

FINANCE COMMITTEE
BOARD OF TRUSTEES
MINUTES

Meeting of April 13, 2021

Finance & Capital Committee members 2020-2021:

John DeGrace, Chair

John Durso

Linda Green

Wanda Jackson

Edward Powers

The meeting of the Finance Section of the Finance and Capital Committee of the Board of Trustees was called to order by Trustee Durso via Zoom meeting at 5:02 p.m.

Committee members present: John Durso
 Edward Powers
 Wanda Jackson

Committee members absent: John DeGrace
 Linda Green

Other Trustees in attendance: George Siberón (ad-hoc)
 Donna Tuman
 Kathy Weiss

Also in attendance: President Williams,
 VP's Izquierdo, Muscarella, Kerrigan, Conzatti. Lausch
 AVP's Hahn, Friedman
 General Counsel Haugen
 Associate General Counsel Brodsky
 Director Cappello

AGENDA ITEMS

1. **Minutes** - Minutes of the March 9, 2021 meeting were approved. Motion was made by Trustee Siberón and seconded by Trustee Powers. Motion carried.
2. **Pending College Procurement Agreements**
None
3. **Office of the Comptroller's Report** – presented by VP Izquierdo
 - a. The Office of the Comptroller performed an examination of OTPS (Other than Personal Services) expenditures based on the reports generated by the Banner system for February 2021. All OTPS expenditures were subjected to selection, and 24 expenditures were selected. The expenditures were audited for appropriateness in accordance with the Code of Rules and Regulations for Community Colleges as promulgated by the State University of New York, proper departmental authorization, accurate departmental coding, evidence of receipt of goods or services and utilization of appropriate purchasing practices based on the amount of purchase and state and local requirements. The 24

expenditures ranged from approximately \$385 to \$194,818 and averaged \$18,644. The cumulative value of the 24 expenditures was \$788,302 and represented 20.76% of this month's total OTPS expenditures which included paper and UniMarket invoices.

- b. There were no purchases between 10 percent and \$100,000 above original BOT approval. There were no personal service expenditures.
- c. The Accounts Receivable (A/R) Aging Report shows we are at approximately 87.2% for fiscal 2021.
- d. We are at approximately 44.66% collected of the Nassau County Audit which is \$6.3M of the total \$14.2M.

Trustee Weiss asked if Dr. Williams wanted to comment on AVP Zamore leaving the College. Dr. Williams explained that AVP Zamore accepted an opportunity presented to him and we wish him well.

4. **Final Tuition and Fees Schedule Academic Year 2021-2022** – resolution read by Trustee Siberón
The Board of Trustees establishes a Tuition and Fees Schedule to be effective for the academic year 2021/2022 where there shall be no increase in full time and per credit part time tuition commencing with the Fall 2021 semester. The Tuition and Fees schedule is to be forwarded to SUNY for approval. Motion was made by Trustee Powers and seconded by Trustee Tuman. Motion carried.

5. **Donation** – read by Trustee Tuman
Draeger, Inc would like to donate a Babylog VN500 Ventilator, valued at \$10,000 and the Allied Health Sciences department has determined this donation will enrich the learning process for the students in the Respiratory Care Program. The committee recommends that the full board of trustees accepts the donation of a Babylog VN500 Ventilator from Draeger, Inc. Motion was made by Trustee Jackson and seconded by Trustee Siberón. Motion carried.

6. **Updates** – Presented by VP Izquierdo
 - a. State Budget
 - State Aid FY 20-21 5% Reduction
 - State Aid FY 21-22: \$50 Increase to Base Aid or 98% of 20-21 State Aid (floor) whichever is higher
 - TAP Increase of \$500 to max. \$5,665 per year
 - Capital Requests will be funded

Dr. Williams indicated that for State Aid, the floor is more advantageous for the College. It is a \$3M impact for NCC, it is good and was unexpected. The TAP increase should alleviate any TAP gaps for the students. Note for the past few years any gaps that occurred the College was handling them and the student was not responsible. There was an early retirement incentive that was passed for NYC teachers and it does not extend outside of NYC. There's also a 3-year tuition freeze for SUNY/CUNY that does apply to community colleges 2021-2022 passed by the senate and the assembly. Dr. Williams also thanked the Board members for attending the annual and this year well attended legislative breakfast, their advocacy was felt and experienced by the legislators and the needs of our College and Students were highlighted.

- b. Economic Impact Grants CARES, CRRSAA, ARP

Total \$79,281,090 grants awarded to the college, of which \$46,436,454 are institutional and \$32,844,636 are for the students. This also includes the \$2M from the Town of Hempstead. We have a balance of \$21,277,764 remaining to be used for the students.

Trustee Powers asked what period does this usage balance cover. We want to use all the student awards by 2023, if we can use the funds sooner we will.

c. 2022 Budget Timeline

- April 13 - Tuition and Fees Schedule approved
- May 11 - BOT review and approval of budget
- May 12 - Approved budget sent to County Executive
- May 12-30 - Meetings with County legislators
- May 12-30 - Review with County offices as requested
- June 14 - Presentation to Legislative Budget Committee
- June 28 - Presentation to full legislature
- June 29 - Submit budget to SUNY

d. 2022 Preliminary Budget Assumptions

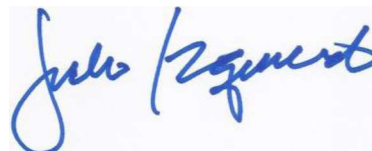
The budget for FY 22 is currently being worked on, preliminary assumptions are as follows:

- Enrollments: No Tuition and Fees Increase, no FTE change
- Continuing Education: 10% Increase
- Commissions: No change
- State Funding: Per FTE \$2,997 or 98% Floor
- Nassau County Funding: No change
- Salaries FY 22: Increase based on contractual
- OTPS expenses as per budget process and final approval by respective VP's.

The preliminary 2020 budget was provided for review and the final budget will be presented at the next meeting. The usage of fund balance is categorized as a revenue source used to balance the budget deficit. We have a loss for 2022 expected of \$11,844,596. Originally our projections showed an \$18M loss, since then reduced by \$3.6M from State Aid due to the floor, and steps taken to reduce costs and obligations \$2.5M from expense budgets and the ARP moved us forward one year into fiscal Fall 2023 for cash shortfall.

The meeting adjourned at approximately 5:26 p.m.

Respectfully submitted,



Julio Izquierdo
Vice President of Finance