

BOARD OF TRUSTEES FINANCE/CAPITAL COMMITTEE MEETING MINUTES OF JANUARY 8, 2019
(CAPITAL COMMITTEE MEETING MINUTES)

Finance/Capital Committee Members 2018-2019:

John DeGrace, Chair
Linda Green
Wanda Jackson
Ed Powers
John Durso

The Capital Committee segment of the Finance/Capital Committee meeting of the Board of Trustees was called to order by Trustee Weiss (appointed Chairman ad hoc) at 5:10 p.m. on Tuesday, January 8, 2019. The meeting took place on the eleventh floor of the Administrative Tower.

Committee members present: Kathy Weiss (Appointed Chair ad hoc)
Wanda Jackson
Linda Green
George Siberon (appointed ad hoc)
Jorge Gardyn (Ex-officio)

Committee members absent: John Durso
John DeGrace
Ed Powers

Other Trustees in attendance Alex Figueroa (Student Trustee)

Also in attendance: President Keen
Vice Presidents Collins, Murray, Muscarella, Reznik
Associate Vice President Sandra Friedman
Treasurer Hahn
Comptroller Izquierdo
AVP Craig Wright
Procurement Director Cappello

AGENDA ITEMS:

Item #1 - Review and Approval of November 13, 2018 minutes:

Minutes could not be approved at the committee meeting but were later approved at the full board meeting. Trustee Figueroa made a motion to approve the minutes. Seconded by Trustee Green. Minutes approved.

Item #2 – 2019 County Capital Request:

VP Muscarella noted that the County has not yet passed the 2019 Capital Improvement Plan. We have been in contact with Deputy County Executive Schneider and he has assured us that the County will be willing to bond "Carry Forward" funding currently listed in the CIP to fund NC projects as needed. The County still plans on approving the CIP at a meeting of the full Legislature within the coming months. NCC has a number of projects in the plan in 2019 and subsequent years.

Item #3 – Final State Community College Capital Funding:

VP Muscarella explained that because the County was not able to approve a CIP before the State deadline for submission of documentation, SUNY would not accept any NCC projects for State funding in 2019/20. However, once the County CIP is passed, we will have the documentation needed to make a submittal to SUNY well in advance of the State 2020/21 deadline.

Item #4 - Capital Expenditures Report:

VP Muscarella gave the report. The largest expenditure is for repair of a leaking High Temperature Hot Water pipe.

Item #5 - State Reimbursement Status:

VP Muscarella reported that there are eight pending reimbursements at this time.

Item #6 - Project Status:

WEST PARKING LOT RENOVATION: Stages 1A/B and 2 are substantially complete including recent landscaping. Next project segment (Stage 4) ongoing with removals of existing pavement and soil preparation, will be completed in Spring 2019. Unsuitable clay-like soil may require additional removal to achieve proper subgrade condition for new pavement. Design firm submitted revised design for new left turn signal at Blenn Blvd to NCDPW for approval.

CLUSTER E RAMP BEAM REPLACEMENT PROJECT: Shoring and demolition of the existing beam has been completed. Formwork to encase the new beam is underway and concrete pouring will occur once completed.

TOWER LOWER LEVEL RENOVATION: The Tower Lower Level Renovation is substantially complete. Long lead items are scheduled to be delivered and installed in the coming weeks. The scope of work included a new entry vestibule, lighting, ceilings, finishes, renovated restrooms and furniture. HVAC piping replacement was also included throughout the renovation.

RENOVATION OF VACATED ART SPACE TO CREATE NEW STARBUCKS: The Starbucks Project is progressing in CCB. Millwork is scheduled to be installed with store opening planned for January 22nd.

ELEVATOR RESTORATION PROGRAM: Funds have been encumbered for all three construction contracts – elevator, general construction and electrical. A construction kickoff meeting is scheduled for December 4th. NCC receiving submittals from Elevator contractor with fabrication to take 8-12 weeks. Renovation project will be executed in 3 stages and the 1st stage includes new elevators at North Hall, Cluster B, and 1 of the 2 Library elevators.

RENOVATION OF BOOKSTORE: The College has been working with the new bookstore vendor to complete the Bookstore Renovation. The Bookstore is open, Public Restrooms have been completed, and the Coffee Shop had their Grand Opening December 4th.

DATA CENTER REDESIGN AND UPGRADE PROJECT: Project is at 100% Design. Waiting for revised Construction Documents and will be reviewed in December before bidding. Bidding and Contract award is expected to be completed by the end of June 2019; Construction expected to be completed by April 2020. Currently awaiting County bonding and delays in funding may postpone construction schedule.

Project includes renovation of office and equipment spaces with state of the art, energy efficient cooling systems.

108 DUNCAN AVENUE RENOVATION: Design programming stage will be completed by end of January 2019 and will advance to schematic design phase. Majority of funding pending County approval.

LIBRARY ROOF REPLACEMENT: Initial design kick-off meeting held October 26, 2018. Follow up meetings, surveys and evaluation of existing conditions took place in November including Infrared imaging of roof areas and caulking adhesion testing. Waiting on evaluation report from design team.

LIBRARY WRITING CENTER AND EOP TUTORING CENTER: Schematics and layouts have been completed and approved by end users. Furniture and finishes were selected. Detail design of the spaces along with electrical and mechanical requirements will now start. Project includes changes and renovations to parts of the 2nd and 3rd floors of the Library to accommodate the needs of the Writing and Tutoring Center and create a separate suite for the requirements of the EOP program

Meeting adjourned at 5:31 p.m.



Joseph Muscarella
VP Facilities Management