

NASSAU COMMUNITY COLLEGE  
Garden City, New York

BOARD OF TRUSTEES' CALENDAR

Meeting of June 9, 2015

For the five hundred eighty-fourth meeting of the Board of Trustees on Tuesday, June 9, 2015, the following items, reports, and communications are submitted for consideration and action. The Board of Trustees will open its meeting between 6:15 p.m. and 6:30 p.m. on the 11<sup>th</sup> floor of the Administration Tower. It is anticipated that the Board will go into Executive Session pursuant to Section 105 of the Open Meetings Law of the State of New York: to discuss matters leading to the appointment, promotion, demotion or removal of a particular person. The Board will reopen its public session at approximately 7:00 p.m. on the 11<sup>th</sup> floor of the Administration Tower.

Salute to the Flag.

**Approval of Minutes**

Approval of the May 12, 2015 Minutes are presented for approval.

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstain: \_\_\_\_\_

Discussion of Academic issues relating to Class Size Limitations, Degree Revisions, and Placement Testing Exemption Policy Revisions.

**REPORTS OF THE STANDING COMMITTEES**

Finance and Capital Committee

**Expenditures**

1. General Construction package for the renovation of Davis Avenue, to include new crosswalks and new paver patio. The project is to improve the safety of pedestrian travel in areas of busy vehicular traffic by limiting road crossings to safe designated locations and enhancing pedestrian plaza areas.

**RESOLVED**, THAT THE PENDING COLLEGE PROCUREMENT AGREEMENT FOR THE RENOVATION OF DAVIS AVENUE IN THE AMOUNT OF \$330,000.00 AS REQUESTED BY THE VP FACILITIES/DESIGN & CONSTRUCTION. **(Funding Source: Capital Funding-70092)**

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstain: \_\_\_\_\_

2. General Construction package for a new Health Services office, to include exterior ramp/stairs, interior walls, floors, ceilings, millwork, finishes and equipment. The project will provide a final location for Health Services, which has been operating out of a temporary location. The new space will provide the Health Services office with a central campus location.

**RESOLVED**, THAT THE PENDING COLLEGE PROCUREMENT AGREEMENT FOR A NEW HEALTH SERVICES OFFICE IN THE AMOUNT OF \$598,000.00 AS REQUESTED BY THE VP FACILITIES/DESIGN & CONSTRUCTION. **(Funding Source: Capital Funding-70111)**

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstain: \_\_\_\_\_

3. **Minimum Wage Increase**

**WHEREAS**, THE FEDERAL MINIMUM WAGE IS \$7.25 PER HOUR EFFECTIVE JULY 24, 2009, PURSUANT TO THE FEDERAL MINIMUM WAGE PROVISIONS CONTAINED IN THE FAIR LABOR STANDARDS ACT (FLSA); AND

**WHEREAS**, STATES ALSO HAVE MINIMUM WAGE LAWS, WHERE SOME STATE LAWS PROVIDE GREATER EMPLOYEE PROTECTIONS; AND

**WHEREAS**, EMPLOYERS MUST COMPLY WITH BOTH LAWS; AND

**WHEREAS**, NY STATE MINIMUM WAGE INCREASED DECEMBER 31, 2014 FROM \$8.00 TO \$8.75; AND

**WHEREAS**, THE HOURLY RATE OF PAY FOR NASSAU COMMUNITY COLLEGE STUDENT AIDES AND COLLEGE FEDERAL WORK STUDY EMPLOYEES IS \$8.75 PER HOUR FOR ON-CAMPUS EMPLOYMENT; AND

**WHEREAS**, A STUDENT MUST BE PAID AT LEAST THE FEDERAL MINIMUM WAGE UNDER THE FEDERAL WORK STUDY PROGRAM AS REQUIRED BY 34 CFR 675.24(B), AND UNDER 34 CFR 675.20(C), THE STUDENT’S WORK MUST ALSO BE GOVERNED BY EMPLOYMENT CONDITIONS INCLUDING PAY, THAT ARE APPROPRIATE IN TERMS OF, AMONG OTHER THINGS, THE APPLICABLE FEDERAL, STATE, OR LOCAL LAW; AND

**WHEREAS**, GOVERNMENT INSTITUTIONS ARE NOT SUBJECT TO THE PROVISIONS OF THE STATE’S MINIMUM WAGE ACT, PURSUANT TO THE STATE REGULATION 12 NYCPR SECTION 142-2.14(B); AND

**WHEREAS**, NASSAU COMMUNITY COLLEGE IS COMMITTED TO PROVIDE OPPORTUNITIES AT COMPETITIVE RATES TO NASSAU COMMUNITY COLLEGE STUDENTS PARTICIPATING IN THE FEDERAL WORK STUDY PROGRAM OR EMPLOYED AS STUDENT AIDES; AND

**BE IT RESOLVED**, THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES AUTHORIZES THE INCREASE IN THE HOURLY RATE OF PAY FOR COLLEGE WORK STUDY EMPLOYEES FROM \$8.00 TO \$8.75 PER HOUR FOR ON-CAMPUS EMPLOYMENT; AND

**BE IT FURTHER RESOLVED**, THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES AUTHORIZES THE INCREASE IN THE HOURLY RATE OF PAY FOR STUDENT AIDES FROM \$8.00 TO \$8.75 PER HOUR FOR ON-CAMPUS EMPLOYMENT.

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstain: \_\_\_\_\_

4. **Capital Improvement Projects**

**WHEREAS**, NASSAU COMMUNITY COLLEGE RECOGNIZES THE NEED TO SUPPLEMENT SUPPORT FOR CAPITAL IMPROVEMENT PROJECTS THAT IT RECEIVES FROM NEW YORK STATE AND NASSAU COUNTY WITH ADDITIONAL RESOURCES, AND

**WHEREAS**, New York STATE WILL MATCH WITH CAPITAL FUNDS THE REVENUE RECEIVED BY THE COLLEGE, AND

**WHEREAS**, NASSAU COUNTY HAS OR WILL ESTABLISH THESE AS PROJECTS IN THE NEXT COUNTY CAPITAL PLAN, AND

**WHEREAS**, THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES APPROVES THE USE OF THESE FUNDS FOR CAMPUS CAPITAL IMPROVEMENTS, AND

**RESOLVED**, THAT NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES APPROVES THE APPROPRIATION OF \$1,693,250 IN EQUAL AMOUNTS OF REVENUE AND EXPENSES AS FOLLOWS:

<u>SOURCE</u>	<u>APPROPRIATION REQUEST</u>
Perkins Phase 2 SUNY match	\$250,000
Applied Health Sciences SUNY match	\$250,000
Equipment donation (Dr. Gardyn) SUNY match	\$38,000
Cell tower revenue (2014-15 year) + SUNY match	\$50,000
Equipment donation (United Business Mgmt) SUNY match	\$155,250
PSEG rebate (Life Sciences building) + SUNY match	\$88,000
Trigen revenue from Nassau County (FY13 and FY14) + SUNY match	\$862,000
<b>TOTAL</b>	<b>\$1,693,250.00</b>

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstain: \_\_\_\_\_

**Personnel, Affirmative Action and Labor**

5. **New Unclassified Titles**

In accordance with Section 35(i) of the New York state civil Service Law, there is a procedure for new community college positions to be considered for unclassified service. For community Colleges, Section 35(i) states that the College Board of Trustees must pass a resolution establishing the title in the unclassified service and request approval of the Chancellor of the State University of New York.

**WHEREAS**, THE COLLEGE HAS DETERMINED THAT THERE IS A NEED FOR THE TITLES OF ADMINISTRATIVE ASSISTANT IV, LECTURER II AND TECHNICAL ASSISTANT IV BASED ON THE NEW NCCFT MEMORANDUM OF AGREEMENT.

**RESOLVED**, THAT UPON THE RECOMMENDATION OF THE COLLEGE ADMINISTRATION, THE BOARD OF TRUSTEES HEREBY APPROVES THE TITLES OF ADMINISTRATIVE ASSISTANT IV, LECTURER II AND TECHNICAL ASSISTANT IV, AND REQUESTS THE APPROVAL OF THE CHANCELLOR AND THE BOARD OF TRUSTEES OF THE STATE UNIVERSITY OF NEW YORK.

Motion carried – For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstain: \_\_\_\_\_

**Academic Affairs**

**6. Education – A.A. Degree in Creative Writing**

The Department of English has proposed a new Associate of Arts Degree in Creative Writing. The College Wide Curriculum Committee and the Academic Senate unanimously passed the proposal which was subsequently approved by Acting President Dr. Kenneth K. Saunders. The A.A. degree program in Creative Writing was developed due to the increasing demand in the formal study of creative writing at all levels of higher education from community colleges to research universities. In addition, this A.A. in Creative Writing will offer students a formal course of study in this area of interest, offering them a seamless transition to the 303 undergraduate minors and 141 creative writing majors (AWP's statistics) currently in existence.

**RESOLVED**, THAT THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES HEREBY APPROVES THE PROPOSAL BY THE DEPARTMENT OF ENGLISH A.A. DEGREE IN CREATIVE WRITING AND RECOMMENDS THE APPROVAL OF THIS PROGRAM BY THE STATE UNIVERSITY OF NEW YORK.

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstain: \_\_\_\_\_

**Report of the Acting President**