

NASSAU COMMUNITY COLLEGE
Garden City, New York

BOARD OF TRUSTEES' CALENDAR

Meeting of June 18, 2013

For the five hundred sixty-first meeting of the Board of Trustees on Tuesday, June 18, 2013, the following items, reports, and communications are submitted for consideration and action. The Board of Trustees will open its meeting at approximately 6:30 p.m. on the 11th floor of the Administration Tower. It is anticipated that the Board will go into Executive Session pursuant to Section 105 of the Open Meetings Law of the State of New York for the following purpose: to discuss the Presidential Search. The Board will reopen its public session at approximately 8:00 p.m. on the 11th floor of the Administration Tower.

Salute to the Flag.

Approval of Minutes

The minutes of the meeting of May 7, 2013 are presented for approval

For: _____ Against: _____ Abstain: _____

The minutes of the meeting of May 16, 2013 are presented for approval.

For: _____ Against: _____ Abstain: _____

The minutes of the meeting of May 30, 2013 are presented for approval.

For: _____ Against: _____ Abstain: _____

REPORTS OF THE STANDING COMMITTEES

Finance and Capital Committee

1. Expenditures over \$100,000

- a) **RESOLVED**, that Requisition #59874 in the amount of \$50,000.00 as requested by General Counsel. The contractor, Fisher Development Strategies, working in conjunction with the College's General Counsel for Governmental and Media Relations, will assist in advocacy efforts on the State and local levels on behalf of NCC. (Note: Fiscal Year 2014 Funds) (Funding Source: Operating Budget)

For: _____ Against: _____ Abstain: _____

- b) **RESOLVED**, that Requisition #60842 in the amount of \$954,097.88 as requested by VP Facilities Management for lease payment for 500 Endo Blvd – NCC North Annex. The primary purpose of the building is to house the LINCC program. Regular academic classes are also held in the building. (Note: Fiscal Year 2014 Funds) (Funding Source: Operating Budget)

For: _____ Against: _____ Abstain: _____

- c) **RESOLVED**, that Requisition #61798 in the amount of \$152,833.00 as requested by VP Facilities Management for clean-up of damage due to Hurricane Sandy. Reimbursement from FEMA will be forthcoming. (Funding Source: Operating Budget)

For: _____ Against: _____ Abstain: _____

- d) **RESOLVED**, that Requisition #61909 in the amount of \$120,000.00 as requested by CIO/ITS Department for encumbrance of additional funds to Pricing Agreement. Funds will be used for upcoming expenses for computer repairs and data writing. This is a cumulative fiscal year expenditure. A total of \$40,000.00 has been expended for this commodity or service this fiscal year and is included in this proposed expenditure. (Funding Source: Operating Budget)

For: _____ Against: _____ Abstain: _____

- e) **RESOLVED**, that Requisition #62010 in the amount of \$177,862.13 as requested by VP Facilities Management/Physical Plant to purchase services to maintain and repair Liebert air-conditioning units and other HVAC equipment systems. This is a cumulative fiscal year expenditure. A total of \$99,862.13 has been expended for this commodity or service this fiscal year and is included in this proposed expenditure. (Funding Source: Operating Budget)

For: _____ Against: _____ Abstain: _____

- f) **RESOLVED**, that Requisition #59363, 61518 in the amount of \$178,083.85 as requested by EVP/Music, Reading/BEP Dept. to purchase and install 22 Macintosh computers and ancillary hardware/software in the Music Department as well as replacement of outdated and inefficient student computers in Reading/BEP Dept. labs/learning help centers. This is a cumulative fiscal year expenditure. A total of \$90,163.85 has been expended for this commodity or service this fiscal year and is included in the proposed expenditure. Computers previously approved for purchase at the BoT meeting 12/18/12. (Funding Source: Student Fee)

For: _____ Against: _____ Abstain: _____

- g) **RESOLVED**, that Requisition #61769, 61792, 61795, 61886 in the amount of \$120,912.18 as requested by VP Facilities Management and the ITS Department for general support to campus for small repair, remodeling and construction projects. This is a cumulative fiscal year expenditure. A total of \$98,547.46 has been expended for this commodity or service this fiscal year and is included in this proposed expenditure. (Funding Source: Operating Budget, Student Fee)

For: _____ Against: _____ Abstain: _____

- h) **RESOLVED**, that Requisition #61434 in the amount of \$103,543.76 as requested by VP Facilities Management for the replacement of pickup trucks with snow plow to clear campus roads and parking areas. Funding source is the student Vehicle Registration Fee, which is intended to support safety and security programs on campus. This is a cumulative fiscal year expenditure. A total of \$23,901.76 has been expended for this commodity this fiscal year and is included in this expenditure. (Funding Source: Student Fee-Vehicle Registration)

For: _____ Against: _____ Abstain: _____

- i) **RESOLVED**, that Requisition #61649 in the amount of \$1,552,500.00 as requested by VP Facilities Management/Design & Construction Department for the electrical construction package for a fire alarm and mass notification system to be installed in the Administrative Tower building. (Funding Source: Capital Project #70073)

For: _____ Against: _____ Abstain: _____

- j) **RESOLVED**, that Requisition #61652 in the amount of \$805,000.00 as requested by VP Facilities Management/Design & Construction Department for the general construction package to renovate the existing elevators in Clusters E and F and Building H. (Funding Source: Capital Project #70097)

For: _____ Against: _____ Abstain: _____

- k) **RESOLVED**, that Requisition #61654 in the amount of \$400,000.00 as requested by VP Facilities Management/Design & Construction Department for Phase 2 of the restoration of Building Z, which includes new windows and doors as well as repair and/or replacement of lintels and brick repair and re-pointing. (Funding Source: Capital Project #70084)

For: _____ Against: _____ Abstain: _____

- l) **RESOLVED**, that Requisition #61657 in the amount of \$170,000.00 as requested by VP Facilities Management/Design & Construction Department for the construction to provide an ADA platform lift and ramp for handicapped accessibility at Bradley Hall. (Funding Source: Capital Project #90981)

For: _____ Against: _____ Abstain: _____

- m) **RESOLVED**, that Requisition #61658 in the amount of \$120,000.00 as requested by VP Facilities Management/Design & Construction Department to provide new interior room and directory signage at CCB and G Buildings. (Funding Source: Capital Project #70050)

For: _____ Against: _____ Abstain: _____

- n) **RESOLVED**, that Requisition #Req#61650 in the amount of \$208,281.00 as requested by VP Facilities Management/Design & Construction Department for the renovation of the men's and women's toilet rooms in the Theatre Building. (Funding Source: Operating Budget)

For: _____ Against: _____ Abstain: _____

- o) **RESOLVED**, that Requisition # 53942 in the amount of \$115,119.00 as requested by Executive VP/Placement Testing to purchase Accuplacer units from the College Board to support initial placement tests of incoming students, as well as to support expanded retesting for students initially placed into remedial courses. (Funding Source: Operating Budget)

For: _____ Against: _____ Abstain: _____

2. College Operating Budget 2013 -2014

RESOLVED, THAT THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES HEREBY APPROVES AN OPERATING BUDGET FOR THE FISCAL YEAR COMMENCING SEPTEMBER 1, 2013 IN THE AMOUNT OF \$ 213,879,542.00, AND, BE IT

FURTHER **RESOLVED**, THAT THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES RECOMMENDS THE ADOPTION OF THE COLLEGE OPERATING BUDGET BY THE NASSAU COUNTY LEGISLATURE AND THE BOARD OF TRUSTEES OF THE STATE UNIVERSITY OF NEW YORK.

For: _____ Against: _____ Abstain: _____

3. Tuition and Fee Schedule 2013 - 2014

RESOLVED, THAT THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES ESTABLISHES A TUITION AND FEES SCHEDULE TO BE EFFECTIVE FOR THE ACADEMIC YEAR 2013/2014 WHEREIN THERE SHALL BE AN ANNUAL INCREASE OF \$98.00 IN FULL-TIME TUITION AND \$4.00 IN PART-TIME TUITION COMMENCING WITH THE FALL 2013 SEMESTER, AND BE IT

FURTHER RESOLVED, THAT THIS TUITION AND FEES SCHEDULE BE FORWARDED TO THE STATE UNIVERSITY OF NEW YORK FOR APPROVAL.

For: _____ Against: _____ Abstain: _____

Report by the Temporary Committee on the Presidential Search

Report of the Acting President

Additional Item

4. **NCC GREEN CLEANING POLICY**

WHEREAS, NASSAU COMMUNITY COLLEGE IS SIGNATORY TO THE AMERICAN COLLEGE & UNIVERSITY PRESIDENT'S CLIMATE COMMITMENT (ACUPCC);

WHEREAS SIGNATORIES TO THE ACUPCC HAVE COMMITTED TO, AMONG OTHER THINGS, BUILD "GREEN" BUILDINGS", WHICH INCLUDES TAKING ACTIONS IN THE DESIGN, CONSTRUCTION AND MAINTENANCE OF THOSE BUILDINGS TO REDUCE GREENHOUSE GAS AND HARMFUL CHEMICAL EMISSIONS;

WHEREAS THE NASSAU COUNTY EXECUTIVE'S OFFICE HAS ESTABLISHED A POLICY THAT ALL NEW COUNTY BUILDINGS BE CONSTRUCTED TO QUALIFY FOR A LEADERSHIP IN ENERGY AND ENVIRONMENTAL DESIGN (LEED) RATING OF NO LESS THAN "SILVER" LEVEL;

WHEREAS TO QUALIFY FOR SILVER LEVEL A BUILDING AND/OR FACILITY IS REQUIRED TO HAVE MANY FEATURES AND/OR POLICIES. ONE SUCH POLICY IS A "GREEN CLEANING" POLICY, WORTH 1.0 LEED POINTS

WHEREAS NCC HAS ALREADY BEEN FOLLOWING A PRACTICE WITH RESPECT TO PURCHASING AND REQUIRING IN THEIR VENDOR CONTRACTS, THE USE OF GREEN CLEANING PRODUCTS, PROCESSES AND PROCEDURES;

RESOLVED, THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES APPROVES AND ADOPTS THE "NCC GREEN CLEANING POLICY", TO READ AS FOLLOWS:

Green cleaning standards and best cleaning practices are to be implemented to ensure students, faculty, staff and campus visitors are not exposed to potentially harmful chemicals, and to limit and/or minimize any potential adverse effects on people and the environment.

The College will utilize green cleaning processes and procedures that consider the balance between cost, effectiveness, safety, environmental impact, equipment, industry standards and final disposal of product. Every effort will be made to use third party "certified green" cleaning products where and when chemicals, cleaning agents, and cleaning equipment are in use.

The College is committed to maintain the highest level of environmental performance for campus custodial services by:

- Continually educating, training, and motivating our custodial staff to work in an environmentally responsible manner.
- Using cleaning products that meet Green Seal standard GS-37 or products with
- Low-volatile organic compounds (VOC) whenever applicable. An allowance for cleaning chemicals otherwise prohibited may be in cases where the product application or sanitation requirements (health care, food services) are such that there is no appropriate alternative green cleaning product available.

We will limit disinfectant applications to the appropriate setting, amount, and target organism.

- Minimizing the use of aerosols.
- Using paper and plastic products that meet EPA standards with high post-consumer recycled content.
- Using concentrated cleaning products when available that are automatically and accurately diluted using cold water.
- Use of preventative products such as entrance matting shall be utilized where practical to minimize cleaning needs.
- Using cleaning systems such as micro-fiber mops and dust cloths where appropriate to clean without water or chemicals.

For: _____ Against: _____ Abstain: _____