

NASSAU COMMUNITY COLLEGE  
Garden City, New York

BOARD OF TRUSTEES' CALENDAR

Meeting of February 14, 2017

For the six hundred and fourth meeting of the Board of Trustees on Tuesday, February 14, 2017, the following items, reports, and communications are submitted for consideration and action. The Board of Trustees will open its meeting between 6:15 p.m. and 6:30 p.m. on the 11<sup>th</sup> floor of the Administration Tower. It is anticipated that the Board will go into Executive Session pursuant to Section 105 of the Open Meetings Law of the State of New York for the following purposes: 1) to discuss matters relating to negotiations involving the Nassau Community College Administrators Association; 2) to discuss matters relating to negotiations involving the NCCFT; and 3) of reviewing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. The Board will reopen its public session at approximately 7:30 p.m. on the 11<sup>th</sup> floor of the Administration Tower.

Salute to the Flag.

**Approval of Minutes**

Approval of the November 15, 2016 Minutes are presented for approval.

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstain: \_\_\_\_\_

Approval of the January 10, 2017 Minutes are presented for approval.

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstain: \_\_\_\_\_

1. Donation

**WHEREAS, SUNRISE LABS WOULD LIKE TO DONATE MEDICAL LABORATORY EQUIPMENT TO NCC, AND**

**WHEREAS, THE ESTIMATED VALUE OF THE DONATION IS SEVEN HUNDRED DOLLARS (\$700), AND**

**WHEREAS, THE DEPARTMENT OF ALLIED HEALTH SCIENCES HAS DETERMINED THAT THIS DONATION WILL ENRICH THE LEARNING PROCESS FOR THE STUDENTS WHO WILL USE THE EQUIPMENT AND GREATLY APPRECIATE THIS DONATION, AND**

**WHEREAS, THERE IS MINIMAL COST TO NASSAU COMMUNITY COLLEGE TO ARRANGE FOR THE RETRIEVAL OF THE EQUIPMENT,**

**RESOLVED, THAT THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES ACCEPTS THE DONATION OF THE MEDICAL LABORATORY EQUIPMENT FROM SUNRISE LABS AND EXPRESSES THEIR APPRECIATION FOR THIS GIFT.**

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstain: \_\_\_\_\_

2. Facilities

The Nassau County Empire State Games for the Physically Challenged has requested a waiver of the rental fees for the use of the Nassau Community College Physical Education Complex for the 2017 Nassau County Empire State Games for the Physically Challenged from Thursday, June 1 through Saturday, June 3, 2017.

**RESOLVED**, THAT THE RENTAL FEE BE WAIVED FOR USE OF NASSAU COMMUNITY COLLEGE PHYSICAL EDUCATION COMPLEX FOR THE 2017 NASSAU COUNTY EMPIRE STATE GAMES FOR THE PHYSICALLY CHALLENGED, SCHEDULED FROM THURSDAY, JUNE 1 THROUGH SATURDAY, JUNE 3, 2017 AND BE IT

**FURTHER RESOLVED**, THAT ALL ASSOCIATED PERSONNEL AND MAINTENANCE COSTS WILL BE BORNE BY THE USER.

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstain: \_\_\_\_\_

3. Education

The proposed joint AS/BS in Nursing degree program requires 134 credits (53 Liberal Arts/General Education and 72 credits of Professional Nursing Education) and is designed to be completed in four years of full-time study. The curriculum is “integrated,” therefore; students will take courses at both institutions throughout their program of study. These students will be considered BS students from the time they enter the program.

**RESOLVED**, THAT THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES HEREBY APPROVES THE PROPOSAL BY THE DEPARTMENT OF NURSING FOR AN AS/BS SUNY EMPIRE AND NCC JOINT ASSOCIATE/BACHELORS NURSING PROGRAM AND RECOMMENDS THE APPROVAL OF THIS PROGRAM BY THE STATE UNIVERSITY OF NEW YORK.

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstain: \_\_\_\_\_

4. Professor Emeritus

Nassau Community College has established a tradition of granting the permanent academic title of "Professor Emeritus" as recognition of distinguished and meritorious service to the College. It is awarded to retired members of the College who have been recommended by the President. The rank of Professor Emeritus entitles that person to attend and speak at departmental and faculty meetings at the College, to be listed in the College catalog, to be retained on the College mailing list, to have use of the College's Library facilities and to be invited to all College ceremonies.

**RESOLVED**, THAT IN RECOGNITION OF DISTINGUISHED AND MERITORIOUS SERVICE TO NASSAU COMMUNITY COLLEGE, AND UPON THE RECOMMENDATION OF THE PRESIDENT OF NASSAU COMMUNITY COLLEGE, THE FOLLOWING NAMED RETIRED FACULTY MEMBERS OF NASSAU COMMUNITY COLLEGE WHO RETIRED AFTER ATTAINING THE ACADEMIC RANK OF PROFESSOR OR ASSOCIATE PROFESSOR, ARE HEREBY GRANTED

THE PERMANENT ACADEMIC TITLE OF PROFESSOR EMERITUS WITH ALL THE PRIVILEGES AND RIGHTS ACCRUING THERETO.

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Retirement Date</u>
Bruce Urquhart	Professor	English	1/23/17
Denise Witt	Professor	Allied Health	12/27/16
Robert Einkenkel	Professor	Theatre & Dance	12/31/16

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstain: \_\_\_\_\_

5. Administrator Emeritus

**WHEREAS**, JANICE A. GRACKIN HAS SERVED NASSAU COMMUNITY COLLEGE IN THE CAPACITY OF ASSISTANT VICE PRESIDENT WITH HONOR AND DISTINCTION, AND

**WHEREAS**, NASSAU COMMUNITY COLLEGE WISHES TO RECOGNIZE JANICE A. GRACKIN FOR HER YEARS OF SERVICE AS ASSISTANT VICE PRESIDENT TO THE COLLEGE,

**RESOLVED**, THAT THE BOARD OF TRUSTEES OF NASSAU COMMUNITY COLLEGE HEREBY EXPRESSES GRATITUDE TO JANICE A. GRACKIN FOR HER YEARS OF SERVICE AS ASSISTANT VICE PRESIDENT AND DEDICATION TO NASSAU COMMUNITY COLLEGE, AND UPON THE RECOMMENDATION OF THE PRESIDENT OF NASSAU COMMUNITY COLLEGE DOES HEREBY GRANT TO HER THE PERMANENT TITLE OF EMERITUS WITH ALL THE PRIVILEGES AND RIGHTS ACCRUING THERETO.

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstain: \_\_\_\_\_

6. Sabbaticals

The Collective Bargaining Agreement (CBA) with the Nassau Community College Federation of Teachers (NCCFT) provides for ten (10) full-year at half-pay and fourteen (14) half-year at full-pay sabbatical leaves during the 2017-2018 academic year for full-time College faculty. The CBA imposes a number of conditions in order to be eligible for sabbatical leave, including at least six (6) years of consecutive service at the College.

The Sabbatical Leave Committee, created pursuant to said CBA, has reviewed all the applications received for sabbatical leaves in the 2017-2018 academic year and has recommended that the Board of Trustees grant sabbatical leaves to the faculty members hereinafter named. The Executive Vice President for Academic Affairs and the President have reviewed and approved these recommendations for sabbatical leave as being appropriate and in accordance with the terms of said CBA. The following resolution is accordingly offered:

**RESOLVED**, THAT THE FOLLOWING NAMED FACULTY MEMBERS ARE HEREBY GRANTED SABBATICAL LEAVE AS INDICATED DURING THE 2017-2018 ACADEMIC YEAR TO

PURSUE APPROPRIATE EDUCATIONAL OR PROFESSIONAL ACTIVITIES TO ENHANCE THEIR PROFESSIONAL COMPETENCE AND/OR SERVICE TO THE COLLEGE.

**One Half-Year Sabbaticals – Fall 2017**

<u>Name</u>	<u>Dept.</u>	<u>Rank</u>	<u>Appt. Date</u>	<u>Previous Sabbatical</u>
Farica Bialstock	Allied Health	Full Professor	Sept. 1983	N/A
Susan E. Cushman	English	Associate Professor	Sept. 2003	FA 2010
Denise D. Deal	Biology	Assistant Professor	Jan. 2003	N/A
Timothy Strode	English	Associate Professor	Sept. 2003	N/A
Kimberley Reiser	Biology	Full Professor	Sept. 1988	N/A

**One Half-Year Sabbaticals – Spring 2018**

<u>Name</u>	<u>Dept.</u>	<u>Rank</u>	<u>Appt. Date</u>	<u>Previous Sabbatical</u>
Christine Tuillon	Biology	Associate Professor	Sept. 1990	AY 1996-1997, FA 2009
Juan Hinojosa	Distance Education	Technologist II	Sept. 2009	N/A
Elizabeth Hynes-Musnisky	Reading/BEP	Assistant Professor	Sept. 2009	N/A
Lori Postner	MAT/CSC/ITE	Full Professor	Sept. 1996	N/A

**Full-Year Sabbaticals – 2017 - 2018**

<u>Name</u>	<u>Dept.</u>	<u>Rank</u>	<u>Appt. Date</u>	<u>Previous Sabbatical</u>
Sally Ann Drucker	English	Full Professor	Jan. 1997	AY 2010-2011
Jeanne K. Golan	Music	Full Professor	Fall. 1997	AY 2003-2004, AY 2010-2011
Alison Guest	Art	Assistant Professor	Sept. 2009	N/A
Kristin Le Veness	English	Full Professor	Sept. 2001	AY 2010-2011
Timothy Wood	English	Associate Professor	Aug. 2003	SP 2010

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstain: \_\_\_\_\_

7. Discussion - Second reading of Policies:

Policy 3100 News Media Relations

Policy 3200 Marketing, Advertising and Promotional Materials

Policy 5600 Protection of Minors on Campus

8. Discussion – First Read of Section 6000 Finance Policies

Policy 6100 Detecting and Reporting Fraud

Policy 6200 Travel

Policy 6300 Minimum Fund Balance

Policy 6310 Petty Cash Fund

Policy 6400 Grants

Policy 6600 Capitalization

Policy 6700 Investments

Policy 6800 Procurement

Policy 6900 Tuition and Fees

**REPORTS OF THE STANDING COMMITTEES**

Additional resolutions may be forthcoming as the result of the deliberations of the Standing Committees of the Board of Trustees.

**Report of the President**