

**BOARD OF TRUSTEES FINANCE/CAPITAL COMMITTEE MEETING MINUTES OF APRIL 12, 2016
(CAPITAL COMMITTEE MEETING MINUTES)**

The Capital Committee segment of the Finance/Capital Committee meeting of the Board of Trustees was called to order by Trustee Gardyn at approximately 5:01 p.m. on Tuesday, April 12, 2016. The meeting took place on the eleventh floor of the Administrative Tower.

Present: Jorge Gardyn
Anthony Cornachio
Linda Green
Wanda Jackson
Donna Tuman
Kathy Weiss
Jennifer Borzym, student trustee

Also in attendance: Interim President Dolan
Executive VP Saunders
Vice Presidents Conzatti, Muscarella, Reznik
Asst. Vice Presidents C. Friedman, Lawless
Acting Asst. to the President for Governmental and Media Relations Murray
Comptroller Izquierdo
Treasurer Hahn

Trustee Gardyn appointed Trustee Green as chair of the Capital/Finance Committee for today's meeting.

AGENDA ITEMS:

Item #1-Review and Approval of March 8, 2016 minutes:

Trustee Weiss made a motion that the minutes of March 8, 2016 be approved, and Trustee Gardyn seconded the motion. Motion was carried.

Item #2-Confirmed State Funding:

VP Muscarella noted that at the last meeting, we spoke about the fact that we were waiting for the 2015-2016 County Capital Plans to be passed. The County Legislature passed both plans in March and SUNY has confirmed the state funding that we will receive as a result of the County Plans' approval.

Item #3-2015 and 2016 County Capital Plans:

VP Muscarella advised that the County Capital Plans were included in the packet for the Committee's information. No changes were made on this since the previous meeting.

Item #4-Capital Expenditures Report:

Asst. VP C. Friedman gave an update on the capital expenditures for April 2016.

Item #5-State Reimbursement Status:

Asst. VP C. Friedman noted that there are nine reimbursements currently pending for April 2016. These reimbursements are generally received within 45-60 days.

Item #6-Update on Dormitory Planning:

VP Muscarella gave an update. We were asked at the last meeting to look into the possibility of constructing dormitories on campus. We have been researching the feasibility of accomplishing this. VP Reznik arranged a presentation to the cabinet by Janney Montgomery Scott, a financier of dormitory projects throughout New York State. They presented to us valuable information concerning the process by which such a project could be undertaken. VP Muscarella distributed copies of the presentation. The next major step we need to take is to solicit for a feasibility study. The purpose of the study is to justify the number of dormitory spaces which can be supported. We would like to see if space for 400 students is justifiable. The primary use of the dormitory space would be to house international students so that NCC's program for these students could be expanded. We will be moving forward with the study shortly.

Item #7-Project Status:

Asst. VP C. Friedman gave a PowerPoint presentation on this.

VP Muscarella addressed the Committee on another item. The food service contract at the College expires at the end of May 2016. Over the past six months we have put together a new RFP, and we interviewed candidates (contractors) who could provide this service. The selection committee consisted of administrators, faculty members and students. The committee was unanimous in its selection of the winning bidder. We are going to have a significant improvement in the food services to the College. This contract costs us nothing. We receive compensation from the company. We believe that there is a great potential for increased use of and satisfaction with food service at NCC.

Meeting adjourned at 5:15 p.m., and the Finance Committee portion of the meeting immediately followed.



Joseph Muscarella
Vice President, Facilities Management