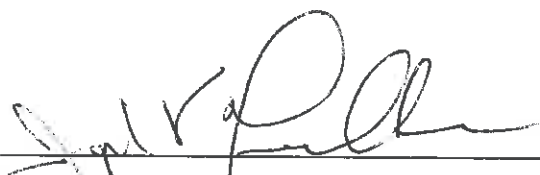
**Item #5-State Reimbursement Status:**

VP Muscarella noted that there were three pending reimbursements for November 2016. Reimbursements totaling almost \$52M have been received over the past 7-8 years.

**Item #6-Project Status:**

VP Muscarella noted that this is the last time the Student Services Center will be included in the Project Update, since the Center opened in July and is now completed. The Center has been a large success. A Starbucks will be opening in the current location of the Art Gallery. Trustee DeGrace asked how we were able to get Starbucks onto campus. VP Muscarella replied that Culinar had negotiated this with Starbucks as part of Culinar's operation on campus. Starbucks will be an integral part of the Culinar bottom line. The Starbucks will be a full Starbucks store. The Art Gallery will be moved to the Plaza level of the Tower building. This space was previously occupied by the Veterans Affairs office, which has been relocated. This new location for the Art Gallery will provide three to four times more space than the previous location. The T154 building is the last remaining wood building from the Mitchel Field era. We will be working on cleaning and repairs to this building. This will involve a lot of work but we will use this building for conferences and events, and this building is of historic value as well. Renovation of the Respiratory Care Lab in E 219-220 is being funded by a Perkins grant. Construction will take 4-5 months and it should be done during the spring semester. VP Muscarella reported that he has been in touch with the County regarding financial consideration for the new substation PSEG would like to build on our campus. PSEG will improve Perimeter Road with this potential project. This road will be important to the Police Academy when it is completed since it will provide access and egress for the site. The formal transfer of the 108 Duncan Avenue has been made. This site was the former non-commissioned officers club for Mitchel Field. The roof on this building is in deteriorated condition and we will be rebuilding the roof structure as the first phase of this project. Trustee Gardyn asked how many square feet this building is, and VP Muscarella replied 9000 sq. ft. The bones of the building are in good condition. Gutting will start in January 2017. We have an architect looking at the three floors in the Tower which have been vacated due to the move of offices previously located there to the new Student Services Center. We will look at what would be appropriate for these floors. The County has notified us that we will be getting the old Mitchel field Theater Building, and we are working on the transfer agreement now. We are looking to make temporary repairs to the roof of this building to prevent further damage. A construction management firm will be selected this Thursday for the C Cluster renovation. The first step will be interior demolition. The south parking lot project will be done in phases over three years so that we will maintain sufficient parking for all those on campus during construction.

Meeting adjourned at 5:55 p.m.



Joseph Muscarella  
VP Facilities Management